**Minutes of Council Meeting, held on**

**Wednesday 13th September 2023 @ 7pm at ME Sports East Midlands Centre aka Oakthorpe Leisure Centre**

Present: N Antill-Holmes (Chair),

D Gelder, A Hancock-George, H Gravett, S Ellison, T Hawke

Officers: K Grove –Manager/RFO,

Cllr R Ashman LCC

Cllr M Ball NWLDC

3 Members of Public (MOP)

Councillor Actions highlighted.

**092301** **TO RECEIVE APOLOGIES FOR ABSENCE.**

Cllr D Warren – personal

Cllr M Warren – personal

**092302**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

 None

**092303.** PUBLIC QUESTION SESSION

 Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

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**092303.1 VACANCIES ARISING - Co-option**

**Coopted – Tina Hawke**

Signed acceptance office.

Declaration of interest to be completed and returned to Manager.

**092303.2** Friends of Donisthorpe Memorial Gardens (FDMG)

Update on works given (see paperwork)

£3900 Grant obtained.

Wheel has been removed for cleaning.

Application to register from a Community Interest Company) CIO to a CIO (Charitable Incorporated Organisation) is ongoing.

FDMG refunded £250 back to council. The event - Free Kings Prom was cancelled due to weather.

Banner approved – to include PC logo – working in partnership.

Memorial gardens signage

Request to replace public notice board and situate at the end of memorial grounds.

Council to add to project list and budget.

**092304.** To review/amend delegation arrangements to committees and outside body representation.

Cllr Hancock-George – Burial

Cllr Gravett - Canal – & Timber

Cllr Hawke - Canal

**092305. MINUTES**

To approve as a correct record the minutes of the meetings held on 17/05: -

**RESOLUTION: To approve as a correct record the minutes of the meetings held on: - Wednesday 12th July**

(Notes from meeting / What not to put down drains in paperwork).092306.

**092306 POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

**Report received – 1st - 31st July 2023**

 **1st - 31st August 2023**

**092307. GROUNDS AND RECREATION AREAS**

To receive reports from councillors

**092307.1** To receive reports from councillors.

Problem with fixing of football ground path -health & safety issue. As on council land council had to amend - Ongoing.

**092307.1i** Oakthorpe play area

Cllr M Warren – reported play area had been checked.

- Trees

 Quote for further tree works: -

Council request amened quote to include removal of tree 12 in play area to make way for new play equipment.

* Overgrown Hedge Presentation (paperwork- noted

**092307.2** The Manager to report on any items raised by the ground’s contractor.

None

**092307.3** To consider any other matters in relation to grounds and recreation facilities.

**092307.31**- Proposed addition to Contractor’s contract (see quote)

-2b The Green: Hill Street Donisthorpe.

- 3 Community Orchard Donisthorpe.

**RESOLUTION: Additions to grounds contract with additional costs £400 – approved unanimous**

**092307.32** – Cutting/ Tidying of hedge behind sheds in Allotment area – one off cost £140

**RESOLUTION: One off cut behind Orchard sheds costs £160 – approved unanimous**

**092307.33** – Removal of Dead Elm Tree – memorial grounds (see quote)

**RESOLUTION: Additions to grounds contract with additional costs £160 – approved unanimous**

**092308 MANAGER’S REPORT**

To receive the Clerk’s report advising members on the position of various matters.

**092308.1** 3VNs report – Cllr N Antill-Holmes

**092308.2** LRALC AGM meeting - noted.

**092308.3** Cllr Training (see email)

**092308.4** – MVAS – data

- Church Street Donisthorpe (see attached)

- Measham Road – Acresford – awaiting data

- Measham Road – Oakthorpe - – awaiting data

**092308.5** – End of delegated authority – noted

**092309**. **CORRESPONDENCE**

**092309.1** Email - Copies sent.

**092309.2 MOPs**

**092309.2i MOP1** Wall behind the rainbow benches in Donisthorpe is starting to deteriorate, with bricks missing and the pointing failing

Referred to Cllr Ashman over ownership.

**092309.2ii MOP2 –** Oakthorpe Play area trees

The trees growing behind and around houses are alarmingly tall and could be doing with some maintenance.

Quote obtained in paperwork – awaiting new quote to include one tree removal.

**092309.3** 1st September, BHIB Councils Insurance name, brand and website and start trading as Clear Councils. - noted

**092309.4** Manager to attend National SLCC Conference 2023 online.

Wednesday 11 Oct 2023 to Thursday 12 Oct 2023 - noted.

**092309.5 –** Community Speed Watch final data report – Church St Donisthorpe -noted

**092309.6 –** Meeting with LCC Chair & Manager- Ongoing

* Acresford Traffic Calming review
* Acresford Green
* Playground – Lamp/Tree ownership
* Parish Piolet – Hill St fence – concrete to be assessed.
* Grass cutting

**092309.7 –** Stealth Speed Cameras – The Future? (in paperwork) – noted.

**092309.8** The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**092309.81 - Parish Apple Day 7th October**

Gazebo, sail, boards with photos/actions left with manager.

Cllr M & D Warren to be present.

T-shire/ Lanyards needed – Cllr Hancock-George

Manager to order council business cards.

