

MINUTES of OAKTHORPE, DONISTHORPE & ACRESFORD PARISH COUNCIL
meeting held on Monday April 15 2019 @ 6.40pm
Oakthorpe Community Leisure Centre

<http://www.odapc.co.uk/> or www.oakthorpeclc.org

PRESENT: Cllrs Grove (Chair), Morris-Chapman, Warren, Gelder, Antill-Holmes, Merry, Antill, Dyason, Clerk Lindsay Swinfield, Emma Trahearn, Paul Sanders (NWLDC), 6 members of the public.

1937 APOLOGIES – Nil.

1938 DECLARATIONS OF INTEREST – Nil.

Open forum for public questions and comments on agenda items & presentations - meeting to be adjourned to receive questions from members of the public, 3 minutes per person.

Paul and Emma reported that the two play areas within Buttercup Close and Dawkins Road Donisthorpe are currently owned by David Wilson Ltd, maintained by the ground maintenance team at NWLDC – if the Parish is interested NWLDC could look to transfer the play areas from the developer directly to the Parish Council. This proposal has been rejected on previous occasions by the Parish Council. However members asked for the following to be sent to the Clerk:-

- why a deficit of -£490.00
- S106 funding available – amount
- play area inspection reports
- play equipment is approximately 25 years old, confirm condition

A member of the public reported that a Maple tree on the orchard needs to be removed as its roots are damaging the allotments and also the tree has two trees growing from a single root. Clerk to ask for a full report before council can make an informed decision. Thanks to be conveyed to Parish Council members for supporting the work to the plantation around the orchard in Donisthorpe, most of the work has been completed, Cllrs to visit the site.

A member of the public expressed concern at the way LCC has removed trees from the old pit bank (rear of the Woodland Centre, Donisthorpe) – Clerk to inform LCC and request a report on the tree removal.

Cllr Grove stated that the meeting was now in session – no interruptions from the public.

1939 MINUTES of the Parish Council meeting held on March 18 2019 - **RESOLVED** unanimous. Chairman signed the minutes as a true record of the proceedings.

1940 DECISIONS TAKEN UNDER DELEGATED POWERS – Nil to report.

1941 POLICING MATTERS – To check Police crime records log onto www.police.uk and type in postcode for area required – note, all details are at least 2 months out of date. www.neighbourhoodlink.co.uk or www.leics.police.uk/support or www.leics.police.uk/haveyoursay. Police related queries to be directed to PC Lockley 1794, Archer 2916, Saad 4540 - contact number is 101 or 0116 2222222. Crimestoppers, 0800 555 111, Weight Restriction reports to weight.restricted@leicestershire.pnn.police.uk

Cllr Gelder wished to thank Police (especially Patrick) for their response to Acresford crime report. The security items project has been very well received with the whole Parish. However the crime champions have not been contacted to date re a way forward.

1942 OAKTHORPE COMMUNITY LEISURE CENTRE UPDATE

- a. **Report from Centre Caretaker** – the report was read out and noted. Cllr Antill-Holmes felt the report should concentrate on risk assessment, HR Committee to review this and tasks to be carried out by the Centre Caretaker. The Clerk reported that the Centre usage was improving and also the maintenance of the site was being carried out with correct due diligence. Ellis Whittam will be visiting site to review H&S matters.
- b. **Centre resolutions:** loft access, defer to future PC meeting; legionnaires testing quotes – obtain quote from DCS then compare quotes – defer.
- c. **Removal of items from the Centre:** following discussion it was agreed that this item be deferred to the May 2019 meeting, Cllrs Warren, Antill and Antill-Holmes to provide a list of items they wish to remove from site – the Centre Caretaker can authorise removal post May 2019 meeting; Centre Caretaker to provide an inventory of items contained within the Community Leisure Centre site.

1943 PLANNING APPLICATIONS

- a. *19/00424/FUL land at Canal St Oakthorpe, retention of storage building for site maintenance – no comment.*
- b. *18/02059/FUL Macpherson coach depot Hill St Donisthorpe, change of use from coach depot to use for light industry – re-consultation – no comment.*
- c. *19/00420/VCI land at Canal St Oakthorpe, variation of condition 2 of planning permission 14/00557/FUL to retain design alterations and relocation of building – no comment.*
- d. *19/00508/FUL 20 Measham Rd Oakthorpe, demolition of bungalow & erection of house – no comment.*
- e. **19/00446/FULM land at Canal St Oakthorpe, erection of 12 log cabins for holiday accommodation – no comment.** Members felt that items a & c had dealt with their original concerns.

1944 PLANNING DECISION NOTICES

- a. 7 The Green Donisthorpe, double garage & car port – granted.
- b. 51 School Street Oakthorpe, erection of detached dwelling (outline) – outline planning granted.

1945 REPORTS FROM PARISH COUNCIL REPRESENTATIVES & THE CLERK

- a. **Speed traffic signs** – Cllrs Gelder and Dyason met with LCC and County Cllr Sheahan on 09/04/19, to discuss a way forward for installing the ‘borrowed’ signage from Measham PC. LCC has agreed to install some speed reduction equipment in May 2019. The sheer volume of HGV’s is increasing by a large percentage. RTA’s not being acknowledged in the Acresford area due to its position between South Derbyshire and Leicestershire. Members felt that village gate entrance signs should be deferred.
- b. **Election 2019** – co-option posters to be displayed around the Parish and on the PC web site and in 3 Views News (one vacancy).
- c. **HS2** – the Clerk had received an email from hs2.org re new Engagement Managers who are hoping to share the next stage of designs with stakeholders in early summer, with Phase 2b hybrid Bill being deposited into parliament in the summer of 2020.
- d. The Clerk had received a report that speeding vehicles along Ashby Road Donisthorpe are causing more problems – hopefully the plan to trial speed control signage in the future will help to alleviate these issues.

1946 FINANCE

- a) **Parish Council Accounts for payment**
RESOLVED: The bank reconciliation and payments list & cash spreadsheet from Oakthorpe Centre be approved for payment, accepted unanimously - Chairman signed the bank reconciliation, payments lists & cash spreadsheet.
- b) Approve updated bacs payment list if amended, approved & signed.
- c) Burial Board financial management solutions – members agreed to defer this matter to the May 2019 PC meeting, following a report from a working group (one Cllr from ODA and one from AWTC plus the Burial Board Clerk) further discussion is required. The working group suggested that ODA be the host Council.

- d) The Clerk reported that the Internal Auditor will be visiting site to go through the annual audit and AGAR on 16/04/19.
- e) The annual payment to LRALC is due - £460.59, all agreed this to be paid.

1947 THREE VIEWS NEWS ARTICLE – Cllr Grove for April 2019.

Cllr Grove proposed the meeting move into confidential – unanimously agreed.

1948 Confidential Item, exclusion of public and press

- a. Following discussion all agreed that if required, a forum within a confidential section of Parish Council meetings be used to discuss relevant items and also if inappropriate behaviour from members of the Parish Council are reported, and following a fair investigation process found to be unacceptable, then that member should stand down. If this is required the Clerk to be asked to add a confidential section to the PC meeting agenda, with an explanation of content – Clerk to inform all members. This is not a legal process but an informal option put forward by members of this Parish Council, and will not replace the legal procedure. **RESOLVED** unanimous
- b. Code of Conduct and Standing Orders must be adhered to by all members.

The meeting moved out of confidential – unanimously agreed.

Meeting closed @ 8.20 pm

**The date of the Annual Parish Council meeting has been arranged for May 13 2019, 6.30pm
Oakthorpe Community Leisure Centre**