

MINUTES of OAKTHORPE, DONISTHORPE & ACRESFORD PARISH COUNCIL
meeting held on Monday February 18 2019 @ 6.30pm
Oakthorpe Community Leisure Centre

<http://www.odapc.co.uk/> or www.oakthorpeclc.org

PRESENT: Cllrs Grove (Chair), Morris-Chapman, Warren, Merry, Dyason, Clerk Lindsay Swinfield, District Cllr Ashman, one member of the public.

1913 APOLOGIES – Cllr Antill-Holmes, Gelder, Antill – Cllr Dyason part attendance - accepted, unanimous.

1914 DECLARATIONS OF INTEREST – Cllr Warren, agenda item 13a, pecuniary staff relationship – accepted, unanimous.

Open forum for public questions and comments on agenda items & presentations - meeting to be adjourned to receive questions from members of the public, 3 minutes per person – nil.

Cllr Grove stated that the meeting was now in session – no interruptions from the public.

1915 MINUTES of the Parish Council meeting held on January 21 2019 - **RESOLVED** unanimous. Chairman signed the minutes as a true record of the proceedings.

1916 DECISIONS TAKEN UNDER DELEGATED POWERS – Nil to report.

1917 POLICING MATTERS – To check Police crime records log onto www.police.uk and type in postcode for area required – note, all details are at least 2 months out of date. www.neighbourhoodlink.co.uk or www.leics.police.uk/support or www.leics.police.uk/haveyoursay. Police related queries to be directed to PC Lockley 1794, Archer 2916, Saad 4540 - contact number is 101 or 0116 2222222. Crimestoppers, 0800 555 111, Weight Restriction reports to weight.restricted@leicestershire.pnn.police.uk

Reported theft and crime in the Parish.

1918 OAKTHORPE COMMUNITY LEISURE CENTRE UPDATE

- a. Centre resolutions: general purpose mats at £40 each – defer; loft hatch, roofing and related items – wait for another quote; uniform – on hold; new taps – complete; leaking pipes – complete; water heaters – replaced; main door new lock/keys – defer; car park barrier – in hand.
- b. **Report from Centre Caretaker** – the report was read out and noted.
- c. New contract for Legionnaires testing – a quote had been received from Watertec – this amounts to approximately £785.00 per annum, Cllr Grove proposed, seconded by Cllr Morris-Chapman it was **RESOLVED** (4 for 1 abstention) to accept the contract for one year.
- d. Centre web site and booking system – Clerk to request an up to date quote for this from Astley Computers – defer to March meeting.

1919 PLANNING APPLICATIONS

- a. 18/01956/FUL land between 77 & 119 Ashby Rd Donisthorpe, erection of 8 detached houses with garages and access – no comment.
- b. 18/01577/FUL 17 Moira Rd Donisthorpe, erection of 3 detached dwellings & detached building holding car ports and office for plot 1 – no comment.

1920 PLANNING DECISION NOTICES

- a. 5b New St Donisthorpe, proposed two storey rear extension – granted.
- b. Land adjacent to The Anchorage, Acresford – conversion of agricultural building to create one dwelling – granted.
- c. 87 School St Oakthorpe footpath amendment, variation of condition 3 – granted

1921 REPORTS FROM PARISH COUNCIL REPRESENTATIVES & THE CLERK

- a. **Speed traffic signs** – Cllr Gelder is still liaising with LCC.
- b. **Defibrillators for the Parish** – Following an update from Cllr Warren, Cllr Dyason proposed, seconded by Cllr Merry it was **RESOLVED** unanimous to donate £200 per annum towards the maintenance of a defibrillator, Cllr Warren to keep members informed.
- c. **HS2** – no formal communication received.
- d. **Elections 2019** – the Clerk has emailed members with timescales and posters have been placed on the PC web site and notice boards. All those wishing to vote must take their voting cards or ID with them. All those wishing to stand for Council must take their completed forms to the Returning Officer at NWLDC within the published timescales – details will be available in due course. Members agreed that all members in possession of equipment and keys belonging to the Parish Council should be returned to the Clerk (or the Leisure Centre) by the end of April 2019.
- e. **Community Safety** – Cllr Dyason is the Community Safety representative. The Clerk has requested a further supply of security equipment from NWLDC, but this has not been delivered to date.
- f. **Parish Council web site** administration future plans – all agreed the Clerk will take over adding agendas and minutes to the web site, but members hope that a council member will take over the general updates and administration (as this currently is in place).
- g. **Oakthorpe play area** improvements (from January 2019 meeting) – Cllr Warren reported that the beam needs to be moved to a safe place within the play area – members agreed; new signage is required too at a total cost of £105.00 plus CCTV signage – members agreed.

Cllr Dyason left the meeting.

- h. **Chapel Street Oakthorpe – bench** – Cllr Grove proposed, seconded by Cllr Morris-Chapman it was **RESOLVED** unanimous that Mr Mick Warren carries out repairs to the bench at a total cost of £46.00.

1922 FINANCE

- a) **Parish Council Accounts for payment**
RESOLVED: The bank reconciliation and payments lists be approved for payment, accepted unanimously - Chairman signed the bank reconciliation and payments list.
- b) Approve updated bacs payment list if amended, approved & signed.
- c) Burial Board financial management solutions – members agreed that it may be prudent to postpone the meeting planned for March 28, 6.30pm until April and to request the attendance of the new Internal Auditor Mr Martin Cooke who is meeting with the Clerk on 15 April to go through the annual audit process. Clerk to ask Ashby Woulds TC what they think and report back to members.

1923 THREE VIEWS NEWS ARTICLE – Cllr Warren for February and Cllr Dyason for March 2019.

Cllr Grove proposed the meeting move into confidential – unanimously agreed.

1924 Confidential Item, exclusion of public and press

a. Assistant Caretaker update.

The meeting moved out of confidential.

Meeting closed @ 7.42pm

**The date of the Parish Council meeting has been arranged for March 18 2019,
Oakthorpe Community Leisure Centre, 6.30 pm**