

Minutes of HR Committee meeting held on Monday 9th March at 6.30pm - Oakthorpe Community Leisure Centre

<http://www.odapc.co.uk/> or www.oakthorpeclc.org

PRESENT – Cllr Dyason Chair, Cllr McKendrick, Cllr Warren, Cllr Gelder, Cllr Lauro

1931 APOLOGIES – Cllr Antill-Homes

1932 DECLARATIONS OF INTEREST – Nil

1933 MINUTES OF HR COMMITTEE MEETING held February 24th 2020 **Resolved** unanimous as a true record.

Meeting moved into confidential

1934 EMPLOYMENT

- a. Considered option to provide consistent cover for the centre reflecting current contribution of the assistant caretaker. **Resolved** Unanimous approved.
- b. Caretaker JD Review to be completed at council on March 11th. Previously resolved.
- c. Cllr McKendrick approached the clerk to the JBC who has agreed to manage the council finances whilst recruitment for a parish clerk is completed.

Resolved Unanimous approval.

- d. Selection panel approved for the clerk/RFO position

Cllr Dyason
Cllr McKendrick
Cllr Gelder
Cllr Lauro offered to be a reserve.

Timeline agreed for parish clerk/RFO vacancy

Advertise	Friday 13 th March
Closing Date	Sunday 29 th March
Short List	Monday 30 th March
Interviews	Thursday 2 nd April

Timeline for the caretaker vacancy agreed

Advertise	Friday 10 th April
Closing Date	Sunday 26 th April
Short List	Monday April 27 th
Interviews	Thursday 30 th April

Signed Chair:

Date:

Date of next meeting tbc

Meeting closed at 7.20 pm