Minutes of Full Meeting of Council, held on

Wednesday 8th June 2022 7.30pm at

Oakthorpe Community Leisure Centre aka ME Sports East Midlands Centre.

Present: Cllrs: M Warren (chair) S McKendrick, D Warren, N Antill Holmes, J Antill

Officers: K Grove – Clerk/RFO,

Also, Present:

Cllr R Ashman

2x Members of the public

**060101 APOLOGIES**

C Keeley - personal

**060102**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**None**

# 060103. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

**None**

**060104. MINUTES**

**060104.1** To approve as a correct record the minutes of the meetings held on: -

Wednesday 11;th May

**RESOLUTION** **To approve the minutes of the meeting held on Wednesday 11th May – approved unanimous**

**060104.2** To approve Finance Committee Minutes of the meeting held on Thursday 26th May – approve – defer to next finance meeting.

*7.34 Cllr Gelder arrived*

**060105. POLICE MATTERS**

 To consider any matters which may be raised by members for the Police.

30h May -Police performed fatal four checks (speed, mobile phone usage, insurance & seat belt usage. At least 2 cars were seized for no insurance.

Unusual activity in Acresford –– CCTV capturing people investigating the area. Residents not happy with Police soft touch

Clerk to contact police re 3-4 incidences of intruders in past month.

 How do police react – what are they doing about reported intruders– why is there no

 police presence.

When is the next Police surgery? Have a time/date been set?

**REPORT POLICE UPDATE 1ST – 31ST MAY 2022**

**DONISTHORPE**

06/05/2022 – Moira Road – RTC involving car and dog. Dog ran into the road and driver did not have time to stop, dog ran off afterwards and owner’s details were obtained. No injuries to driver or dog reported.

13/05/2022 – Resident had a male knock on his door and ask him if he would sell his vehicle.

18/05/2022 - Unknown suspect let the air out of a vehicle tyre causing damage to the valve.

16/05/2022 - Man has been pushed around his neck following argument at air BNB premises

Speed Monitoring was also conducted on Bath Lane, Moira and Acresford Road, Donisthorpe on 30/04/22, with 6 drivers reported for speeding.

**STREETSAFE** is a pilot service for anyone to anonymously tell us about public places where you have felt or feel unsafe, because of environmental issues, e.g. street lighting, abandoned buildings or vandalism and/or because of some behaviours, e.g. being followed or verbally abused.

Please note: 'Street Safe' is not for reporting crime or incidents.

**060106. GROUNDS AND RECREATION AREAS**

**060106.1** To receive reports from councillors.

Oakthorpe play area – Checked by Cllr M Warren

*7.31pm Cllr Dyason arrived*

**060106.2** The clerk to report on any items raised by the ground’s contractor.

**-** memorial grounds – obvious ground works happening due to working group

**-** branches broken off in Orchard - noted

**060106.3** To consider any other matters in relation to grounds and recreation facilities.

**-** Parish Field day Jubilee – A brilliant day. ***Huge credit to Donisthorpe Community Group*** – The event was risk assessed prior to the event and the area was cleaned up very well.

- Acresford memorial ground tidied up.

- Orchard corner next to allotments over grown-

Spoken to contractor – normally cut in autumn. Will do if council requires

Council not to cut back hedge or trees

**RESOLUION: To leave hedge cutting until Oct – unimous approved**

# 060107. CLERK’S REPORT

To receive the Clerk’s report advising members on the position of various matters.

**060107.1** Scheme of Delegated Authority

**RESOLUTION: Approve scheme delegation – approved unanimous**

**060107.2** Working party to encourage parishioners to stand for election 2023

**060107.3** Working Party to organise Annual Parish Event

Clerk to suggest TEAMs meeting date by email

**060107.4** Lamp post poppies – Cllr D Warren – placement – no further poppies needed.

**RESOLUTION To accept poppy location map - approved unanimous**

**RESOLUTION To approve purchase of paint to improve soldiers- approved unanimous**

**060107.5** Parking – Donisthorpe Memorial Grounds – Cllr M Warren

Meeting with football group / community/ group/ council – defer to July

**060107.6** Credit Card Policy

**RESOLUTION To accept the Credit Card Policy –** **approved unanimous**

**060107.7** Councillors responsibilities for website

**Cllr Anil – Holmes -Safe Guarding, & Pension**

**Cllr McKendrick – Nest Pension**

**Cllr M Warren Play-Ground**

**060107.8** Ramscliff Football field Annual fee increase

3 year licence £350 per annum 5% increase £17.50 = £367.50 - noted

**060107.9** 3VNs - Cllr M Warren

**060107.10** Oakthorpe Allotment Update – Cllr D Warren – defer to Sept

**060107.11** Projects status & update – Cllr McKendrick

Update – sent with paperwork

**060108. CORRESPONDENCE**

**060108.1** Copies sent via email

**060108.2** MOP1 contact – donkey bridge still not repaired

Clerk spoke to LCC A Poole – will be done.

**060108.2i** MOP2 Speeding on Hill Street Donisthorpe

Reported to Police – speed test done & several people caught speeding

**060108.2ii** MOP3 Request for clear "no parking" signage or even an oncoming traffic mirror. The roadside parking around the Leisure Centre is a problem whenever the Oakthorpe FC play a game on a Sunday morning.

Clerk to write to resident to address concerns and Councils’ **l**iability concerns – if an accident happens.

Recommend residents could work with LCC – highways to install mirror.

