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Minutes of the Meeting of Oakthorpe, Donisthorpe and Acresford Parish Council held on Wednesday 10th January 2021 by remote access at 7.00 pm

**Present:** Cllrs:S McKendrick (Chair)**,** N Antill-Holmes, J Antill, D Warren, M Warren, D Gelder, R Dyason

**Officers:** K Grove – Clerk/RFO

**Also, Present:**

2 members of the police PC Hall 4275 & PCSO McDonald

**2228 APOLOGIES – accepted -unanimous**

Cllr K Lauro -personal

Dale Pearce (Caretaker), - personal

Cllr S McKendrick - personal

Cllr R Ashman District Councillor - work

Cllr S Sheehan County Councillor - work

**2229 DECLARATION OF MEMBERS INTERESTS**

In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

None

# 2230 PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

None

**2231 POLICE MATTERS**

**Acquisitive crime and ASB.**

**18/01/21 – Theft of property items from an insecure motor vehicle at Moira Road, Donisthorpe.**

**25/01/21 – ASB at the Holly Bush PH Main Street, Oakthorpe. The premises has been made secure since this report.**

**This is all since the last meeting so good news. The only other item worthy of note is a warning about the ongoing theft of catalytic converters from Toyota and Honda vehicles which is county wide. Please use your garage if you have one.**

**2232 RESOLVED:** Minutes of the Meetings held on Wednesday 13th January were approved and signed as a true record **unanimous.**

**2233 GROUNDS AND RECREATION AREAS**

To receive reports from OCLC and councillors

**2233.1** OCLC caretakers report – no report this month due to Covid-19 lockdown . ***Centre Closed from Tuesday 5th January due to Government Lockdown requirements.***

Post Office opened Wednesdays one Wednesday closed due to covid restrictions. Water testing has continued.

**2233.4** To receive reports from councillors – none

**2233.5** The clerk to report on any items raised by the ground’s contractor - none

**2233.6** To consider any other matters in relation to grounds and recreation facilities

Quotes to replace gate discussed.

**2234 Leisure Centre review**

**2234.1** Amended Parish Survey & proposed questions discussed.

**2234.2 J Hall’s report discussed. Next steps agreed**

**2235 CLERK’S REPORT**

**To receive the Clerk’s report advising members on the position of various matters.**

**2235.1** Council requests update -noted

**2235.2** Council’s To Do List **- noted**

**2235.3** Council Constitution

**RESDOLVED** Council Constitution adopted **- unanimous**

**2235.4** Equality Policy

**RESDOLVED** Equality Policy adopted **- unanimous**

**2235.5** Safeguarding Policy

**RESDOLVED** Safeguarding adopted **– unanimous**

Cllr Antill-Holmes named Safeguarding Lead

**2235.6** Amended Grant Application Form

**2235.7** Wilson Todd – Resolution

**2235.8** Climate Change conference 3rd December **- noted**

**2235.9** Clerks holiday amended . 26th July- 6th August

**RESOLVED Recess August meeting - Finance meeting in December**

**2235.10 IT provision**

**2219 CORRESPONDENCE**

**2219.1 Copies sent via email**

**2219.2 Precept requested**

**2220. CORRESPONDENCE**

**2220.1 Copies sent via email**

**2220.2 Extending the remote meeting regulations.**

**2220.3 NALC - Building Back Resilient Communities**

**2220.4 LRALC training:-**

**Common Land training, Village Greens training, Rights of Way training**

**2220.5 Pension cost**

**2220.6 Road Safety Unit | East Midlands Criminal Justice, Leicestershire Police**

**2220.7 Email from resident re Church Street & drains**

**2220.8 Queen’s Platinum Jubilee 2022**

**2220.9 Census Day 2021**

**2220.10 Bus shelter window – Donisthorpe**

**10 FINANCE**

**10.1 RFO to report on the Council’s current financial position**

**10.2 To approve the Finance Report**

**10.3 To approve the Bank Reconciliation**

**10.4 To receive and authorise January’s payments as set out in the attached list**

**Any additional payments received since the agenda went to print will be reported at the meeting.**

**11. PLANNING**

**11.1 CONSULTATIONS**

**APPLICATION REFERENCE 21/00013/VCU**

**Proposal: Variation of condition 2 attached to planning permission ref: 18/00912/REM to increase the height of plot 4 and amend elevations to the garage serving plot 1**

