**Minutes of Council Meeting, held on**

**Wednesday 13th March 2024 @ 7pm at ME Sports East Midlands Centre aka Oakthorpe Leisure Centre**

Present: Cllrs M Warren (Chair), D Warren, H Gravett, D Gelder

Officers: K Grove –Manager/RFO,

M Ball NWLD Councillor

Members of Public (MOP) - 1

Councillor Actions highlighted.

  **032401. TO RECEIVE APOLOGIES FOR ABSENCE.**

 Cllr Hawke Personal Accepted unanimous.

 Robert Ashman LCC Councillor – work

Cllr N Antill-Holme – personal

Cllr S Ellison – personal

Cllr A Hancock-George - personal

All accepted unanimous

**032402**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**032403. PUBLIC QUESTION SESSION**

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson of the meeting.

MOP1 concerns over proposed Ramscliffe – development –

No post in office in village

Concerns over methane gas

Land owned by county council

Recommended resident records concern online before deadline

ODAPC has supported concerns in their response.

**032404. MINUTES**

To approve as a correct record the minutes of the meetings held on: -

Full Council Wednesday 14th February 2024 –

Question over NWLDC - £135.76 election costs –these are administration costs

Finance Wednesday 22nd November 2023

Finance Wednesday 21st February 2024

**RESOLUTION: To approve as a correct record the minutes of the meetings held on: - Wednesday 21st February 2024, Wednesday 22nd November 2023 & Wednesday 14th February 2024– approved unanimous.**

**032405. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

-Forest Beat Newsletter received – noted

* Drugs and parking
* MOP 2 – reported car parking issues – PCSO reporting – issue being monitored

 4th March Police Surgery – Cllr M & D Warren report online

Commission safety online

Communities’ safety partnership –

4 community officers for Forest Beat

Need to raise visibility

Councill will Invite to events

Recommend PC set up a Youth council - Cllr Warren to investigate

Speeding discussed

**032406. GROUNDS AND RECREATION AREAS**

To receive reports from councillors

 **032406.1** To receive reports from councillors.

1. Oakthorpe play area – Equipment safety checked
2. New playground grant update -

The National Lottery Community Fund is giving Oakthorpe, Donisthorpe & Acresford Parish Council £20000 to help build the playground.

Contractor appointed.

 **032406.2** The clerk to report on any items raised by the ground’s contractor. None

 **032406.3** To consider any other matters in relation to grounds and recreation facilities.

 **032406.31** Orchard Allotment Fence

**RESOLUTION: Council approved for the Orchard Allotment Society to make their own repairs to the fence. Should any funding be required from the council to support this, then then proposed costing estimates would need to go to the next council meeting for discussion. Approved unanimous**

 **032406.32** Oakthorpe Gate post installed and gate re hung. Noted

**032407. MANAGER’S REPORT**

To receive the Manager’s report advising members on the position of various matters.

 **032407.1** 3VNs report – Cllr Gelder to write report

Questionnaire – Cllr D Warren wrote report replaced Cllr’s Gravett’s report last month due to space. Noted

**032407.2** Footpaths walking group update – Cllr D Warren POPs (protect our paths) walk recorded – dates to share with parish – dog friendly

**032407.3** Defib – update Cllr D Warren

Application for a defibrillator Ref. No. 01892

RESOLUTION: To approve quote for Community Defibrillator Match Funding Scheme

1x - DHSC - Mindray C1A Fully Automatic Defibrillator & External Heated Cabinet with keypad lock - Partially Funded - £750.00 - total £750.00 + VAT - £150.00 = £900.00

Approved unanimous

Acresford post to be situated corner of Acresford memorial garden – Electricity from Acresford House.

Council will pay £15-£20 pa towards power electricity as recommended by the British Heart Foundation.

