**Minutes of Council Meeting, held on**

**Wednesday 8th November 2023 @ 7pm at ME Sports East Midlands Centre aka Oakthorpe Leisure Centre**

Present: M Warren (Chair) N Antill-Holmes (Vice Chair), D Warren,

H Gravett, T Hawke

Officers: K Grove –Manager/RFO,

Robert Ashman LCC Councillor

Mike Ball NWL District Councillor

Members of Public (MOP) x3

Councillor Actions highlighted.

**112301** **TO RECEIVE APOLOGIES FOR ABSENCE.**

**Cllr D Gelder - Work**

**Cllr A Hancock-George - Personal**

**112302**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**None**

**112303.** PUBLIC QUESTION SESSION

 Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

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**112303.1** Friends of Donisthorpe Memorial Gardens

Updated work so far and next steps on gardens.

**RESOLUTION: To approve purchase of sleepers for memorial grounds – approved unanimous**

Council thanks Friends of Memorial for their work on improving the grounds

All three metal benches will be placed in the gardens with each village named on top near completion of project.

*7.01pm Cllr Ellison Arrives*

**112304.** **MINUTES**

To approve as a correct record the minutes of the meetings held on: 11th October 2023 **RESOLUTION: To approve as a correct record the minutes of the meetings held on: - 11th October 2023 – approve unanimous.**

**112305 POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

 Forest Beat Newsletter received October 2023

Beat Surgery - PCSO at Measham Library, High Street, Measham on Thursday 9th November at 10:00 - 11:30 - noted

**112306 GROUNDS AND RECREATION AREAS**

To receive reports from councillors

**112306.1** Oakthorpe play area.

Cllr M Warren – reported play area had been checked.

1. Oakthorpe play area – fencing & gate

Manager to requested updated quote and complete paperwork to claim costing from LCC

1. Quotes for play area new toddler equipment & safe surface – Cllr Warrant to obtain quotes
2. Tree removal– update

Arborist to remove specific trees 8th/9th Jan.

Wood will be available for residents. Due to Health & Safety reasons Cllr M Warren to remain on site until all wood has been collected

**112306.2 The manager to report on any items raised by the ground’s contractor.**

- Memorial Grounds Dead Tree removed - noted

- Memorial Grounds prepped Donisthorpe & Acresford – noted & thanks sent

**112306.3 To consider any other matters in relation to grounds and recreation facilities.**

Orchard – dog poo issue

LCC Stuart Cave Enforcement Officer, Environmental Protection has installed a dog fouling sign on the gate at the main entrance to the orchard on Church Street.

Cllr M Warren to look at installing a post to put on entrance to Orchard allotment end then another dog waste sign can be installed.

Awaiting NWLDC Waste team’s response to requesting re siting of a litter bin from Oakthorpe to Orchard

112306.33 Tree Fest – Groups put a tree in the Methodist church on Moira Road.

Cllr D Warren to prepare a tree for Parish Council

Photos to be used on a constructed tree. This is advertising to raise council profile.

**RESOLUTION: Council approve the use of images to raise council profile on the Christmas Tree – approved unanimous**

112306.34 Spring bulbs

2 bags for Donisthorpe

1 bag Acresford

1.5 bags Oakthorpe

Donisthorpe Community Group reported – bulbs have been planted down Moira road edge just below car park (only safe place to stand & dig) Dug up some bulbs already there. Had been in ground a long time.

Council thanked the community group for their support and work.

**112307 MANAGER’S REPORT**

To receive the Clerk’s report advising members on the position of various matters.

**1123077.1** 3VNs report –Cllr D Warren

**1123077.2** Deeds - Crane & Walton – update – slow progress. Awaiting update and contract

**1123077.3** Flooding Equipment access & reporting to LCC / Flood Warden –

Gel packs stored at leisure centre

If sand needed council to approach Borleys re sand

Defer to new year

**1123077.4** MVAS

– Oakthorpe Machine returned to Westcotec due to blue tooth module not working

* Acresford Road approaching entrance to Donisthorpe response from Highways after repeated request for site visit.

LCC Highways reports – In Google street view up to 2012. We are aware of the new development at this location; however, our records show that this stretch of Acresford Road is subject to the national speed limit. We cannot give permission for an MVAS within national speed limit. Also, we would need to consider not placing them within 100 metres of a speed limit change.

