**Minutes of Finance Meeting, held on Wednesday 22nd November 2023 7pm**

**Teams Meeting online.**

Present: N Antill-Holmes (Chair),

A Hancock-George, H Gravett, S Ellison, M Warren, D Warren

Officers: K Grove –Manager/RFO,

**F112301**. To receive apologies for absence.

Cllr Hawke– personnel

F112302. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**None**

F112303. Open Forum for Public and Press - meeting to be adjourned to receive questions from members of the public, 3 minutes per person.

**None**

F112304. Approve minutes of last meeting

Minutes of October 1st approved.

**RECOMMENDATION: To recommend Minutes to full council as a true record.**

F112305. To discuss finance matters:

F112305.1 - Look at 2nd quarter accounts/budget –

**RECOMMENDATION: To recommend to council present spending as on track and within budget.**

- Future budget/ precept

F112305.2 BUDGET 2024-2025

review amended proposed budget.

- Salaries – including gov pay increase, scale 28 at 24hrs

- Increased budget cost for Clerk Laptop

- Member training & Development – increased to £600.

- Meeting room hire to remain

-

F112305.3reserves

- Merge building Asset pot £4428, MUGA Funds £5250, Office Pot £15000 into one

LC reserves Pot

**RECOMMENDATION – merge reserve pots into LC reserve pot as listed.**

**RECOMMENDATION: To recommend to council to accept budget set for 2024/2025 with a precept of £92,756**

F112306. The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

Information for parish -

Communicate and explain costs in pence.

Discuss future projects including neighbourhood plan.

**RECOMMENDATION: To approve the precept information 2024/25 for parish**

F112307 Date of next meeting: - February 2024

**F112308**  Date of next meeting: -February 2024 TEAMS

**F112309** 7.28pm Meeting closed.