**Minutes of Council Meeting, held on**

**Wednesday 14th February 2024 @ 7pm at ME Sports East Midlands Centre aka Oakthorpe Leisure Centre**

Present: Councillors M Warren (Chair), D Warren, H Gravett, A Hancock-George

S Elison & N Antil-Holmes

Officers: K Grove –Manager/RFO,

Robert Ashman LCC Councillor

M Ball NWLD Councillor

Simon Dunn – British Heart Foundation (BHF)

Members of Public (MOP) - 0

Councillor Actions highlighted.

**022401** **TO RECEIVE APOLOGIES FOR ABSENCE**

Cllr Gelder Personal

Cllr Hawke Personal Accepted unanimous.

**022402**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**None**

**022403.** PUBLIC QUESTION SESSION

 Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson of the meeting.

**022403.1 MOP1** Request: - Council remind residents of commission adjusting MP boundaries and moving the parish of Oakthorpe, Donisthorpe & Acresford to join Hinkley & Bosworth. There was a consultation of parish in 2021.

**Three Views to remind people of change**

**022403.2** S Dunn British Heart Foundation Defib -

Discussed proposed locations

Square – Oakthorpe

4 & 1 = Elan says yes

Cost of electric £15/£20 pa for maintenance cost

Awaiting – response from Winfield – will feed back to council£

Package at cost – Simon to return with funding

Council funds maintenance costs

Offer electric costs

BHF recommends unlocked cabinets – make sure indelibly marked with council name & number.

Defer to next meeting

*7.14pm MOP left meeting*

**022404.** **MINUTES**

To approve as a correct record the minutes of the meetings held on: Wednesday 10th January & Wednesday 4th October 2023

**RESOLUTION: To approve as a correct record the minutes of the meetings held on: - Wednesday 10th January & Wednesday 4th October 2023– approve unanimous.**

**022405 POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

Forest Beat Newsletter received January 2024

MOP2 & MOP4 – Youth & drug concerns – Saltersford Wood Car park & surrounding area -reported

Police aware of drug dealing concerns in Oakthorpe.

**022406 GROUNDS AND RECREATION AREAS**

To receive reports from councillors

022406 1) Oakthorpe play area –

- Annual Playground Inspection completed

Poke re fencing

022406.1 To receive reports from councillors.

Cllr M Warren – reported play area had been checked.

022406.3a Wall Removal around Oaktree – Green Church/Chapel St. RESOLUTION: - To approve £735 + £122.50 VAT = £857.50 **£1046.40**

**RESOLUTION: To approve and accept amended payment cost - – approved unanimous.**

022406.3b Orchard Fencing

**RESOLUTION: - To approve amended cost £651.60 Approved unanimous**

**Cllr Gravett to investigate c**ourses for laying hedging

**022406.4 Acresford Memorial Garden plaques**

To mount on chunk of wood to fit in with the National Forest – defer until March

**RESOLUTION: To approve payment cost £65 – brass oak tree plaque – approved unanimous.**

**022407 MANAGER’S REPORT**

To receive the Manager’s report advising members on the position of various matters.

**0224077.1** 3VNs report – Feb – Cllr H Gravett

**0224077.2** LRALC Councillor training

OLC 31st January 6pm –

Certificates given to councillors who attended

**0224077.3** Footpaths walking group – Cllr D Warren POPs (protect our paths)

Donisthorpe – footpath has changed with electric fence due grazing sheep

Saltersford Valley walk – 10th March leave 10.30am

**0224077.4** Defib – update Cllr D Warren – see minute no: - **022403.2**

**0224077.5**

• T-shirts – Cllr Ellison - defer

Cllrs to email size

• Lanyards given to Cllr Antill-Holmes to add ID cards

**0224077.6** Annual Parish Meeting

Guess speaker discussed – speeding –

Working party – Cllr D Warren, Cllr M Warren, Cllr Elison, Cllr Hancock-George & Manager & Cllr D Warren to arrange meeting. – defer until March meeting

**0224077.7** Website –

Manager to contact website companies to try their site’s ease of use.