**032407.4**

T-shirts – Cllr Ellison - defer

ID cards – Cllr Antill-Holmes – defer

**032407.5** Annual Parish Meeting update – Donisthorpe Woodlands Centre 10am Tuesday 19th March – all councillors invited -

**032407.6** New website – present is not accessibility compliant

**RESOLUTION: To approve building of new website by Vision ICT – approve unanimous**

**RESOLUTION: New website to have a ‘. gov.uk’ domain name -approved unanimous**

**032407.7** MVAS data update

**MOP 3 – Request MVAS moved down near first speed table. Ashby Road**

LCC Only approved two lamp posts for use both next to each other.

Council not in present position brackets need raising

Data for Ashby Road & Measham Road Oakthorpe will be collected – April

Acresford data available – see notes

**032407.8** – Purchase new MVAS for Donisthorpe

**RESOLUTION:** To purchase a new MVAS machine for Donisthorpe approved unanimous

**032407.9** Speed Watch update

More volunteers needed**.**

Previously trained Cllrs could not attend training nights set by LCC – ask why training needs to be reviewed annually if things have not changed.

**032407.10** Council awards – NALC Manager & Cllr D Warren

Manager to work with LRALC for approval before submitting dates

To write action plan to achieve silver/gold

**RESOLUTION: To approve costs to join scheme when LRALC approves paperwork**

**032407.11** Local Plan –

Netherseal / council – response - noted

**RESOLUTION: To approve ODAPC response to the local plan consultation approved unanimous**

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**M32407.12 Ne**ighbourhood plan meeting online – 18th March 10am – noted

**032407.13 ACT –** Action Counters Terrorism / Martyn’s Law – Manager trained any event over 100 on PC land need action plan including prevent- noted

**032407.14 Members Highway Fund update –**

The updates are as follows:

**032407.14 -1.1**

Salt bins for Acresford – approved awaiting instillation.

**032407.14 - 1.2**

Dragons teeth – Measham Road Acresford – these are now to be ‘SLOW’ markings and are awaiting installation

**032407.14 - 1.3**

Dragons teeth markings -from New Street to Measham Road; Donisthorpe on Ashby Road from Willesley Road on the Parish boundary; Acresford from the A444 into Coopers Close – these are awaiting installation.

**032407.14 - 1.4**

The Acresford Crossroads is still an issue. The Acresford residents will happily support new initiatives to address this dangerous stretch of road.

 – the government has recently announced funding to be made available for transport schemes in the new financial year. This might provide a new funding initiative we could target but is dependent on the funding criteria still to be announced.

**032407.14 -1.5**

The bollards for down Hill Street awaiting confirmation of a date for installation.

**032407.14 - 1.6**

Acresford Road Donisthorpe – MVAS post – still awaiting approval. Paperwork has been resent as requested.

**032408. CORRESPONDENCE**

**032408.1** Email - Copies sent.

**032408.2** Acresford Memorial – funding

Eden tree care / Packington woods

Cllr Warren to send sizes to manager

Manager to acquire costs

**032408.3** Recycling container consultation – noted

**032408.4** Flexible Packaging – purple plastic bag trial (Coalville Area) - noted

**032408.4** Flood Warden – defer

**032408.5** The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**032408.51 – Late planning application**

**APPLICATION REFERENCE 24/00258/FU**

Removal of existing glazed garden outbuilding and erect a new detached single

storey residential annex building

Location: 34 Moira Road Donisthorpe Swadlincote Derby

No comment

**032408.5.2 Ordered free copy of king’s portrait - noted**

**032408.5.3 Boundaries**

**The Local Government Boundary Commission for England is doing a reviewing on NWLDC district wards. Noted**

**032408.5.4 MOP 2**

**Pleased to read the latest council report, but stated they didn’t see the questionnaire advertised for completion – MOP thanked for their feedback**

**032408.5.5 MOP 3**

**Delighted to see where the council spends the money in an easy-to-read format. – MOP thanked for their feedback.**

**032408.5.6 MOP 4**

**What are special expenses on Council tax bill. Approx £15 per household –What is it for? This is no parish council costs. Manager to investigate.**

 **032409.DISTRICT**

To consider any matters to be put before the District/County Councillor.

