

Minutes of a meeting of the Ashby Woulds and Oakthorpe, Donisthorpe and Acresford Joint Burial Committee held in the Council Offices, Moira on Thursday 10 January 2019

Present R Merry (in the Chair)

R Dyason, L Ordish and
E Shepherd

223.1 Apologies

Apologies for absence were received from D Warren, S McKendrick, T Temple and P Thomas.

224.2 Minutes

The minutes of the meeting held on Thursday 5 October 2018 were confirmed and signed.

225.3 Matters Arising

216.6 The refund for the 'small business rate relief' had been received and this was reflected in the quarter 3 summary attached to the agenda.

220.10 The clerk had met the maintenance contractors on Tuesday and the 'tidying up work' in the new section of the cemetery had still not been completed. This would be followed up over the next few days.

226.4 Confirmation of Chairman's and Clerk's Action

There was nothing to report.

227.5 Audit Regulations – Accounting for Joint Arrangements

The clerk understood that Ashby Woulds Town Council were scheduled to discuss this on 14 January 2019 and Oakthorpe, Donisthorpe and Acresford Parish Council on 21 January 2019. The clerk to the Burial Committee expressed concerns as to the lack of progress particularly mindful of the upcoming year end procedures. A joint meeting of both the Town and Parish Councils was imperative to progress the governance procedures that needed to be put in place. This was acknowledged but the burial committee had no choice but continue in its present form.

228.6 Fees and Charges

The clerk reported that the fees and charges had been increased in line with the current inflation rate of 3% together with an element of 'rounding up'. The committee agreed that all fees and charges headed on the schedule as 'proposed' for 2019 -2020 are adopted.

A question was raised concerning the tripling of fees for anyone not resident in the parish at the date of death and if there were any special dispensations. The clerk explained the concept of residents contributing to the council's funds and the dispensations that were in place however the clerk agreed to present a report to the next meeting to review those dispensations in comparison to other burial authorities.

229.7 Estimates 2019-2020

The clerk reported that having regard to the changes that could arise as a result of the Audit Regulations and also continuing financial constraints in local government the net precept for 2019-2020 remain unchanged from the previous year. The Committee would still be able to meet existing commitments and at the same time add to reserves to fund major works in the cemetery. It was agreed in principle (subject to the decisions made for the revised governance arrangements) that the net precept of £13160 be approved.

230.8 Dates of Meetings

It was proposed that the dates for burial committee meetings over the next twelve months be fixed as follows:

4 April 2019	(6.30pm cemetery inspection followed by meeting
4 July 2019 AGM	(at 7.00pm at Oakthorpe Community Centre
3 October 2019	(Cemetery inspection at members own convenience
	(prior to meeting. 7.00pm meeting at
9 January 2020	(the Council Offices, Moira

231.9 Correspondence

The clerk reported the receipt of a letter from Mrs G Johnson concerning the transfer of a grant of right. The clerk had responded by telephone explaining the options that were available.

A letter had also been received from Mr R Barklam requesting permission to place a concrete memorial in the cemetery. The clerk had responded outlining the standards and safety requirements for the installation of memorials. A copy of the memorials mason's professional membership and public liability insurance had been requested before a final decision could be made.

232.10 Interments, Memorials and Signing and Sealing of Grant of Rights

A spelling error was noted on the schedule and corrected herein

<u>Ref</u>	<u>Plot</u>
949	3420 Interment of ashes of Flossie Christian
950	6022* Interment of Vera Kinston
951	4686 Headstone for David Baxter
952	6020 Headstone for Ruby Patching
953	4503 Interment of ashes of Joan Shephard
954	6017* Interment of Michael Cracknell
955	6025* Interment of Alan John Riley
955	6026* Reserve grave for Riley family

The grants of right for the items marked * were duly signed by the committee.

233.11 Approval of Payments

The schedule of payments was approved and signed.

234.12 Income and Expenditure – Quarter 3 Summary

The clerk reported that a copy of the summary had been sent to the two parishes and any comments would be fed back to the Burial Committee.

235.13 Inspection of Cemetery

The clerk had noted at the inspection that the ditch was tidy and fallen leaves needed clearing near the lych gate.

The maintenance contractors would be informed.

236.14 Any Other Business

There was nothing to report.

237.15 Date of Next Meeting

Thursday 4 April 2019 at 7.00pm at Oakthorpe Community Centre preceded by a cemetery inspection at 6.30pm.

The meeting closed at 7.50pm