**Minutes of Full Meeting of Council, held on Wednesday 14th December 2022 7.30pm at ME Sports East Midlands Centre aka Oakthorpe Leisure Centre**

Present: Cllrs M Warren (Chair), S McKendrick, C Keeley, D Warren,

Officers: K Grove – Manager/Clerk/RFO,

Cllr R Ashman (NWLDC /LCC)

MOP 0

Note Councillor Actions

**122201 APOLOGIES**

Cllr Gelder – work

Cllr Dyason – personal

**122202**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**None**

# 122203. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

**None**

**122204. MINUTES**

To approve as a correct record the minutes of the meeting held on 9th November

**RESOLUTION: To approve minutes of the meeting held on Wednesday 9th November – approved unanimous**

**122205. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

**122205.1 POLICE REPORTS**

- 1st November to 30th November 2022 - noted

**122206. GROUNDS AND RECREATION AREAS**

**122206.1** To receive reports from councillors.

Cllr Warren checked Oakthorpe play area

**122206.2** The clerk to report on any items raised by the ground’s contractor.

None

**122206.3** To consider any other matters in relation to grounds and recreation facilities.

**122206.31** Planters – in place 9 across parish

**T**hank you to:

Kevin Borley & employee Alex who helped deliver and fill the planters.

Cllr Mick Warren for heavy lifting

Left over compost

Cllr D Warren/ Cllr M Warren/ Cllr S McKendrick declare interest in wanting to buy surplus compost – Clerk to send out costing to councillors

Surplus compost to be stored in container. Cllr M Warren to put into container

**RESOLUION: Council to donate LEKA to Donisthorpe CIC- approved unanimous**

**122206.32** VAL agreement (paperwork). Cllr McKendrick

**RESOLUTION : Council approve partnership agreement subject to valid insurance certificate – approved unanimous**

**122206.33** Orchard Works

**RESOLUTION: Council approve Weston Tree Care’s Cost which addresses issues raised in the Arboreal Survey plus the extra issues noted in WTC’s survey costing £240.00 . Approved unanimous**

# Cllr Keeley/ Council Manager to inform Mr Weston

# To request that keeps a detail of the work done as and when completed for council’s records.

 Cllr Keeley to monitor works.

# 122206.34 Fence completed in orchard

# RESOLUTION: To pay contractor Bouran Construction Ltd £927.60

# – approved unanimous

# 122206.35 ROSPA report accepted

 Clerk to chase money for play area expected from Home farm Development

–

# 122207. CLERK’S REPORT

To receive the Clerk’s report advising members on the position of various matters.

**122207.1** Insurance Reinstatement Cost Assessment (paperwork) noted

**122207.2** 3VN report – No January printing - noted

**122207.3** Working party update - to encourage parishioners to stand for election 2023 & to organise Annual Parish Event -**Cllr McKendrick**

Further discussions -drop ins, when, where

Cllrs M&D Warren & Cllr Keeley canvassing for people to join

Further meeting planned

**122207.4** Community Response Plan (paperwork) for Oakthorpe & Acresford

Clerk to approach Donisthorpe Group to see if the plan can become a parish wide one.

**122207.5** Insignia Coronation Coins (paperwork) **– defer to January**

**122207.6** MVAS update – delivered Tuesday 13/12

Cllr Gelder to meet with Cllr M Warren over data collection

Donisthorpe Residents and Cllr M Warren to complete Risk Assessment – send out by clerk

**122207.7** Grant Writing & Funding Opportunities (paperwork) - noted

**122207.7** Policy reviews

- Health & Safety - defer

- Communication Policy review (press)

**RESOLUTION To approve the Communication Policy - approved unanimous**

- Social Media Policy review

**RESOLUTION : To approve the Social Media Policy- approved unanimous**

**122208. CORRESPONDENCE**

**122208.1** Copies sent via email

**122208.2** Woodland Centre – road lighting (paperwork)

**RESOLUTION: To send clear & direct letter without legislation**

**- approved unanimous**

**122208.3** Andrew Poole – footpaths (Cllr D Warren)

Cllrs D & M Warren to arrange meeting with A Poole

**122208.4** Auditor appointments for smaller authorities for the five financial years from 2022-23 to 2026-27

Moore,

Rutland House,

Peterborough PE2 6PZ

Email: east.midlands@moore.co.uk

Tel.: 01733 397300

**Noted**

**122208.5** LCC communication - Tree Preservation Orders (TPOs) - noted

**122208.6** Chris Conway replacement update - changing how it set up and get three rangers across parks. Appointing January – noted

**122208.7** MOP1 requesting litter picks in Oakthorpe

Wombles LCC organised event.to collect litter

Oakthorpe villages have access to litter picks and community can organise a litter pick.

**122208.8** MOP2 reported block drains on School Street Oakthorpe

Clerk visited site and took photographs. Then reported drain outside of school to LCC

**122208.9** NALC Protection Of Ownerless Common Land and Village Greens

Noted

**122208.10**– The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

The PC’s playground in Oakthorpe. The grounds are owned by LCC,

Clerk to report tree issues raised in survey. Again raise light flagged repeatedly by ROSPA & needs removing.

# 122209 FINANCE

**122209.1** RFO to report on the Council’s current financial position.

Amended budget/precept due to higher increase in costing than budgeted for.

