Minutes of Parish Council Finance Committee held on Thursday 29th September 7pm at

Oakthorpe Community Leisure Centre aka ME Sports East Midlands Centre.

**Present:** Cllrs: S McKendrick, D Warren, C Keeley, D Gelder, R Dyason

**Officers:** K Grove – RFO,

**F092201** To receive apologies for absence.

**F092202** In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**F092203** Open Forum for Public and Press - meeting to be adjourned to receive questions from members of the public, 3 minutes per person.

*7.11pm Cllr Dyason arrived*

**F092204** Approve minutes of last meeting –

Finance committee approved minutes of Thursday 26th May – to be shared with full council for approval

**F0922015** To discuss finance matters:

- Future budget/ precept

* Clear to make amendments
* Keep Chair person’s allowance the same.
* Amend Handyman pot to minor works.
* To add Arboreal pot for tree maintenance.
* Burial Clerks Salary increase will impact budget
* Move money from budget into reserves pot after 2nd part of precept paid.
* Clerk to contact ME and ask if the building is compliant with present Fire & Security legislation (should burn time be attached to doors?)

**F0922016** Providing a warmth bank

* Local community

Clerk to contact local council to find out what they are providing.

**F0922017 Financial reg requirements**

**F0922017.1** Check/sign statements against bank consolation

Checked, approved & signed by Cllr D Gelder

**F0922017.2** Check/sign credit card statements

Checked, approved & signed by Cllr D Warren & Cllr C Keeley

**F0922017.3** Present budget pots & amendments due to costing of projects.

-MVAS invoice – over delegated powers limit £5518.80– committee approve payment, to be approved at full council

-MVAS to be purchased

Purchase using money from tax rebate from MUGA

Clerk to play order – to be approved at full council.

**F0922018**. The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

* Clerks hours recommended by LRALC/SLCC

Raised by Councillors

Clerk to ask LRALC to investigate hours needed, Council to discuss when further information collected including present hours worked per week, costs + on costs for hours, reasons behind increase in hours.

* Clerk to forward Burial Clerk bill for ODAPC maintaining St John’s church yard.
* Clerk to gain valuation of OCLC building for insurance purposes.
* Raising council’s present at events – suggested flag/sail. Add to future agenda.

Date of next meeting :- TBC -Jan 2023