**0224077.8** Questionnaire – Cllr D Warren to write report

**0224077.9** MVAS update

- solar panel quote

Westcotec – extra Solar Panels £650+ VAT – recommended not to leave solar panels up independently from panels

Proposed to purchase MVAS for all area – budget for another MVAS for Donisthorpe

- collecting data –

Post identified Acresford Road Donisthorpe (LCC Cllr Robert Asman) – awaiting confirmation from Highways

Approx every 6 weeks – move MVAS

Manager to collect data

**REOLUTION: To purchase tablet to be able to collect MVAS data – approved unanimous.**

**RESOLUTION: Manager to collect MVAS data from: -**

**Acresford Measham Road,**

**Donisthorpe – Ashby Road**

**Oakthorpe – Measham Road**

 **– approved unanimous**.

 0224077.10 Speed Watch

Legislation restricts where speed watch happens

LCC – Cllr R Ashman to volunteer.

**0224077.11 Manager training** –

• Proposed reforms to the National Planning Policy Feb

• How to use graphic design tool Canva - May

• Common Land March

• Introduction to planning obligations -Feb

• Rights of way April

• Creating a strategic vision for shaping the future May

**Noted**

**0224077.12** Climate change-Carbon Literacy Qualification training for all

 – 22 & 29 Feb/ 11th & 18th June

Manager to gain costings for council training.

**0224077.13** Council awards –

Manager & Cllr D Warren to attend LRALC information course

**0224077.14** Local Plan / Neighbourhood plan –

Local Plan review meeting for council with NWLD Cllr M Ball

 Wednesday 28th February 7pm Local Plan meeting

Neighbourhood plan, <Manager to organise meeting with LCC N. Green- Policy Officer – Communities

 Manager, Cllrs M & D Warren to attend 18th March 10am online

**0224077.15** NWLDC Children, Young People and Adults Safeguarding Policy and Procedures Policy Updated

**RESOLUTION: To approve Children, Young People and Adults Safeguarding Policy and Procedures Policy - approve unanimous**

**022408**. **CORRESPONDENCE**

**0224088.1** Email - Copies sent.

**0224088.2 Flooding Burton Road Update -**

LCC Cllr R Ashman - The mitigation scheme has been sent to the Environment Agency as they are responsible for delivering these schemes. Work should be carried out in the spring 2024.

Will check with LCC about the issue of pumping

**0224088.3** – Donisthorpe Country Park entrance – damaged wall

* Leicestershire Country Parks responsible and wall will be fixed after April’s budget

**0224088.4** NWLDC **–** Bulbs photos of flowers requested. - noted

**0224088.5** Co-option on NWLDC Audit & Governance Committee – Cllr N Antill-Holmes to apply.

**0224088.6 Acresford Memorial – funding**

Defer

**0224088.7 LCC -** Looking for volunteers who can select and deliver books.

to people in their homes who are unable to visit their local

library. Stay for a friendly chat and help brighten someone’s day**. noted**

**022408.8** The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**022408.81** Buckingham Palace Garden Parties 2024

Nominations invited for the Garden Party on 8th May 2024, open to Parish Councillors or Parish Clerks

Due to date and cost to attend invitation was noted

-Manager to thank and decline invitation

**022408.82 OLC under Energy review**

Energy prices and the climate are still front and centre on many local council agendas right now, but help is at hand in the form of Clear Utility Solutions, a Northamptonshire based energy consultant specialising in helping local councils. noted

**022408.83 IM** Properties (IMP) the proposed expansion of development at Mercia Park, the strategic employment site located near Junction 11 of the M42.