Leisure Centre could:-

* Request Community Beat Officers to speak to car parkers during a football event.
* Talk to groups (already happening)
* Flyers on wind screens about courteous parking

**060108.2iii** MOP4 Request for footpath from end of Ashby Road pavement to Hicks lodge entrance off Ashby Road. Request due to speeding cars un safe with young children.

**District & County are working with land owners to provide footpath - on going**

 **06010 8.3** School awards- Cllr D Warren in process

**060108.4** MVAS Parish post locations - noted

Clerk to write to LCC request recommendations for MVAS placement on Acresford road as not positions were approved.

**060108.5** The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**060108.5i Clerk to take part in NALCs** **Empowering Communities Conference 7th Nov (£77.27 (12.88 VAT** topic such as civility and respect, climate change, community resilience, health, housing, levelling up, and representation

**RESOLUTION: Clerk to attend Empowering Communities Conference – approved unanimous**

**060108.5ii** MOP5 – requested boundary hedge cutting in orchard

Spoken to contractor – normally cut in autumn. Will do if council requires

Council not to cut back hedge or trees

Clerk visited site – the trees need to be cut back.

Council to look at full tree report in Sept to address over grown trees.

Clerk to inform resident.

**060108.5iii** MOP 6 – Interested in the Boundary Stone between Oakthorpe & Donisthorpe

– could be where floods are. Council is not sure

**060108.5iv**

Measham road MVAS – very high speeds collecting info

Ave speed camera would be more beneficial in various locations

# 060109 FINANCE

 **060109.1** Finance Committee Report & recommendations – Cllr McKendrick

**RESOLUTION - Council approve amended budget 2022-2023 approved unanimous**

**RESOLUTION – Council aprove amended reserve pots -approved unanimous**

**RESOLUTION - Council accept replacing ground surface dura-sport £26,883 – approved -1 against**

**RESOLUTION - Council approvements amendments to financial regs - approved unanimous**

**RESOLUTION – Council accept Donisthorpe Green Hill Street Tree Survey quote £210+VAT approved unanimous**

**Resolution: Councillors Antill-Holmes / Cllr McKendrick to manage nest -**

**approved unanimous**

 **060109.2** RFO to report on the Council’s current financial position

(see finance committee minutes)

Clerks wage rise in line with clerk scale 26 - completed to be signed off by vice chair Noted

Finance quarterly review meeting 23rd August by Teams - noted

F2F 1st Budget meeting 2023/2024 29th September 7pm OCLC – noted

AGAR sent and acknowledgment received

**060109.3** Clerk’s financial report and annual payment list**.**

**RESOLUTION: To accept report & annual payment list. Approved unanimous**

**060109.4** Accounts to be viewed Mon 14th June- Fri 23rd July. Noted

Published on notice boards & website 31st May 2022 Noted

Thank you to Clerk for audit report

**060109.5** To approve the Bank Reconciliation for May

**RESOLUTION. To accept and approve Bank Reconciliation to 30th May 2022** **unanimous approved**

**060109.6** To approve payments list for May

**RESOLVED.** **To approve the payments list for May unanimous approved**

**060109.6** To authorise May’s payments as set out below.

*WFH Allowance £50 ME Sports £30 rent £20 (payment sent to wrong account)*

**RESOLVED. To approve the payments list -unanimous approved**

Any additional payments received since the agenda went to print will be reported at the meeting.

**£13.75 Postage £8.90 Stationary**

**RESOLVED. To approve the additional payments list – approved, unanimous**

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**0601010. PLANNING**

**0601010.1** **CONSULTATIONS**

**APPLICATION REFERENCE 22/00350/FUL**

Proposal: Erection of two storey detached dwelling, erection of detached garage with store above to serve No. 67 Church Street and formation of new vehicular

access and new driveways and parking and turning arrangements

Location: 67 Church Street Donisthorpe Swadlincote Derby

**No objection**

**APPLICATION REFERENCE 22/00802/CLP**

Proposal: Certificate of lawful proposed development for erection of a new dormer window on the rear elevation

Location: 12 Greenside Close Donisthorpe Swadlincote Derby

**No objections**

**0601010.2 Permissions**

**Application reference 22/00247/PNH**

Registered 17 March 2022 Decision Date 5 May 2022

PRIOR APPROVAL NOTIFICATION LARGER HOMES EXTENSION

Town and Country Planning (General Permitted Development) (England)

Order 2015

Erection of a single storey rear extension measuring 3.5m in length from the rear wall of the original dwellinghouse with a maximum eaves height of 3m and a maximum height of 3m at 49 Ashby Road Donisthorpe Swadlincote Derby

**Noted**

**0601011 DISTRICT**  **& COUNTY COUNCIL**

Toconsider any matters to be put before the District/County Councillor.

Appeal for planning permission in Oakthorpe – District refused. Has been over turned on appeal building allowed

* Highway funds – approved
* This year’s being HWF application to be sent out &
* Grass cutting / spraying taking place in June
* To attend next neighbourhood meeting

HS2 – anything more happening? - Cllr D Warren

Trying to move the line but will cost too much

The line will be published at the end of this year – appeals will happen then

# 0601012. OUTSIDE BODY REPRESENTATIVE

 To receive reports from any members who have attended meetings of outside.

 bodies since the last meeting of the Parish Council.

**None**

**0601013. Date of next meeting** – Wednesday 13th July 7.30pm

**0601014. Meeting Closed - 9.02pm**