

Minutes of a meeting of the Ashby Woulds and Oakthorpe, Donisthorpe and Acresford Joint Burial Committee held in the Oakthorpe Community and Leisure Centre, Measham Road, Oakthorpe on Thursday 4 April 2019.

Present Cllr R Merry (in the Chair)

Cllrs N Antill-Holmes, R Dyason, S McKendrick, L Ordish,
E Shephard, A Temple, P Thomas and D Warren

238.1 Apologies

Apologies for absence were received from Cllr K Grove.

239.2 Minutes

The minutes of the meeting held on Thursday 10 January 2019 were confirmed and signed.

240.3 Matters Arising

231.9 It was reported that following responses from the clerk no further queries had been received .

241.4 Confirmation of Chairman's and Clerk's Action

There was nothing to report.

242.5 Audit Regulations – Accounting for Joint Arrangements

A joint meeting of both Councils took place on 28 March 2019 and it was agreed that a working group would be appointed to take forward the implementation of the joint arrangements. The officers nominated were Councillors S McKendrick, N Antill-Holmes with assistance from the clerk to the Burial Committee L Weaver.

It was also agreed that further advice be sought from the District Council's legal team over concerns that had been expressed concerning risk prior to the first meeting of the group.

243.6 Enhancement of Fees by Burial Authorities

The clerk presented the report outlining the principle of enhancing fees should a burial be made where the deceased is not a resident in the parish at the time of death.

A member explained his concerns which were predominantly around the principle of enhancing fees should a former resident of the Parish be in a care home.

It was proposed and seconded that fees should only be enhanced for former residents of the parish should their residency in the care home exceeded 10 years.

This policy change was carried unanimously.

244.7 Final Accounts 2018-2019

The clerk presented the final accounts to the committee and explained some of the summary figures. The year end balance of £37060 would be carried over to fund future major repair and maintenance works in the cemetery. The accounts for the year ending 31 March 2019 were approved by the committee and subsequently signed by the chairman and responsible financial officer. The clerk would submit the final accounts for internal audit verification.

Due to the changes that were expected following consideration of revised accounting arrangements it was agreed that the funding request be temporarily withheld for the financial year 2019-20.

245.8 Correspondence

There was nothing to report.

246.9 Interments, Memorials and Signing and Sealing of Grant of Rights

<u>Ref</u>	<u>Plot</u>
956	4725 Headstone for Reginald Hall
957	6026 Interment of Charles Riley
958	4535 Interment of Brian Johnson
959	6027* Interment of Joan Robson
960	4291 Interment of ashes of Rose Sharpe
961	3E/F Interment of ashes of Mabel Yates
962	6023* Purchase of Grant of Right Hazel Gormley
962	6024* Purchase of Grant of Right Zena Oliver

The Grants of Right for the items marked * were signed

247.10 Approval of Payments

There were no comments concerning the schedule of payments which was duly approved.

248.11 Inspection of Cemetery

It was reported that the cemetery looked good and there was no evidence of litter.

There were concerns expressed about the condition of several memorials however members were aware of the restrictions and costs involved with repairing memorials. The clerk would ask the maintenance contractors to look at the situation and ask if there were any suggestions they could make to make them more presentable.

249.12 Any Other Business

There was nothing to report

250.13 Date of Next Meeting

The next meeting will be at 7.00pm on 4 July 2019 at Oakthorpe Community and Leisure Centre.

The meeting closed at 7.40pm