**Minutes of Full Meeting of Council, held on Wednesday 8th February 2023 7pm at Donisthorpe Youth Club, Church Street**

Present: Cllrs M Warren (Chair), S McKendrick, , D Warren, D Gelder

Officers: K Grove – Manager/Clerk/RFO,

Cllr Ashman – District & County Councillor

MOP 0

Councillor Actions highlighted

**022301 APOLOGIES**

Cllr Keeley – personal

Forest Police - work

**022302**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**None**

# 022303. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

**None**

**022304. MINUTES**

To approve as a correct record the minutes of the meeting held on Wednesday 11th January.

**RESOLUTION: To approve minutes of the meeting held on Wednesday 11th January– approved unanimous**

**022305. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

Clerk to email police re Sat morning 7th January - serious incident in Acresford - no police presence to accident. 999 was called but no response or follow up received.

**022305.1 POLICE REPORTS**

- 1st January to 31st January 2022 - noted

**022306. GROUNDS AND RECREATION AREAS**

**022306.1** To receive reports from councillors.

Tree report – defer to March meeting.

Kissing bench in orchard loose of soft ground – monitor

Cllr Warren to order long stakes to go into ground – agenda for next month.

Cllr D Warren to check bench & remove bunting.

**022306.2** The clerk to report on any items raised by the ground’s contractor.

None

**022306.3** To consider any other matters in relation to grounds and recreation facilities.

**Quote for Acresford memorial grounds cleaning**

**Friends of the ODA Memorial Gardens– arboreal work / paperwork**

**Just to confirm that Heartwood Community Woodfuel Group felled the 3 trees today, as previously agreed. The wood has been removed from site and the majority of the brash has been chipped or used to form a small deadwood hedge, to benefit wildlife. The remaining brash will be chipped or used in the deadwood hedge. The chippings will be spread around the bases of the lime trees.**

**Kay Eley & myself are intending to come to the Parish Council meeting next week, in order to answer any questions the PC may have, in relation to proposed events the Friends of ODA Memorial Gardens hope to hold this coming year at the Memorial Gardens.**

**As you are aware Donisthorpe Community Group are intending to run the Field Day again in June. We are in the process of renewing our public liability insurance, but at present this only covers events with up to 500 attendees. Before I ask for a new quote to cover this one event I wondered if the Parish Council have insurance that cover events up to 3000? We are holding the event on parish council land and are happy to say in our advertising that the event is supported by the council.**

* **Gazebo**

# 022307. CLERK’S REPORT

To receive the Clerk’s report advising members on the position of various matters.

**022307.1** Leisure Centre

– Annual review due Feb 14/02/2023

Clerk to email - suggest review– could be done at the same time as ME’s requested meeting.

- Flood/ insurance update

Industrial dehumidifiers & driers in place. (see paperwork & sharepoint – photos n video)

Centre closed inside.

ME using outside facilities and changing rooms under their insurance.

- Electrical Report (paperwork)

**022307.2** NWLDC/ Police walk.

**022307.3** Bench Engraving – Cllr D. Warren

– Cllr D. Warren

 £150 brass plaque

 King Charles coronation plaque Defer to February to get costing for other materials.

**022307.4** Annual Parish Event/awards

Awards – discussed.

Clerk & Cllr D Warren to look at application form – defer to next meeting

**022307.5** School Awards Cllr D Warren

**022307.6** Community Response Plan update

Cllr D Warren to be a MOP and attend on behalf of Oakthorpe.

Cllr Gelder to find an Acresford resident to represent Acresford.

**022307.7** 3VN report – Cllr D Gelder

**022308. CORRESPONDENCE**

**022308.1** Copies sent via email.

**022308.2** Coronation trees & plaque for schools

**Clerk to contact the 2 primary schools to see if they would support planting a tree with a plaque to commemorate the King’s coronation.**

**022308.3 MOP –**

**022308.31 Request ODAPC paint Hill St fence**

**Planters licence applied for with Louise from highways**

**Discussed fencing**

**022308.32 Moira Road – Cllr D Warren**

**022308.4 Community speed watch**

**022308.5 LRALC/ Pipe**

**022308.6 ICO**

**022308.7 The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.**

Reinstatement Cost Assessment sent to BHIB

Please find the attached endorsement with the buildings sums Insured amended for Oakthorpe Community Leisure Centre, as per valuation report.

