Minutes of the Meeting of Oakthorpe, Donisthorpe and Acresford Parish Council held on Wednesday 13th April 2022

at 7.30pm Oakthorpe Community Leisure Centre.

Present: Cllrs: S McKendrick (Chair), C Keeley, D Warren, M Warren

Officers: K Grove – Clerk/RFO,

Also, Present:

Cllr R Ashman

3x Members of the public

2x PCSO

**0422001. TO RECEIVE APOLOGIES FOR ABSENCE.**

Cllr N Antill-Holmes – personal

Cllr D Gelder

Cllr J Antill

All apologies accepted unanimously

**0422002.** In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

Cllr Keely declared interest re church Land

**0422003. PUBLIC QUESTION SESSION**

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chair of the meeting.

**MOP1**

Boncroft Gardens Oakthorpe bus stop - Bus company – may have moved bus stop down the road In front of canal street?

– sign obscured by trees

Bus stop possibly temporarily moved - Cllr Ashman to follow up

MOP to send photo of tree to Cllr Ashman

**MOP2**

**Request response to video of gas main in Donisthorpe**

Safety concerns have been raised – water eroding soil from around the gas pipes Councillor McKendrick has been corresponding with Jackie Cross (LCC). JC to be sent the video. Issues raised have been send to county hall. This is an ongoing issue and council is awaiting a response. There are assurances needed that they are dealing with the concerns for now and in the future.

Concerned about the roads but MOP wants gas available to the village.

**0422004. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

**Welcome to the police to the meeting**

**PCSO Madeline Fern (Forest Beat) & PCSP Nick Haylings (Ashby Beat)**

Community Speed watch scheme – Parishioners wanting to collect evidence

Scheme may not go ahead this year as it is being revamped.

Speed is particular issue across the county. .

Who to send MVAS data to?

Special Inspector Stuart Mottershaw, Casualty and Speed Reduction Co-ordinator for Leicestershire Police

Speed monitoring in Donisthorpe took place on 21/03/2022

Acresford Rd: 3 fines issued for speeding. Highest being 45mph in a 30mph zone.

Moira Road: 1 fine issued for speeding/ and failing to have a valid test certificate (No MOT).

Fines issued for speeding:-

8 Don

9 Oak

0 Acresford - police response team .

POLICE REPORT – anything that effects the community

28/03/2022 – Chapel Street, Donisthorpe – member of the public reports a vehicle hitting and causing damage to 2 parked cars. Investigations are still continuing.

***7.45pm Police leave***

**0422005. MINUTES**

**RESOLUTION: To approve as a correct record the minutes of the meeting held on-**

**Wednesday 9th March 2022 – approved unanimous**

**04222006. GROUNDS AND RECREATION AREAS**

**0422006.1** To receive reports from councillors**.**

Cllr Warren’s report -sent via email

**0422006.2** The clerk to report on any items raised by the ground’s contractor. **None**

**0422006.3** To consider any other matters in relation to grounds and recreation facilities.

 Seat at Acresford crossroads (been hit by car) removed and disposed of

**0422006.3.1 Oakthorpe play area –** Cllr M Warren

Oakthorpe Play Area

1. Swing chains replaced with new ones

2. Swing foundations covered

3. Climbing frame bolts fixed

4. Climbing frame wood sanded

5. Gaps in boulders filled

6. Mat around balance beam trimmed

7. Single seat repaired

8. Low branches trimmed

9. Protruding stake levelled

Council thank Cllr M Warren for his hard work.

-S106 request made to LCC for play equipment/ fencing/ gate

LCC to invoice developer for s106 money. They will let council know when this has been received. Then council can formally request payment.

Notice board outside play area repaired (new backboard put in)

Camera of play area (believed access at Oakthorpe school) - does camera work?

Who is viewing it/ accessing information? When set up it was agreed not to be viewed unless asked.

Clerk to email school .

**0422006.3.2 Allotment Boundaries –** update Cllr Keeley/ McKendrick

**Land registry search outcome -**

Difficulties accessing the council’s land – land registry showing boundary of wrong side

Councillor McKendrick will contact Bell-ways Developer re boundary

Maintenance contract – being delayed

Highlight boundary contract maintain/not maintaining the boundary.

 **0422006.4 Closed Church Yard grounds maintenance**

Should be responsibility of burial committee for them to take responsibility.

Church responsible for trees.

