Oakthorpe Community Leisure Centre Committee

**Background:**

**To oversee the ongoing transition of management of Oakthorpe Community Leisure Centre from ODAPC and ME Sports**

**Terms of the Committee:**

To comply with the Parish Council’s Standing Orders on the governance and membership of the Committee.

**1. Membership of the Committee**

a. Subject to 2b below, the sub-committee shall comprise 6 members of the Parish Council

b. The quorum of the committee shall be three of its members.

c. If in attendance at the committee meeting the councillors have voting rights.

**2. Chair of the Committee**

a. Subject to 2b below, the committee shall elect a Chair.

b. The committee may elect a Vice-Chair annually if it so wishes or for the duration of any one meeting of the sub-committee at which the Chair is not in attendance.

**3. Minutes of Committee Meetings**

a. Formal minutes will be taken.

b. Any decision or action will be recorded in writing and shared with Full Council at the next Full Council meeting.

**4. Powers of the Committee**

a. The committee has delegated authority to makes decisions

and/or carry out actions for and on behalf of the Council on any matters relating to the transfer of management of OCLC, not including those reserved to the Council in legislation, policies or in its Standing Orders or Financial Regulations.

b. Any actions taken by the committee should be reported to council at the first

opportunity and ratified by full council at the next meeting.

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