The additional premium for this change is £28.66 Including Insurance Premium Tax. This is on a pro rata basis, which will take you up to renewal.

The Invoice is attached for payment.

**Proposal: Certificate of lawful proposed development for external alterations (including**

**the installation of boiler flues) to St Johns Church**

**Location: St Johns Church Church Street Donisthorpe Derby**

**APPLICATION REFERENCE 23/00067/CL**

**022308.5 FINANCE**

Income : £5156.23 Vat refund

SLCC – Overpaid – refund in progress.

 Waste refund for missed week

HMRC Tax paid for 3rd quarter – employer - £383.60

Employee £ 550.17

***To remove Laptop Lenovo MPNXB7313029 FROM Asset list***

**022309.12** Finance Committee – Cllr McKendrick

**022309.1201**- Burial Clerk

**022309.1202**- OLC Waste cost – efficiency saving

**022309.1203** - LC Defib

**022309.1204** - LC council post box

**022309.13**

**To confirm bank reconciliation & bank statements are verified as a true record in-line with financial regulations.**

**022309.14** **To confirm credit card statements match invoices paid**

**022309.2** To approve the Bank Reconciliation for January

**RESOLUTION: To approve the Bank Reconciliation for January** **-– approved unanimous**

 **012309.3** To receive and authorise January list.

**RESOLUTION: To accept payment list for January payments – approved unanimous**

 **0123099.4** To receive and authorise Any additional payments received since the agenda went to print will be reported at the meeting.

Office Jan £50 LRALC Internal Auditor Fees £260

Youth Club Hall Hire £20 3VNs £180

Electrical Solutions Contractor £1605 BHIB £26.66

Grounds Work 2022 £4882

Coalville Trophy Centre £78

Coalville Trophy Centre £6

**RESOLUTION: To approve payments listed above - – approved unanimous**

**02230910. PLANNING**

**02230910.1** **CONSULTATIONS**

**APPLICATION REFERENCE 23/00008/FUL**

Proposal: Erection of a single storey rear extension

Location: 67 Moira Road Donisthorpe Swadlincote Derby

**APPLICATION REFERENCE 22/01875/CL**

Proposal: Certificate of lawful proposed development for the erection of a single-storey rear extension

Location: 5 Cowslip Close Donisthorpe Swadlincote Derby

**02230910.2 Permissions / Other**

**Application reference 22/01739/CLE**

REFUSAL OF CERTIFICATE OF LAWFULNESS OF EXISTING USE

TOWN AND COUNTRY PLANNING ACT 1990: SECTION 191 (as amended)

TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER 2015: ARTICLE 39

Proposed certificate of lawfulness for the siting of storage containers, food unit,

toilet block and outside bar land at Halfway House, 65 Church Street, Donisthorpe,

Swadlincote.

**02230911. DISTRICT**  **& COUNTY COUNCIL**

Toconsider any matters to be put before the District/County Councillor.

 **02230911.1 -** Info/update on the Stile/footpath in Oakthorpe which was altered and replaced by the builders a couple of years back?

Complaints received by councillors about lack of action and the difficulty of use.

LCC chasing the developer for the funding.

-awaiting update

**02230911.2** Oakthorpe Playground trees - awaiting update.

**02230911.3** Oakthorpe Playground light - awaiting update.

**02230911.4** Home farm development Oakthorpe – funds for playground.

- awaiting update

Just to confirm that NWLDC will issue and invoice for the funds for the playground equipment and will get in touch once they have received these from the developer. Please let me know if you need my involvement if you encounter any problems in the future.

**02230912** Date of next Full Council Meeting – Wednesday 8th March 7pm Location to be confirmed.

**02230913 Meeting Closed**