

**MINUTES of OAKTHORPE, DONISTHORPE & ACRESFORD PARISH COUNCIL
meeting held on Monday January 21 2019 @ 6.30pm
Oakthorpe Community Leisure Centre**

<http://www.odapc.co.uk/> or www.oakthorpeclc.org

PRESENT: Cllrs Grove (Chair), Antill, Morris-Chapman, Warren, Gelder, Merry, Dyason, Clerk Lindsay Swinfield, Mr Simon Lawrence, Unitary proposal by LCC, two members of the public.

1901 APOLOGIES – Cllr Antill-Holmes accepted, unanimous.

1902 DECLARATIONS OF INTEREST – Cllr Warren, agenda item 13a, pecuniary staff relationship – accepted, unanimous.

Mr Simon Lawrence attended to give a presentation on the Unitary proposal by LCC. The presentation will be made available to all Cllrs, and Mr Lawrence is happy to discuss the matter further. *Mr Lawrence left the meeting.*

Open forum for public questions and comments on agenda items & presentations - meeting to be adjourned to receive questions from members of the public, 3 minutes per person.

A member of the public attended to discuss permission to gain right of way/access over land between the electricity substation and the main road (Church St/Acresford Road Donisthorpe) to access a new bungalow to be built – members feel they cannot discuss this matter further until a full planning application is in place.

A member of the public attended to discuss planning application 18/01596/FUL, land along Ashby Rd Donisthorpe – as previously stated, members had already put their comments to NWLDC.

Representatives from the crime prevention team had to cancel their attendance.

Cllr Grove stated that the meeting was now in session – no interruptions from the public.

1903 MINUTES of the Parish Council meeting held on November 19 2018 - **RESOLVED** unanimous. Chairman signed the minutes as a true record of the proceedings.

1904 DECISIONS TAKEN UNDER DELEGATED POWERS – Nil to report.

1905 POLICING MATTERS – To check Police crime records log onto www.police.uk and type in postcode for area required – note, all details are at least 2 months out of date. www.neighbourhoodlink.co.uk or www.leics.police.uk/support or www.leics.police.uk/haveyoursay. Police related queries to be directed to PC Lockley 1794, Archer 2916, Saad 4540 - contact number is 101 or 0116 2222222. Crimestoppers, 0800 555 111, Weight Restriction reports to weight.restricted@leicestershire.pnn.police.uk

1906 OAKTHORPE COMMUNITY LEISURE CENTRE UPDATE

- a. Centre resolutions: new entrance mat required – it was **RESOLVED** unanimous to purchase a new door mat; new hall floor mats – obtain more quotes; loft hatch – obtain more quotes; leaking heater – need more information re this matter.
- b. **Report from Centre Caretaker** – the report was read out and noted. New first aid kit and accident book has been purchased, the loss adjuster has agreed to replace the car park barrier, there may be some additional cost to the Parish Council to ensure the new height barrier is of a suitable standard and meets H&S criteria. Changing room 3 – tiling almost complete. Changing room 2 – loose tiles removed and being replaced. Expelair has been replaced in the ladies toilets. Urinal trap has been cleared.

Chair Signature:
Date:

1907 PLANNING APPLICATIONS

- a. 18/02057/FUL 3 Violet Close Donisthorpe, demolition of conservatory & erection of single storey rear & side extension – no comment.
- b. 18/01845/OUT 51 School Street Oakthorpe, erection of detached dwelling (outline) – no comment.
- c. 18/01383/REMM 25 Main St Oakthorpe, erection of 28 dwellings, garages and associated works (reserved matters) – no comment.
- d. 18/01956/FUL, land btw 77 and 119 Ashby Rd Donisthorpe, erection of 8 detached dwellings with detached garages and associated access – object due to access, busy road as per previous comments.
- e. 18/02078/FUL, 5B New St Donisthorpe, proposed two storey rear extension – no comment.
- f. 18/02180/VCU, 87 School St Donisthorpe, variation of condition 3 to amend layout of footpath – no comment.
- g. 18/02059/FUL, Macpherson coach depot Hill St Donisthorpe, change of use from coach depot to use for light industry (class B1(c)). No comment.
- h. 18/01577/FUL, 17 Moira Rd Donisthorpe, erection of 3 detached dwellings & carports + office for Plot 1 – no comment.

1908 PLANNING DECISION NOTICES

- a. 69 Church St Donisthorpe, retention of internal alterations to staircase, listed building consent granted.
- b. 69 Church St Donisthorpe, retrospective planning for change of use of dwelling to holiday let and retention of outbuilding – granted.
- c. 3 Violet Close Donisthorpe (see 8a) demolition of conservatory & erection of single storey rear & side extension – granted.

1909 REPORTS FROM PARISH COUNCIL REPRESENTATIVES & THE CLERK

- a. **Speed traffic signs** – Cllr Gelder reported he is still waiting for information from LCC.
- b. **Defibrillators for the Parish** – Cllr Warren will provide an update re input required from members at the February 2019 PC meeting.
- c. **HS2** – the response reports were compiled with assistance from Kym Smith, Parish Council members, the Clerk and representatives from the Parish – and were sent within agreed timescales and published in accordance with members agreed timescales. No official response received to date.
- d. **Play area inspection** report from NWLDC – items noted, Clerk to reiterate that certain report items have already been dealt with. Cllr Warren to investigate signage issues.
- e. **Request for junior football** team to play on Donisthorpe Memorial field – Clerk to obtain cost of extra grass cuts and pass to Donisthorpe FC – who will need to pay for the extra grass maintenance if the junior team wish to play on the top part of the field.
- f. **Community safety** – the Clerk and Cllr Dyason attended a Community safety course – following this a box of security items was given to each Council to distribute. Cllr Dyason is the Community Safety Champion for ODA Parish.

1910 FINANCE

- a) **Parish Council Accounts for payment**
RESOLVED: The bank reconciliation and payments lists be approved for payment, accepted unanimously - Chairman signed the bank reconciliation and payments list.
- b) Approve updated bacs payment list if amended, approved & signed.
- c) Burial Board financial management solutions – Cllr Dyason to request minutes of the last Burial Board meeting, and the Clerk to meet with the Clerk to Ashby Woulds Town Council to discuss the matter further. Members **RESOLVED** unanimous that Ashby W TC should be the host council, however, this matter needs further discussion.
- d) Request from CAB (Citizens Advice) for a donation, Cllr Grove proposed, seconded by Cllr Dyason, it was **RESOLVED** unanimous to donate £50.00.

1911 THREE VIEWS NEWS ARTICLE – Cllr Grove for February and Cllr Dyason for March 2019.

Cllr Grove proposed the meeting move into confidential – unanimously agreed.

1912 Confidential Item, exclusion of public and press

- a. Oakthorpe Centre stand in Caretaker. Following recommendations from the HR Committee, it was **RESOLVED** unanimous to advertise for a stand in Caretaker to cover for weekends and holiday cover. Clerk to produce advert.
- b. Cllr Gelder reiterated the importance of adhering to the rule of the Caretaker and stand in Caretaker only having keys and authority to enter the Centre – to adhere to protocol and for insurance purposes. In the event of an emergency, with authority from the Caretaker and Clerk, then Cllrs may use the key and gain access. Caretaker to obtain a quote for a new main door lock and keys.

The meeting moved out of confidential.

Meeting closed @ 8.10pm

**The date of the Parish Council meeting has been arranged for February 18 2019,
Oakthorpe Community Leisure Centre, 6.30 pm**