None – thank Cllr Ball for help with Local Plan response.

*20.32 Cllr Ball left meeting*

**032410. COUNTY COUNCIL**

To consider any matters to be put before the District/County Councillor.

Apologies sent

 **032411.** **FINANCE**

 **032411.1** RFO to report on the Council’s current financial position.

**-** Finance meeting update & recommendations for end of year

- approval for moving money into reserve pots

£7000 MVAS

£3000 Website

£4000 (£750 x5 defibrillators match funded)

£2400 Path – Donisthorpe Field

£2950 Play area fence & gate (before grant/funding) - £1000 in play area pot £1950 – from playground reserves

**RESOLUTION: To approve transfer of funds into pots – approved unanimous**

**032411.1a** Audit update – see paperwork

Return received from Auditors Moore: - 14/02/24

New internal auditor Eliza Hill –

**RESOLUTION: - To appoint Ms Eliza Hill as Internal Auditor for the Parish 2023/2024– approved unanimous.**

Manger to send engagement letter

Internal audit - 10am, Friday 19th April - noted

**032411.1b** Burial committee – update

Lindsay Weaver Pro bono Financial Advisor completed proposed costing split for audit.

Agreed to send in audit with suggested amendments –

Manager to complete form with Cllr Gravett. To work with AWTC clerk to check both AGARs

AWTC & ODAPC clerks to attend burial board meeting in October to compare Moore’s audit response. If response has not been received or it is not favourable council will be asking for what they suggest councils do. Further support may be requested at this time.

**032411.2** To approve the Bank Reconciliation February 2024.

**RESOLUTION: To approve bank rec**

**032411.3** To approve payment list February 2024

**RESOLUTION: To approve February 2024 Payment list**

**032411.5** To receive and authorise payments as set out below.

Office £60, CISWO annual rent £106.58

**032411.6** Any additional payments received since the agenda went to print will be reported at the meeting.

Printing for 3VNs £290.00, Vista print £33.85,

LRALC training & Travel £226.20 (updated costs), Paper £29.25

Tablet - £254.99 & case £15.99

**RESOLUTION: To approve payment list received before & during meeting. Approved unanimous**

 **032412. PLANNING**

 **032412.1** **CONSULTATIONS**

**APPLICATION REFERENCE 24/00240/FULM**

Proposal: Partial conversion of part of agricultural building to a mixed use for the

purpose of a wedding venue and other functions and the erection of 10 holiday

units

Location: Hill Farm Willesley Wood Side Ashby De La Zouch Leicestershire

Council wishes to raise concern over noise late at night as sound travels far in our open countryside, which will be exacerbated as the proposed venue is on a hill.

Action will need to be proposed to mitigate this issue for the surrounding villages.

If this proposal is given approval council requests a limit is given for the number of noisy events and requests a reasonable curfew.

Council is also concerned over the single-track access road and request this is amended as part of the development.

**032412.2 Permissions/ OTHER**

**Application reference 23/01710/FUL**

**PLANNING PERMISSION**

Town and Country Planning Act 1990

Demolition of existing outbuilding and the erection of a two-storey side extension

and associated works at 41 Stretton View Oakthorpe Swadlincote Derby

**Application reference 23/01640/VCU**

**PLANNING PERMISSION**

Town and Country Planning Act 1990

Amendments to conditions 2, 5, 6, 7, 8, 9, 11, 12, 14, 20 and 21 of planning

permission 23/00277/VCU (which was for the variation of condition 1, 2, 3, 5, 7, 8, 9,

10, 13 & 15 of planning permission 22/00350/FUL to allow for the phasing of

conditions to be discharged to enable the garage to be built before the dwelling) to

submit details required by conditions and to substitute drawing numbers at 67

Church Street Donisthorpe Swadlincote Derby

**0324013 Date of next meeting: -**

 Full Council Wednesday 10th April 7pm

**0324014. Meeting Closed 8.46pm**