Clerk to contact burial clerk to add maintenance to burial committee agenda

**0422006.5 Spring Bulb locations**

Parish looks beautiful

Photographs needed to record locations.

Digging ingo verges to plant bulbs - approval from highways will be needed.

Cllrs Keeley to feed back to community group to look at location

.

**0422007. Projects Update**

**0422007.1 War Memorial** – Cllr McKendrick update – defer quotes to confidential

Gates Listed 2018

Submission of grant application - by June

Memorial Garden Group have been recommended to confirm with NWLDC that planning permission is not needed.

**RESOLUTION: Permission for the Memorial Garden group to do investigative work to find out what is under the wheel structure. Unanimous**

**0422007.2** IM memorial benches Cllr Antill-Holmes - £2000 awarded

**0422007.3** MUGA – planning permission/CISWO costs

**RESOLUTION: To approve £300 planning application**

**RESOLUTION: To approve £360 Ciswo cost to review plans.**

**0422007.4** School Awards – Cllr D Warren & Cllr Antill –

2022 £200 x2 50 space plaque to stay in school

20 trophies x £10 2 vouchers £60 -

Wording to be to councillors by Cllr Warren

Clerk to email schools advising of award

**0422007.5** Wellbeing Commemorative benches – update

Oakthorpe tree planted - bench facing towards Donisthorpe – bench in place

Donisthorpe -Orchard – awaiting bench

Acresford = memorial gardens – bench in place

**0422008. Leisure Centre**

**0422008.1 Update –** Now under new management **-** ME Sports CIC

Minutes of OCLC Committee meeting 22nd March - noted

**0422008.2** Clerk’s room quote – defer to confidential

**0422009. CLERK’S REPORT**

To receive the Clerk’s report advising members on the position of various matters.

**0422009.1** Council requests update – sent by email.

**0422009.2** Project List – with updates. Actions to be agreed -**noted**

**0422009.3** Bank application completion date 6th April - **noted**

**0422009.4** Banking card for council applied for – still awaiting - **noted**

**0422009.5** 3 Views News report – Cllr Antill-Holmes / Cllr S McKendrick

**0422009.6** The parish meeting of a parish must assemble annually on some day between 1st March and 1st June update

Parish Groups to be proud of what they do

Council to have working group to encourage interaction at Annual Parish Meeting 2023

**0422009.7** OCLC Asset list

**RESOLUTION: Approved amended OCLC asset list 2022 – unanimous**

**0422009.8** ODA PC amended asset list

**RESOLUTION: Approved amended ODA PC asset list 2022 – unanimous**

**0422009.9** Website update – Cllr Antill-Holmes -defer

**0422009.10 Highway fund update/ Parish entrances**

Information in meeting notes – on going

Clerk to get quote for MVAS

**0422009.11** Donisthorpe Defib – registration confirmed

**04220010. CORRESPONDENCE**

**04220010.1** Copies sent via email

**04220010.2** Church Street Gas Pipe & Council Notice Board -update on going awaiting response from Jackie Cross

Issue not being addressed or being raised – remaining issues need answers

Concerns still remain

Notice board will be raised and Cllr McKendrick to chase

**04220010.3** Highways – Speed watch – Cllr McKendrick – case put forward.

**04220010.4** Public Space Protection Orders (PSPO) training Wednesday 27 April at 5.30pm.

**04220010.5** Code of conduct Training 2pm on Thursday, 21 April

**04220010.6** MOP1-*The 'donkey bridge' over Saltersford Brook on the footpath by the floods is in a dangerous condition.*

Been reported. Down for repair shortly. LCC acknowledge the poor state so will be prioritise & repaired urgently.

Cllr McKendrick to LCC notice and will monitor.

**04220010.6.2** MOP2 -*Can something be done about the piledriving on the Home Farm site in Oakthorpe? Surely the decibel level needs to be monitored. –*

This has now finished and was part of planning. Sadly developers cannot be made to tell public.