Noted – under Proposed Local Plan

**024009 FINANCES**

**0224009.1** RFO to report on the Council’s current financial position**.**

- Precept information

- Finance meeting for end of year – 21st Feb

- Good councillor booklets

Manager to order – Good Councillor, Finance and transparency & Neighbourhood plan x3

**024009.1a** Audit update – Moore reported report to be returned by end of month

**024009.1b** Burial committee – request for additional meeting

- Lindsay Weaver Pro bono Financial Advisor

-Approval request to refer to LRALC

**RESOLUTION: Council to approve referral to LRALC over audit issues with burial finances – approved unanimous – Awaiting burial committee approval.**

**024009.2** To approve the Bank Reconciliation January 2023.

**RESOLUTION: To approve Reconciliation January 2024 approved unanimous**

024009.3 To approve Credit card statements & invoices Sept, October, Dec 2023 & January 2024

**RESOLUTION: To approve Credit card statements & invoices tally Sept & October 2024 approved unanimous**

**024009.4** To approve payment list January 2024

**RESOLUTION: To approve Credit card statements & invoices tally Sept & October 2024 approved unanimous**

**024009.5** To receive and authorise payments as set out below.

Office £60, NWLDC £135.76 (election Costs), clerks & Councils direct £120,

Play Inspection £210, Stationary £34.27,

Paper £31.50, Lanyards & holders £53.04, Scribe (Starboard systems) £673.92,

SLCC Training £252, Stamps £12.75, LRALC Internal audit 2023-24 £290,

SLCC £252 – The Print Factory -£290 + extra copies cost

024009.6 Any additional payments received since the agenda went to print will be reported at the meeting.

£8.99 map/amazon, £474 – tablet, Android tablet £150, LCC land rent £125,

Wellers Headley £420, Audit cost Moore £504,

Brass plaque (Oak tree memorial grounds) £65

**RESOLUTION: To approve all listed payments – Approved unanimous**

**02240010. PLANNING**

**02240010.1** CONSULTATIONS

N/A

**02240010.2** Permissions/ OTHER

Application reference 23/01646/FUL

Registered 12 December 2023

Decision Date 23 January 2024

PLANNING PERMISSION

Town and Country Planning Act 1990

Conversion of garage into habitable living accommodation and erection of a single storey side extension at 1 Barkham Close Donisthorpe Swadlincote Derb

**Noted**

Application reference 23/01663/CLP

Registered 18 December 2023

Decision Date 18 January 2024

CERTIFICATE OF LAWFULNESS OF PROPOSED USE

TOWN AND COUNTRY PLANNING ACT 1990: SECTION 192 (as amended)

TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER 2015: ARTICLE 39

Certificate of Lawful Proposed Use for the erection of a single storey rear extension

at 83 New Street Donisthorpe Swadlincote Derb

**Noted**

Application reference 23/00681/FUL

Registered 29 June 2023

Decision Date 18 January 2024

PLANNING PERMISSION

Town and Country Planning Act 1990

Installation of 2 no external boiler flues (painted to match the adjacent stone) in the

south facing wall, replacement of existing lancet window's polycarbonate panel and

sealant, existing basement boiler house and brick stairwell is to be infilled and

associated alterations at St Johns Church, Church Street Donisthorpe Derby

**Noted**

**8.59pm Councillors approved going beyond 9pm**

**02240011. DISTRICT**

To consider any matters to be put before the District/County Councillor.

* Local Plan

**02240012. COUNTY COUNCIL**

To consider any matters to be put before the District/County Councillor.

700.000 trees planted in Leicestershire 1 for every person – halfway through planning

National Guidelines/legislation set speed signs

Coronation Lane speed lane – speed signs – 30-60 MPH

Police need to agree any changes – ongoing

Acresford Highways – working – on what to do. –

**02240013** PROPOSAL TO MOVE INTO CONFIDENTIAL

*21.02pm RESOLUTION To move into confidential*

**02240014**  CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

**02240014.3** Performance review

April 2024 PayScale Included NALC PayScale 28 £19.05 - 24hs (19.05x24 x52 = 23774.40)

**02240014.4** LC – Insulation – requested heating tape on pipes

**RESOLUTION: To purchase heating tape on pipe in roof – thematically**.

 Monthly meeting with – Cllr M & D Warren

 **02240015** Date of next meeting: -

 -Full Council Wednesday 13th March 7pm

**02240016**. Meeting Close 21.21pm