**Location: Land Adjacent To 87 School Street Oakthorpe Derby**

**APPLICATION REFERENCE 20/02031/FUL**

**Proposal: Erection of single storey side and rear extensions**

**Location: 50 Church Street Donisthorpe Swadlincote Derby**

**APPLICATION REFERENCE 20/01807/FUL**

**Proposal: Erection of detached building to form annex**

**Location: Mayfield 22 New Street Oakthorpe Swadlincote**

**APPLICATION REFERENCE 21/00047/FUL**

**Proposal: Erection of single storey rear and side extensions and loft conversion including rear dormer**

**Location: 12 Chapel Street Donisthorpe Swadlincote Derby**

**APPLICATION REFERENCE 20/01898/FUL**

**Proposal: Erection of a two storey rear extension**

**Location: 59 Buttercup Avenue Donisthorpe Swadlincote Derby**

**APPLICATION REFERENCE 21/00126/VCU**

**Proposal: Variation of condition 2 attached to planning permission ref: 18/01577/FUL to amend the design of the dwellings and garage block**

**Location: 17 Moira Road Donisthorpe Swadlincote Derby**

**11.2 Permissions**

**Application reference 19/02485/FUL**

**Demolition of existing workshop building and use of the site for the siting of shipping**

**containers for self-storage purposes together with installation of a security portacabin, formation of customer parking areas and turning area and laying of decorative stone at Mcpherson Coaches Hill Street Donisthorpe Swadlincote**

**Application reference 20/01900/CLP**

**Certificate of lawful proposed development for the extension of an existing outbuilding at 2 Ashlar Drive Donisthorpe Swadlincote Derby**

**Application reference 21/00004/FUL**

**Proposal: Erection of a single storey side extension**

**Location: 9 New Street Donisthorpe Swadlincote Derby**

**Application reference 20/01798/FUL**

**Erection of butchers shop and associated parking at Land At Acresford Road**

**Donisthorpe**

**12. DISTRICT COUNCIL**

**To consider any matters to be put before the District Council.**

**13. COUNTY COUNCIL**

**To consider any matters to be put before the County Council.**

 **14. OUTSIDE BODY REPRESENTATIVE**

 **To receive reports from any members who have attended meetings of outside**

 **bodies since the last meeting of the Parish Council.**

 **14.1 HS2**

 **14.2 Donisthorpe Community Group**

 **14.3 Orchard Allotment Society**

**15. CONFIDENTIAL - EXCLUSION OF PRESS AND PUBLIC**

**To consider excluding the Press and Public from the meeting during consideration of the following item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business.**

**The Public Bodies Act 1960 Sec 1 (2).**

**15.1 The Parish Council’s protocol for sharing MVAS equipment.**

 **15.2 MVAS devices**

 **16. Date of next meeting – March Wednesday 10th 7pm**

**17. Meeting Closed**

**2218 CLERK’S REPORT**

**To receive the Clerk’s report advising members on the position of various matters.**

**2218.1** Council requests update - noted

**2218.2** Council’s To Do List- noted

**2218.3** Clerks holiday July 12th – 23rd - PC meeting 14th July – clerk to arrange cover.

**2218.4** CILCA training – clerk booked to start at Easter under new framework.

**2218.5 CCTV Policy**

**RESOLVED** CCTV policy adopted Cllr Antill-Holmes named councillor

**2218.6 Grant Application policy & application form**

Clerk to add 1) proof of group applying having a constitution 2) After grant awarded proof of grant expenditure sent to council.

**2218.7 Wilson Todd**

Clerk to contact schools informing them of council decision not to continue to support this scheme.

**2218.8 Website update**

New year minute section added, separate page for burial board meeting papers.

**2218.9 Accessibility Statement** update –

IT- Cllr Antill-Holmes shared IT provider information on screen with council.