- Approve proposed budget 2023 –2024

**RESOLUTION: Council approve the amended budget 2023- 2024 – approved unanimous**

LCC – Council tax band ‘d’ update 904-915

- Precept report amended noted

 **122209.2** To approve the Bank Reconciliation for November

**RESOLUTION: To approve the Bank Reconciliation for November -– approved unanimous**

 **1222099.4** To receive and authorise November payments list.

**RESOLUTION: To accept payment list for November payments – approved unanimous**

 **1222099.5** To receive and authorise Any additional payments received since the agenda went to print will be reported at the meeting.

**Office Dec £50**

**ME Sports meeting room £307.50**

**SLCC annual £242**

**Barrett Corp Harrington – Survey £570**

**Westcotec – MVAS -£5,996.40**

**ROSPA - £217.20**

**RESOLUTION: To approve payments listed above - – approved unanimous**

**12220910. PLANNING**

**12220910.1** **CONSULTATIONS**

**APPLICATION REFERENCE: 22/01828/CL**

Proposal: Certificate of lawful proposed development for the provision of an

area of hard standing

Location: Land Off Church Street Donisthorpe Derby

**No Comment**

**APPLICATION REFERENCE 22/01739/CLE**

Proposal: Proposed certificate of lawfulness for the siting of storage containers, food

unit, toilet block and outside bar land

Location: Halfway House 65 Church Street Donisthorpe Swadlincote

**No comment**

**APPLICATION REFERENCE 22/01452/FUL**

Proposal: Erection of a first floor side extension, single storey rear extension conversion of existing garage into study/office with associated external alterations.

Erection of detached single storey granny annexe to rear garden

Location: The Firs 4 Measham Road Donisthorpe Swadlincote

**No comment**

**12220910.2 Permissions / Other**

**REFUSAL OF PERMISSION FOR DEVELOPMENT**

**PERMISSION FOR DEVELOPMENT (with conditions)**

**Application Reference 21/00754/FUL**

Erection of four detached dwellings with associated off street parking, landscaping

and associated works and alterations to existing access following demolition of

existing buildings at Redholme Farm 104 Ashby Road Donisthorpe Swadlincote

**Noted**

**PERMISSION FOR DEVELOPMENT** **(with conditions)**

**Application reference 22/01355/FUL**

Alterations to existing Memorial Park boundaries including increasing pedestrian

entrances and remedial works to existing walls and piers at Memorial Garden Church Street Donisthorpe Derby - **Noted**

**PERMISSION FOR DEVELOPMENT (with conditions)**

**Application reference 22/00049/FUL**

Erection of a dwelling and garage at 15 Silver Street Oakthorpe Swadlincote Derby

**Noted**

**PERMISSION FOR DEVELOPMENT (with conditions)**

**Application reference 21/00754/FUL**

Erection of four detached dwellings with associated off street parking, landscaping

and associated works and alterations to existing access following demolition of

existing buildings at Redholme Farm 104 Ashby Road Donisthorpe Swadlincote

**Noted**

**12220911. DISTRICT**  **& COUNTY COUNCIL**

Toconsider any matters to be put before the District/County Councillor.

 **12220911.1 -** MOP1

Dispute over ownership of a large tree.

NWLDC have confirmed that the tree is on their land and they have conducted some work to remove low hanging branches. The Parks Team has inspected the tree and there is no decay so it is safe at the moment. They will continue to monitor the tree as part of their usual inspections and take any action required.

**12220911.2** Requested site visit to Acresford Road to ascertain a suitable location for an MVAS given all options proposed were refused.

Following up Highways situation regarding the location for MVAS on Acresford Road

Clerk received email from highways this week saying the MVAS will be removed in 6-8weeks.

 **12220911.3** Outstanding—

Payment from the Highways Fund 2021/2022 for planters.

**Awaiting update**

**12220911.4** MOP2

Info/update on the footpath in Oakthorpe which was altered and replaced by the builders a couple of years back?

 Complainants received by councillors about lack of action and the difficulty of use.

LCC chasing the developer for the funding.

**Awaiting update**

**12220911.5 Holbrook debris**

The Flooding Team to look at the issues with the debris in the river but this is on private land. Photos need to be taken to show blockages causing flooding. Footpaths team can then make contact with the landowner.

**Awaiting feedback**.

Photographs needed of flooding

**12220911.6 Acresford Quarry**

Acresford Quarry is now out of the hands of the County Council and with the Environment Agency. Awaiting update

Legal process in place

**Other**

* + Speed watch approved
	+ Playground issues – clerk to report o Cllr
	+ Local Plan put back until after election, new planning legislation – plan will be up to 2045 Some development to come. Demand outweighs supply

#  12220912. OUTSIDE BODY REPRESENTATIVE

 To receive reports from any members who have attended meetings of outside.

 bodies since the last meeting of the Parish Council.

 **None**

**12220912.1** Pipework – Church Street – update

Cllr Keeley to explain what ODAPC would like in writing from LCC

To email clerk

**12220912.2** Donisthorpe Notice Board – update Cllr McKendrick

**Done in place**

 **12220913 PROPOSAL TO MOVE INTO CONFIDENTIAL**

**RESOLUTION: To move into confidential at 8.40pm – approved unanimous**

*Cllr Ashman left meeting*

**12220914 CONFIDENTIAL EXCLUSION OF PUBLIC AND PRESS**

**Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.**

**12220914.1** Meeting times 2023

Starting time – 7.15pm January

Clerk to write to ME sports

**12220914.2** Appraisal - Cllr Warren & McKendrick

Paper work sent - noted

**12220915** Date of next Full Council Meeting – Wednesday 11th January 7.15pm

3rd Budget meeting January Monday 30th TEAMS 7pm

**12220916 Meeting Closed 8.21pm**