**Minutes of Parish Council Finance Committee held at Oakthorpe Community Leisure Centre Thursday 30th September 2021 7pm**

**Present:** Cllrs: S McKendrick, D Warren, M Warren, N Antill-Holmes, C Keeley, D Gelder, Cllr Dyason

**Officers:** K Grove – Clerk/RFO

 Cllr Gelder (finance chair 2020-21) open meeting

Recommended moving 5.2 to start

Cllr C McKendrick nominated & seconded – unanimous

7.05pm Cllr McKendrick chairs meeting

Committee would like to thank Cllr Gelder for being finance chair over the previous finical year.

**0921F01** To receive apologies for absence.

None

**0921F02** In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

None

**0921F03** Open Forum for Public and Press - meeting to be adjourned to receive questions from members of the public, 3 minutes per person.

None

**0921F04** Approve minutes of last meeting

Approved December 2020

**0921F05.1** To review the Terms of References for Finance Committee

References was approved April 2021 awaiting updated from NALC

**0921F05.2** To appoint a chair – moved to start

**0921F06** To discuss finance matters:

**0921F06.1** Actual v budget position last financial year

Discussed overspends

Clerk to explain the minus/figures in notes.

Subscription – EW cost put into wrong column – corrected

s137 - £8.41 x no of voters -

**0921F06.2** Future precept / budget

Discussed

Clerk to add notes to budget

Precept discussed - suggested keep £81000

Committee felt wrong to raise precept

Council needs to build reserves. Build pots to use in the future.

Council to explain to public to say what they are doing with projects and saving pots and explain reasons why.

Handyman – suggest use to do repairs

**Clerk to: -**

* **Add up lift of 10% on budget costs due to expected inflation increases**
* **Add up lift of Utilities 20%**
* **Double insurance cost**
* **Keep £81000 precept**
* **E on estimate costs on budget**

**0921F06.3** Present & future projects

Discussed

Section 106 funding – playground costs –

Apply for Oakthorpe play area fence funding from IM – to be completed Jan

Cllr D Warren to collect playground equipment

Cllr Keeley to chase repair of damaged ODAPC notice board Donisthorpe with LCC

Clerk to contact LCC re s106 funding. Can it be used on other thing within the village? Or just the playground. Can council purchase play equipment?

Committee agreed to ring fence money for annual award.

Replacement to Wilson Todd ‘Spirit of ‘Donisthorpe’ / ‘Oakthorpe’

Clerk to investigate trophy – shield -name/date on trophy. Shield remains in the school.

To award smaller trophy annually to take home & cash award

Clerk to investigate cost for small shield/large shield/cost for engraving.

Parish council should focus on Parish looking good – first impressions and encourage pride in parish.

Installing entrance gates to villages is difficult to place due to lack of roadsides

Council to consider options and discuss with parishioners about planters and maintenance.

Match fund – green shoots match funded bulbs – approved.

**0921F06.4** Income and expenditure of the Community Leisure Centre

Discussed income in-come & expenditure.

**0921F06.5** Review budget position 2021/22

Current position discussed

*Committee agree to meet every quarter to look at budget and spending*.

**0921F07**  Policies

- Reserves

* Expenses
* Training

Forward to full council for approval

**0921F08** Financial reg requirements

- check statements against bank consolation

Cllr Keely to check

**0921F09** Date of next meeting :- TBC

**0921F10** Closed 9pm