



OAKTHORPE, DONISTHORPE & ACRESFORD PARISH COUNCIL

Minutes of the Meeting of Oakthorpe, Donisthorpe and Acresford Parish Council held by remote access on Wednesday 13th May 2020 at 7.00 pm

Present: Cllrs S McKendrick (Chair), N Antill-Holmes (Vice- Chair), J Antill, R Dyason, D Gelder, D Warren, M Warren,

Officers: Mrs L Weaver – RFO, Mrs A Robinson – Minute Taker

Also Present: Mr S Sheahan County Councillor, Mr R Ashman District Councillor

2068 APOLOGIES

Cllr K Lauro.

2069 DECLARATION OF MEMBERS INTERESTS

In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council's Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

None.

2070 PUBLIC QUESTION SESSION

No items.

2071 POLICE MATTERS

Data is available from the police.gov.uk website. Spate of thefts from sheds. Donisthorpe has a low crime rate but doesn't feel like that to local people. Cllr Warren advised there were no recent updates or information coming through from Neighbourhood Watch

2072 MINUTES (Appendix A)

It was agreed for clarity to amend the minutes to confirm Cllr McKendrick to remain as Chair and Cllr N Antill-Holmes to remain as Vice Chair until May 2021

Resolved: Minutes of the Meetings held on 15th April 2020 were amended, approved and signed as a true record.

2073 CLERKS REPORT

2073.1 No items

2073.2 Cllr N Antill-Holmes reported on options to upgrade email domain and accounts.

Resolved: Upgrade of current system approved for one year to allow time for other options to be fully investigated.

2074 CORRESPONDENCE

Regular newsletter and publications received. Paper copies to filed.

2075 FINANCE COMMITTEE

2075.1 2019/2020 Internal Audit report considered by Finance Committee. Recommendation of Finance Committee to approve. Report contains recommendations around transparency. Action plan to be created to action recommendations. Note of thanks to Mrs Weaver for preparing documents for audit.

Resolved: Internal Audit Report for 2019/2020 accepted and approved.

2075.2 Insurance renewal offer considered and discussed. Recommendation of Finance Committee to approve.

Resolved: Insurance Policy be renewed with BHIB for 2020/2021.



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2076 HR COMMITTEE

Deadline for applications for parish clerk is 19th May. Next meeting of HR Committee to be held on 19th May.

2077 FINANCE

2077.1 It was noted the bid to receive a business grant for the leisure centre from NWLDC had been unsuccessful as the parish council were ineligible to apply. Cty Cllr Sheahan suggested the schools may be interested in using the facilities as lockdown restrictions are lifted.

End of year accountancy statements presented. Recommendation of Finance Committee to approve statements and final accounts.

2077.2 Resolved: Section 1 and Section 2 of the Annual Governance and Accountability (AGAR Part 3) approved.

2077.3 Resolved: BHIB Insurance renewal letter of offer approved.

2077.4 Resolved: That the payments list for May and any additional payments be approved. To be published on website and copy attached to the official copy of the minutes

2077.5 Resolved: Bank Reconciliation to 31st March 2020 approved.

2077.6 MUGA Grant Working Party – Cllrs D Warren and Cllrs J Antill-Holmes updated the meeting on progress. Different options for grant are being investigated. Item to be kept on the agenda for future updates.

2078 GROUNDS AND RECREATION AREAS

2078.1 Note of thanks to Cllrs D Warren and M Warren for their hard work emptying litter bins in the parish and note of thanks to all councillors for their contributions and litter picking.

2078.2 Cllrs D Warren and M Warren updated the meeting on the Oakthorpe Play Area Report. Some branches require cutting back and algae removing. Measham PC will be contacted regarding hire of equipment. Lamp post isn't working and could be capped off but isn't dangerous and not a priority job. Cllr M Warren to attend play equipment inspection course on 15th June if not cancelled. Review of specification and maintenance contracts to be undertaken by HR Committee. Open space areas to be reopened.

2079 PLANNING

2079.1 Consultations

20/00727/FUL – 48 New Street, Donisthorpe

Demolition of existing dwelling and erection of a replacement dwelling.

Decision: No objection.

2079.2 Permissions

20/00459/FUL – 9 Chapel Street, Donisthorpe

Erection of single storey side extension.

2080 DISTRICT COUNCIL

District Cllr Ashman reported on district matters. NWLDC have been concentrating on responding to Covid-19. Grounds staff were reallocated to assist with refuse collection. Garden bin and bulk collection has been reinstated. Bev Smith is writing to all parish councils. District council is looking for local heroes to be nominated.

2081 COUNTY COUNCIL

County Cllr Sheahan reported on county matters

- Lount Tip reopens on 18th May



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- Leaking pipe Chapel Street. STWA has permission to close road for 3 days in August to undertake work to make water supply better.
- Oakthorpe Community Support Group is well organised and would be worthy of nomination.
- Footpath P107 is now fully open.

Cllr D Warren reported on difficulties trying to get a street light replaced. Cty Cllr Sheahan will pursue.

2082 OUTSIDE BODY REPRESENTATIVES

Note of thanks to both community groups. Support given to both being nominated for recognition.

Cllr Gelder reported on the community liaison group. There should be a newsletter coming out about the main earthworks but still waiting for a meeting. Cllr Gelder advised he has been appointed to the grant panel and an application form is currently being drafted.

2083 DATE OF THE NEXT MEETING

The date of the next meeting will be Wednesday 10th June 2020, commencing at 7.00pm to be held by remote access.

Meeting ended at 8.45pm.