Discussed present and three different providers

-2Commune – 3 different types of service.

-Microsoft

-Edge / outlook & no support

Costings and quality of service discussed

None provide cloud service

Look into an abbreviated council name.

**RESOLVED** - Pursue 2comme – subject to cloud storage. Unanimous

Cllr Antill-Holmes to report back at next meeting.

**2219 CORRESPONDENCE**

**2219.1** Copies sent via email

**2219.2** Precept requested

# 2220 FINANCE

**2220.1** RFO to report on the Council’s current financial position

¾ accounts shared – Slight reserves due to not having large wages bill.

Paid ¾ tax & PAYE

Large costs up coming. Still awaiting a meeting with LRALC Ashby Town Council & Clerk to Burial Board re audit and what needs to be done in the future.

**2220.2** HMRC – have again contacted previous clerk. Previous Clerk trying to find out why council details have not been amended .

**2220.4** Costs for closing of local government pension scheme – defer to confidential

**2220.5 RESOLVED:** Bank reconciliation statement up to 1st January **- u**nanimous

**2220.6 RESOLVED: December payments** approved- unanimous

Any additional payments received since the agenda went to print will be reported at the meeting.(List sent to council)

**2220.7 RESOLVED: Additional payments** approved - unanimous

LRALC training £102.00, SLCC membership £144.00, CILCA Fees £410.00,

ICO £40.00, Wilson Alarms £570, R Evans Contractor £4650, ROSPA £240,

total:- £6156.00

**2221 PLANNING**

**2221.1 CONSULTATIONS**

**APPLICATION REFERENCE 19/00226/FUL**

Proposal: Demolition of existing dwelling and erection of four detached dwellings

Location: Holly croft Main Street Oakthorpe Swadlincote

**No new comments refer to previous comments.**

**APPLICATION REFERENCE 20/01392/FUL**

Proposal: Demolition of ancillary buildings and erection of 4No. dwellings with associated infrastructure and parking

Location: Land to the rear of Springfield Farm Oakthorpe Swadlincote Derby

**No new comments** **refer to previous comments.**

**DRAFT ORDER: EM/4460**

Proposed stopping up of highway at Peony Rise, I The Square, Oakthorpe, Leicestershire. DE12 7QS

THE STOPPING UP OF HIGHWAY (EAST MIDLANDS) (NO.) ORDER 20.

**No Comment**

**APPLICATION REFERENCE 20/01900/CLP**

Proposal: Certificate of lawful proposed development for the extension of an existing outbuilding

Location: 2 Ashlar Drive Donisthorpe Swadlincote Derby

**No Comment**

**2221.2 Permissions**

**Application reference 20/01437/FUL**

Erection of detached garage at 39 Measham Road Oakthorpe Swadlincote Leicestershire

**Noted**

**2222 DISTRICT COUNCIL - Cllr Robert Ashman not present**

Complaints about mess on Oakthorpe Main Street. Reported to Cllr Ashman. Followed up with enforcement officer. Street is cleaner now.

**2223 COUNTY COUNCIL – Cllr Sean Sheahan not present**

# 2224 OUTSIDE BODY REPRESENTATIVE

To receive reports from any members who have attended meetings of outside bodies since the last meeting of the Parish Council.

**2224.1** MUGA funding group putting in application to Mercia Park Funding Group for £10000 grant.

**Vote to move into confidential 8.33pm – unanimous 22**

*8.33pm A Bains left the meeting.*

**2225 CONFIDENTIAL - EXCLUSION OF PRESS AND PUBLIC**

**To consider excluding the Press and Public from the meeting during consideration of the following item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business. The Public Bodies Act 1960 Sec 1 (2).**

**2225.1** Staff –

**2525.11** Review done and contracts issued.

**2525.12** Pension - The cessation termination valuation report discussed.

**RESOLVE**D to request a precept of £81,000

**2225.2 IM offer**

IM email shared prior to meeting and discussed.

Cllr Gelder, Antill & Warren to write protocols / agreements/ information pack.

**2226** Date of next meeting – Wednesday 10th February 7pm

**2227** Meeting Closed 8.50 pm