**04220010.6.3** MOP3- *Concerns about a tree that is overhanging the road School Street Oakthorpe. It is causing significant concern as the branches are low hanging and large vehicles are catching it.*

Reported to LCC. Branch has been removed

**04220010.7** The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda. **none**

**04220011 FINANCE**

- Internal auditors update

- PK Littlejohn External Auditor -Intermediate Review 2021/22

**04220011.1** RFO to report on the Council’s current financial position

Statement of accounts and bank reconciliation to 31st March 2022

RFO reported on the council’s current financial position

Statement of accounts and bank reconciliation to 31st March 2022 were discussed. RFO reported on the council’s current financial position *The Cash on Hand refers to the amount of money that your business has immediately available on the last day of the reporting period.*

**TAX**

VAT Reclaims made 2020-2021

VAT return 1st Quarter April-June £535.97

VAT return 2nd Quarter July- Sept £2031.56

VAT return 3rd Quarter Oct – Dec £1563.78

VAT return 4th Quarter Jan- March 31st- £1622.24

**PAYE** payments 2020-2021 NI Contributions

1st April 2021- 31st March 2022 - £1505.85

**RESOLUTION: To accept and approve Financial report – unanimous**

**RESOLUTION: To approve March Bank Reconciliation – unanimous**

**04220011.2** To approve Statement of accounts and bank reconciliation as 31st March 2022

**RESOLUTION: To accept and approve Statement of account 2021/2022 -unanimous**

**04220011.3** To approve payments list for March

**RESOLUTION: To approve March payment list – unanimous**

**04220011.4** To authorise new financial year payments as set out below:

Microsoft £196.99 Bank fees £10 WFH Allowance £50 LRALC membership £ 377.82

NALC membership £165.08 ME Sports £30 (user mistake) ME Sports £30 rent

Any additional payments received since the agenda went to print will be reported at the meeting.

LCC £ 234

**RESOLUTION: To approve payments listed and additional payment presented at meeting.– unanimous**

**04220012. PLANNING**

**04220012.1 CONSULTATIONS**

**APPLICATION REFERENCE 22/00493/OUT**

Proposal: The erection of a detached dwelling and associated works (outline application with all matters reserved)

Location: The Gate House 51 School Street Oakthorpe Swadlincote

**No Comment**

**PPLICATION REFERENCE 22/00350/FUL**

Proposal: Erection of two storey detached dwelling, erection of detached garage with

store above to serve No. 67 Church Street and formation of new vehicular

access and new driveways and parking and turning arrangements

Location: 67 Church Street Donisthorpe Swadlincote Derby

**No Comment**

**APPLICATION REFERENCE 22/00258/FUL**

Proposal: Change of use of land to include a beer garden, marquee, catering container,

outside bar, 2 no. storage containers, bin store, and community play area

(retrospective application)

Location: Halfway House 65 Church Street Donisthorpe Swadlincote

**Comment: Confirmation if buffer still needed?**

**No further comment**

**RESOLUTION: To continue meeting beyond 9pm – approved unanimous**

**04220012.2 Permissions / Decision notices**

**PLANNING PERMISSION**

**Application reference 22/00128/FUL**

Demolition of existing conservatory and the erection of a single storey rear extension at 19 Seals Road Donisthorpe Swadlincote Derby

**TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 78**

Site Address: 22 Main Street Oakthorpe Swadlincote Derby

Description of development: Erection of a first-floor extension to the front elevation

Application reference: 21/01585/FUL

Appellant’s name: Mr B Hough

Appeal reference: APP/G2435/D/22/3294589

Appeal start date: 23 March 2022

**04220013. DISTRICT & COUNTY COUNCIL**

**To consider any matters to be put before the District & County Council.**

Identified land in Oakthorpe for Allotments – planning permission needed to do them

Will talk to Wendy May & report back at next meeting

 Looking at lighting |Bodkin Way – needs updating need to find

NHW meeting attending

Encouraging engagement

Reported refuge collection rubbish being left on road not being collected

Recycling of food waste – to be introduced

Roll out of new recycling bins

Ukrainian welcome hub at EMA expecting more refugees into area

Barkham Close Donisthorpe –

Pot holes need reporting - patch work fix

**04220014. OUTSIDE BODY REPRESENTATIVE**

 **To receive reports from any members who have attended meetings of outside.**

 **bodies since the last meeting of the Parish Council.**

Donisthorpe Community Group - council representative

Cllr Keeley nominated at approved as council representative

**04220015 PROPOSAL TO MOVE INTO CONFIDENTIAL**

 **21.14pm**

**RESOLUTION: To move into confidential.**

**04220016. CONFIDENTIAL EXCLUSION OF PUBLIC AND PRESS**

**Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.**

**04220016.1** Clerks Office Quotes

**RESOLUTION: Award contract to Bouran Construction**

Deferred quote for memorial gates

**04220017. Date of next meeting:-**

**Full Council Wednesday 11th Annual Meeting May 7.30pm**

**04220018. Meeting Closed** 9.30pm .

.