Manager identified a proposed location for MVAS post under above criteria

To request approval then complete paperwork to apply for post

**1123077.5** Foot paths update – Cllr D Warren

Due to rain – 1st route changed

ODAPOP preserve our paths -Feb start

Send info to Manager

**1123077.6** Questionnaire –

Report back in new year-

**1123077.7** Defib – update – Jan

**Both grants applied for**

**1123077.8** T-shirts Lanyards needed – Cllr Ellison to follow up’

**112308**. **CORRESPONDENCE**

**1123088.1** Email - Copies sent

**1123088.2 –** Remembrance Service - in Memorial Gardens as church closed

All councillors invited

**1123088.3 NALC training - noted**

Making the planning system work for local councils

22 November 2023 — 12.00 – 13.15 £30

Democracy in Action

14 November 2023 — 12.00 – 13.15

Free joint event with the Local Government Association

**1123088.4 Manager training – SLCC 2-day conference**

Feedback – Actually attending allows you to choose the session you would like to attend to benefit council.

Costs a lot of money for size of ODA parish

**1123088.5 MOP1 –** re flooding into house and no road drain – referred to Cllr R Ashman

The Highways and Drainage Team will contact parishoner and visit to site to see how the problem can be resolved. No timescale given for this.

**MOP2 –** Holy croft Oakthorpe Development churning up green verge/ knocked over kerb stones. Concerns over stones on road not being cleaned up, Parking on road not on site

Enforcement team on it

Councillor Ball – followed up,

Reference number FS-Case-559392106

Councillor Ball called to speak to planning enforcement and was asked to leave a message with the understanding that someone would get back to him in 24 hours. He is enquiring on behalf of the Parish Council and several constitutions about the development on Main Street, Oakthorpe - a detached house has been demolished to make way for three or four new houses.

The access to the site is very narrow and they are making a large mess with rubble/mud on the road and kerb stones being turned over. Once the groundwork has been completed, they would like to make sure that the kerb stones and the grass verge will be reinstated at the developer’s expense.

They are also very slow to remove the stones and mud from the entrance to the site which is leaving the road in an unsatisfactory state for the residents and people passing through the village.

Planning Enforcement to follow up

**1123088.6** AVFC – Annual fee paid. - noted

**1123088.7** Council group training new year – set a date

**1123088.8** The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**1123088.81** NWLDC Skill Gate link sent to all councillors from NWLDC to complete online learning

**1123088.82 MOP3**

Complaint made a complaint last year to Leicestershire Environment Department to remove some of the branches that overhang the whole road and in reach of vehicles. The tree surgeon only removed broken branches and did not prune the tree back.

This year the tree is causing concern again. It is an obstruction to large vehicles such as construction lorries and the like. In addition to this the school double decker bus comes past twice a day and each time the branches are damaged.

Concerned branches may cause injury to pedestrians and vehicles

Manager to report – canopy needs raising chop branches

**1123088.83 LCC consultations**

**Recycling and Household Waste Sites Consultation**

The county council is seeking views on proposed changes to the recycling and household waste site service to make savings of £420,000 a year.

The changes proposed are:

• Closing three sites – Market Harborough, Shepshed and Somerby

• Changing the opening days at Bottesford and Melton Mowbray

• Closing all sites on Christmas Eve

• Changing summer opening hours at all recycling and household waste sites

The consultation is now live and will run for 12 weeks up to 24 January 2024. For more information and to complete the questionnaire, visit www.leicestershire.gov.uk/waste-site-changes - noted

**Leicestershire Highways A Roads to Zebras Website - redevelopment**

The Leicestershire Highways A roads to Zebras website was created and soft launched a couple of years ago and was initially aimed to provide Parishes and Communities with solutions for common traffic issues. We are now starting to develop this website further to incorporate other areas of the department, such as Highway Operations and environmental issues. To ensure this is beneficial we are interested to hear what you would like to see on this website, and a questionnaire will follow this email to collect your feedback.

Feedback re suggestion to add what could be used when LCC turn down request.

**Shire Grants**

Applications for the final round of Shire grants

ODA has received its allotted money through the friends of the memorial garden group.

**Weeding programme**

The Countywide weed spraying programme was delayed due to bad weather. The programme has now been reduced to meet the seasonal deadline prioritising Towns and areas that were previously done at the beginning of the first round.

**Noted**

**CONSULTATIONS**

• Public Electric Vehicle charging infrastructure in Leicestershire,

• The National and Highways Transport (NHT) public satisfaction survey

Noted

**1123088.84 LCC Finance Pension deficit**

Paid £6000 18/05/21

Paid £5000 29/09/21

**1123088.85**

**MOP 4**

Raise a concern about the number of vehicles being parked on the kerbside surrounding the Donisthorpe Auto Services on Hill St.

