Minutes of the Meeting of Oakthorpe, Donisthorpe and Acresford Parish Council held on Wednesday 9th February 2022

at 7.30pm Oakthorpe Community Leisure Centre.

Present: Cllrs: S McKendrick (Chair), D Gelder, C Keeley,

Officers: K Grove – Clerk/RFO, D Pearce -Caretaker,

Also, Present:

Cllr R Ashman

**0222001. TO RECEIVE APOLOGIES FOR ABSENCE.**

Cllr R Dyason - personal

Cllr D Warren - personal

Cllr M Warren - personal

All apologies accepted unanimously

**0222002.** In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**None**

**0222003. PUBLIC QUESTION SESSION**

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chair of the meeting.

**4 MOPs present**

1. Question raised about road traffic management on Acresford Road Donisthorpe & Traffic security in that area.

Concerns from residents of Orchard Way exiting estate – reporting near misses of people by cars

 Councillors are requested to talk to people in the Bellway estate (33 dwellings)

 Donisthorpe

A meeting will be arranged.

1. Boncroft Gardens Oakthorpe – private un-adopted road. Parking is causing obstruction for residents driving onto the main road highways. Requested visible road markings are put onto main road.

Cllr Ashman to raise concerns with highways. Speed check will be happening in near future. Highways constricted by legislation. Will look into white lines and where the new bus stop will be situated to allow for safety**.**

**0222004. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

**None**

**POLICE REPORT**

21/01/2022 – Donisthorpe - theft of motor vehicle.

22/01/2022 – Measham Road, Donisthorpe – wing mirror on vehicle damaged.

24/01/2022 – Acresford – tools stolen from garage.

26/01/2022 – Donisthorpe - pedestrian hit by car that mounted the pavement, one male arrested.

31/01/2022 – Church Street, Donisthorpe - £280.00 taken from boot of car.

Clerk to write to new inspector for the area & The Police & Crime Commissioner to report:-

Speeding in Acresford

Bad parking on lines in Oakthorpe

Police present requested as a deterrent.

Parish villages have speeding issues with no deterrent - not long until fatality in parish –

**0222005. MINUTES**

**RESOLUTION: To approve as a correct record the minutes of the meeting held on-**

**Wednesday 12th January 2022**

**Finance Wednesday 24th November 2021- approved unanimous**

**0222006. GROUNDS AND RECREATION AREAS**

To receive reports from OCLC and councillors

**0222006.1** OCLC caretakers report – verbal report given

Caretaker wished to thank Clerk & Council for support & training.

**0222006.2** To receive reports from councillors

Cllr D Warren & Cllr M Warren – received - noted

Bollard’s corner A444 have been reported - 2 cones have been placed

**0222006.3** The clerk to report on any items raised by the ground’s contractor. None

**0222006.4** To consider any other matters in relation to grounds and recreation facilities.

**02222006.41-** Oakthorpe play area –

- maintenance swings & grounds– Cllr M Warren report noted

- Light reported to LCC - noted

- Path & cleaning quote – Cleaned Wednesday 9th January

Oakthorpe Drains are full – reported

Road sweeper – requested for Oakthorpe

Cllr M Warren to report back at next meeting.

**02222006.5 Allotment Boundaries – Cllr McKendrick**

Hall Lane & Orchard Boundary -

Meeting arranged to look at allotment boundaries and grounds

Estate boundary & orchard boundary to be discussed

Future meeting planned to look at allotment contract

**0222007. Projects Update**

**0222007.1** War Memorial – Cllr McKendrick

WM Trust changed application form, - needs to be re completed & quotes obtained.

Aiming to submit end of Feb.

J9/IM support and are looking at doing the grounds work for the memorial grounds – looking = into meeting with community group to discuss. .

**0222007.2** IM memorial benches Cllr Antill-Holmes - awaiting update

**0222007.3** MUGA – Cllr D Warren – Application submitted in assessment phase.

**0222007.4** School Awards – Cllr D Warren & Cllr Antill Ongoing report in March/April meeting

**0222007.5** Commemoration coins

**RESOLUTION: To purchase Insignia Coin in velvet presentation box. For both parish primary school pupils.**

**0222007.6** Wellbeing Commemorative benches – locations

Three bench locations were identified by councillors, difficulties obtaining permission from LCC as licence need for base & separate for bench. Time scale would not be available for end of March

NWLDC want land permission acquired –

ODAPC land permission easiest to obtain.

Acresford – Memorial Garden

Oakthorpe – District Land – Chapel St flats – ask W. May NWLDC

Donisthorpe – Orchard – alongside path

**0222008. Leisure Centre**

**0222008.1 Update**

**RESOLUTION: To approve 3x Lease documents prepared by Wellers Headley Solicitors. Unanimous approved**

**RESOLUTION: Councillors McKendrick, Cllr Gelder, Cllr Keeley sign contract on behalf of council. Unanimous approved**

Clerk to scan, email then send by special delivery to solicitor

ME Sports take over running of OCLC Monday 14th Feb

Clerk & Satellite Manager will complete hand over Monday

Solicitors recommend at letter to be given to ME Sports for taking over ground maintenance at the end of contract.

**0222008.2 TUPE**

Information required sent to ME Sports

Caretaker has met with Richard Hill – Contract will end with council on Mon 14th and ME sports take over on this date for continuous employment

Council to pay 2 weeks holiday pay owed.

**0222009. CLERK’S REPORT**

To receive the Clerk’s report advising members on the position of various matters.

**0222009.1** Council requests update – sent by email.

**0222009.2** Project List with updates. Actions to be agreed – in paperwork updated at every meeting

**0222009.3** Approve Council’s Business/Action plan -needed for bank application

Cllr McKendrick to work with council to merge project list into Action plan (3yr plan)

**RESOLUTION: To accept the councils business/action plan- approved unanimous**

**0222009.4** Insurance claims for/against council updated

**0222009.5** Health and Safety Executive Government agency spot check – passed - noted

**02220010. CORRESPONDENCE**

**022220010.1** Copies sent via email

**022220010.2** Defib registered registration:

Both Oakthorpe & Donisthorpe are registered to COMMUNITY HEARTBEAT

Guide Leader following up with CH to make sure on other lists.

Confirmed Donisthorpe & Oakthorpe Verifications are filed

**022220010.3** 3VNs Grant request

**RESOLUTION: To approve 3VNs Grant request for £462 -approved unanimous**

**022220010.4** NWLDC Local Plan Review Consultation (sent via email)

**022220010.5** Highways – VAS posts update

LCC apologised for the Acresford MVAS post being installed at the wrong location – this will be amended.

-Still awaiting confirmation of when the VAS signs owned by LCC on Measham Road Oakthorpe are to be removed so ODAPC can put up their MVAS to collect data.

-Still awaiting feedback on possible locations of MVAS posts across the parish.

Clerk to write again & copy Cllr Ashman in

**022220010.6** Church Street Gas Pipe & Council Notice Board

Excavation in front of Ashlar Drive testing gas pressure.

 Cllr Keeley wrote letter to Andrew Woodman – on LCC agenda – Planned site meeting

 with Winvic (contractor)

 Last letter Jackie Cross ignored 40% of issues and suggest writing to contractor.

 Request for Winvic to replace Notice Board - letter written by Cllr McKendrick

**022220010.7 The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.**

**022220010.7.1**

Letter from Bev Smith Chief Executive

Clerk to write on behalf of council to Ms Smith

**022220010.7.2**

**New Member Code of Conduct –** LCC based on LGA’s model code of conduct Aim for it to be accepted by LCC and implemented 1st April Training will be provided for all parish councillors

Recommended councils adopt the same code.

**0222200107.3** Operation Silence

To share with community groups - approved

**022220010.7.3 LRALC Training**

1. Building a two-way conversation with the wider community

2. How to effectively engage with young people in your community

3. Recruiting new councillors: strategies and tactics to find new

Noted

**022220010.7.4**

**MOP1** Reported to clerk - one of the sleepers on 'The Donkey Bridge ' at the Floods on the Donisthorpe to Oakthorpe footpath has broken. Reported the bridge is still usable, but the sleeper needs replacing.

Cllr Ashman has report this to NWLDC

**MOP2** Donisthorpe resident enquiring about community speed watch.

Forwarded details to Cllr Antill-Holmes – speeding concerns on Acresford Road Donisthorpe

**MOP2** Complaint re speeding on Acresford Road & Measham Road, Stating several accidents at the crossroads.

Concerned noted and shared

**022220010.7.5**

**Share The Road Campaign**

Areas that council feel are currently a danger spot for vulnerable road users, (horse riders, pedestrians or cyclists).

Acresford - Measham road/Acresford Road junction

Burton Road Acresford from Measham as the speed changes going into Acresford from 50 to 30mph

Oakthorpe - Measham Road/New Street crossing A444

Donisthorpe - Ashby Road, - path access to Hick's Lodge.