Reported to Police to request enforce

**1123088.86**

Squirrel Letter- noted

 **1123088.87**

Chairman & guest invitation to NWLDC Civic Carol Service

Cllr M & D Warren to attend

**1123009 FINANCES**

**1123009.1** RFO to report on the Council’s current financial position**.**

* Pay award agreed by Government, NALC & unions
* Back pay due to April 2023
* 24 hours per week NALC PayScale 27

 Cllr M Warren to sign off figures

 Cllr Antill-Holmes to arrange exception payment for pension

-VAT Return £514.53

-Reserves – merge LC Pots -

Building Asset Fund £4,428.00

MUGA Fund £5,017.00

PC Office Pot £15,000.00

 1123009.1

**RESOLUTION: - Council approved merger of LC reserve pots into Building Asset Fund Pot Resolution. Approved unanimous.**

-Office equipment – update

**1123009.1i** Audit update – on going

**1123009.1ii** Approval to move reserves funding into pots 2nd half precept –.

PC Reserves £2,000

IT equipment - start saving £1,000

Memorial Grounds Project £4,000

Building Maintenance £4000

**RESOLUTION: - Council approved to move budgeted reserves funding into reserve pots. Approved unanimous.**

**1123009.2** To approve the Bank Reconciliation October 2023.

**RESOLUTION: To approve Bank Reconciliation October -approved unanimous**

**1123009.3** To approve payment list October 2023

 **RESOLUTION: To approve October’s payments list - approved unanimous**

**1123009.4** To receive and authorise payments as set out below.

Office £60, ME Sports £37.50 rent, Elm tree removal £160

Shot Blasting £2040, LRALC £30, NWLDC Bulbs £199.50, RBL £50, Monitor £239, HDMI cable, £9.59.

**1123009.5** Any additional payments received since the agenda went to print will be reported at the meeting.

 Back Pay £1441.44. Compost - £150

Chairs allowance – Donation to Shelter for Homeless £25

Locks £15.98, Grange wood Fence Supplies £45.27, NEST Exception Schedule £105.30

**RESOLUTION: To approve addition payments – Approved unanimous**

**1123010. PLANNING**

**1123010.1 CONSULTATIONS**

**APPLICATION REFERENCE 23/00237/FUL**

Demolition of existing dwelling and erection of a replacement dwelling and

associated works at 30 New Street Oakthorpe Swadlincote Derby

**No comment**

**APPLICATION REFERENCE 23/01179/FUL**

Proposal: Erection of detached outbuilding (part retrospective)

Location: 1 Moira Road Donisthorpe Swadlincote Derby

Cllr Ball involved – unlikely to be refused

Planning to visit put condition limit use for storage not to used for business services

**Council support Cllr Ball -to report back at next meetin**g.

**APPLICATION REFERENCE 23/01342/FUL**

Proposal: Erection of single storey rear extension

Location: 37 Moira Road Donisthorpe Swadlincote Derby

**No comments**

**1123010.2 Permissions/ OTHER**

**APPLICATION REFERENCE 23/01119/FUL**

**PLANNING PERMISSION**

Erection of single storey front extension at 73 Ashby Road Donisthorpe Swadlincote

Derby

**Noted**

**Application reference 23/00782/FUL**

**PLANNING PERMISSION**

Town and Country Planning Act 1990

Erection of one no. two-storey self-build dwelling including demolition of existing

outbuildings at 20 Silver Street Oakthorpe Swadlincote Derby

**Noted**

**1123011. DISTRICT**

Up to speed with local plan

Districts need local plan to prevent free for all –

Updating to 2040

Extra 9 year of building and employment land

5700 houses - spread out in NWL

Sustainable villages – allocated 334 new houses

Junction 11 strategic warehouse Opp – new

31 hectares of employment land

Moira – land off Moira road 49 houses consultation.

See proposed plan 6week public consultation Jan 2024

Pc take position & object

Employment 0A2

Ian Nelson local plan manager Cllr Ball go between

Submitted 2025

Suggest Parish Plan – protection

Mel – Ashby Town plan

Send information to council

**Manager to contact Cllr M Ball to arrange meeting with Councillors to discuss development proposals**

**1123012. COUNTY COUNCIL**

To consider any matters to be put before the District/County Councillor.

 Ivanhoe line want to Leicester

 2 stages going to Leicester

 To Burton then Derby

Using money from HS2

Gaps in flood wardens –

Measham has sandbags - flood warden to contact Measham for support

200+ cars Speeding on Acresford - highest 76MPH Donisthorpe Lane

Ronalds Rangers come to pick up McDonalds rubbish

**20.51pm 1123013**  PROPOSAL TO MOVE INTO CONFIDENTIAL approved

**1123014 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS**

**Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.**

**1123014.1** Review

 **Noted – Discuss with solicitor – letter to be send**

**1123015** Date of next meeting: -

2nd Budget Finance 22nd Nov TEAMS

Full Council Wednesday 13th December 7pm

**1123016.** Meeting Closed 21.13pm