Clerk to report recommendations.

**02220011 FINANCE**

- PAYE cost added to 3rd quarter £59.45 (total £728.21)

- Internal auditors proposed date 26th April – to be amended

- Cost code/centre to pay for jubilee coins

**RESOLUTION: To approve using OCLC Electricity code 66 to pay for commemorative coins. Approved unanimous**

- Banking update -charges for present account

 Delay to applying for mew account due to information needed and number of new

 account applications.

- Banking Credit card for council:- This is to provide services (email/office/ink) only available at present via credit card .

**RESOLUTION: To approve applying for council credit card to be paid off monthly at council meeting. Approved unanimous**

**-**VAT refund £1563.78 noted

**02220011.2 RESOLUTION: Finance report approved unanimous**

**02220011.3 RESOLUTION: To approve the Bank Reconciliation for Jan –unanimous**

**02220011.4 To receive Jan payments as set out below:-**

Gravett £360, Microsoft £163.08, Borley’s £17.23, Playground Swings chains £160

LRALC internal audit £260, Post Office stamps £5.10, Westcotec - £237

Any additional payments received since the agenda went to print will be reported at the meeting.**None**

**RESOLUTION: To approve January 2022 payments – unanimous**

**02220012. PLANNING**

**02220012.1 CONSULTATIONS**

**APPLICATION REFERENCE 21/01859/OUT**

Proposal: Erection of one dwelling (outline- access and scale for approval)

Location: 16 Coronation Lane Oakthorpe Swadlincote Derby

**No Comment**

 **APPLICATION REFERENCE 22/00049/FUL**

Proposal: Erection of a dwelling and garage

Location: 15 Silver Street Oakthorpe Swadlincote Derby

**No Comment**

**APPLICATION REFERENCE 21/01317/VCI**

Proposal: Change of use and partial demolition and alteration of pub building to form two dwellings and erection of three dwellings without complying with conditions 2, 3, 7, 24 and 25 of planning permission 19/00763/FUL to allow for demolition of other parts of the former pub building, to amend the external materials and detailing to Units 1 and 2, to fell a conifer tree, erect a boundary wall and submit contaminated land/coal mining risk assessments

Location: The Holly Bush Inn Main Street Oakthorpe Swadlincote

**No Comment**

**APPLICATION REFERENCE 21/01383/FUL**

Proposal: Erection of dwelling with parking and associated works

Location: Land Between 40A And 44 Ashby Road Donisthorpe

**ODA Parish Council wish to object to this application based on insufficient evidence. They feel they cannot offer any other comments until the concerns raised by the Coal Authority and the Items raised in the Environmental Protection Response are addressed**

**APPLICATION REFERENCE 22/00128/FUL**

Proposal: Demolition of existing conservatory and the erection of a single storey rear

extension

Location: 19 Seals Road Donisthorpe Swadlincote Derby

**No Comment**

**01220012.2 Permissions / Decision notices**

Application reference 21/02189/TPO Pollarding of 5no. lime trees (Protected by Tree Preservation Order) at 67 Church Street Donisthorpe Swadlincote Derby

**Noted**

**NOTIFICATION OF WITHDRAWN APPLICATION**

APPLICATION REFERENCE 21/02138/CLP

Proposal: Certificate of lawful proposed development for a replacement single

storey rear extension

Location: 19 Seals Road Donisthorpe Swadlincote Derby

**Noted**

**02220013. DISTRICT & COUNTY COUNCIL**

**To consider any matters to be put before the District & County Council.**

* Council conservation officer refuse the Mason Arms development at present must retain the building in plans
* Environmental agency involved with Acresford claim - v slow
* Pathway from Acresford – Donisthorpe – Public footpath issues – Cllr Gelder to send photos to Cllr Ashman

**02220014. OUTSIDE BODY REPRESENTATIVE**

 To receive reports from any members who have attended meetings of outside.

 bodies since the last meeting of the Parish Council.

• Community Interest Company – Donisthorpe

Land on Church Street. Green Space, Active local group

• HS2 – Cllrs could not attend technical difficulties

Awaiting the ministry for instructions – nothing to report

• Access road lighting responsibility

Clerk to write to Ciswo re lighting

- Donisthorpe Community Group – Cllr S McKendrick To email group tree management

 report

**02220015.** Date of next meeting:- Full Council Wednesday 9th March 7.30pm

**02220016.** Meeting Closed 9.02pm