**092308.12 – Defibs in parish – Cllr D Warren (report in paperwork)**

* Defer update in October.
* **Footpaths Initiative:**

First ‘Walking Group’ walk Sunday, October 22nd, meet 11am at Oakthorpe Play Area. I Noted - Ongoing

**-Closing date for Questionnaires?**

.20th October

Cllr Gravett to send link on social media.

**092309.13** Report Cllr M Warren re on going sewage issues in Oakthorpe - noted.

**092309.14 Parish Liaison Meeting** Tuesday 5th Dec 5-7pm Board Room, Stenson House London Road LE67 3FN (Coalville) – noted – Clerks Meeting

Manager to advise council on travel costs.

**092309.15** Subject: Speeding deterrent banners in the parish - permission to site from Donisthorpe NHW and villagers against speeding

Banners approved – to include PC logo – working in partnership.

**0923010 FINANCE**

**0923010.1** RFO to report on the Council’s current financial position.

 Finance quarterly review meeting– not quorate (see paperwork) noted.

**0923010.1i** Future expenses to consider in future budget. (See paperwork)

- Projects – defer to finance

- Manager training (see paperwork) – defer to finance

**0923010.1ii** Audit update

Awaiting report from Moore -auditors

**0923010.1iii** Purchase display board (see paperwork)

**RESOLUTION: To approve purchase of display board £183.86 – approved unanimous**

**0923010.1iiv**

1st Budget meeting 2023/2024 27th September 7pm location Donisthorpe Youth Club

**0923010.2** To approve the Bank Reconciliation July & August 2023.

**RESOLUTION: To approve the Bank Reconciliation July & August 2023 approved unanimous**

**0923010.3** To approve payment list July & August 2023

**RESOLUTION: To approve July & August’s payment list -approved unanimous**

**0923010.4** To approve Credit card statements & invoices tally May – August

**RESOLUTION: To approve Credit card statements & invoices tally May – August -approved unanimous**

One invoice amendment to May’s statement

**0923010.5** To approve Reconciliation & Bank statements match May- August

**RESOLUTION: To approve Reconciliation & Bank statements match May- August -approved unanimous**

**0923010.6** To receive and authorise September’s payments as set out below.

Office £60 ME Sports £37.50 rent, £180 grounds, Elm tree removal £160

Any additional payments received since the agenda went to print will be reported at the meeting.

£20 Youth Club Hire Chrome Book £300

£217.20 ROSPA Vista Print £41.08 Display Board £183.86

**RESOLUTION: To approve September’s payments list - approved unanimous**

**0923011. PLANNING**

**0923011.1 CONSULTATIONS**

**APPLICATION REFERENCE 23/01080/FUL**

Proposal: Extension of an external landing and installation of extract fan and soil vent pipe Location: The Church of St John the Evangelist Church Street Donisthorpe Derby

**APPLICATION REFERENCE 22/01681/OUT**

Proposal: Erection of 1 no. detached dwelling and associated alterations including nonmains foul drainage system (outline - access, scale, and appearance only)

Location: Cornerways Measham Road Acresford Swadlincote

***ODA Parish Council would like it noted that due to the increase in traffic and the number of accident at Acresford crossroad and Measham Road/A444 since the original development. Council would not support any further development until the road has been reassessed for speeding and road layout. This is an active conversation with LCC.***

**APPLICATION REFERENCE 23/00684/VCI**

Proposal: Variation of conditions 2, 4, 11, 12 and 14 of planning permission 19/00226/FUL to amend highways details, levels, bin collection details and alterations to windows

Location: Hollycroft Main Street Oakthorpe Swadlincote

**Noted**

**Application reference 23/00716/FUL**

Proposed single-storey extension to front elevation to create extended ground floor.

games room/home gym and double garaging, with new office above within roof

space and conversion of existing garage into gym at 63A School Street Oakthorpe

Swadlincote Derby

**Noted**

**APPLICATION REFERENCE 23/00782/FUL**

Proposal: Erection of one no. two-storey self-build dwelling including demolition of

existing outbuildings

Location: 20 Silver Street Oakthorpe Swadlincote Derby -**Noted**

**APPLICATION REFERENCE 23/00681/FU**

Proposal: Installation of 2 no external boiler flues (painted to match the adjacent stone) in the south facing wall, removal of existing lancet window's glazing and infilling of window, installation of 4 no. through wall vents, existing basement boiler

house and brick stairwell are to be infilled and associated alterations.

Location: St Johns Church Church Street Donisthorpe Derby

**Noted**

**APPLICATION REFERENCE 23/00682/LBC**

Proposal: Installation of 2 no external boiler flues (painted to match the adjacent stone) in the south facing wall, removal of existing lancet window's glazing and infilling of window, installation of 4 no. through wall vents, existing basement boiler

house and brick stairwell are to be infilled and associated alterations (Listed

Building Consent)

Location: St Johns Church Church Street Donisthorpe Derby

**Noted**

**0923011.2 Permissions / Other**

NOTIFICATION OF WITHDRAWN APPLICATION

APPLICATION REFERENCE 23/00682/LBC

Proposal: Installation of 2 no external boiler flues (painted to match the adjacent

stone) in the south facing wall, removal of existing lancet windows.

glazing and infilling of window, installation of 4 no. through wall vents,

existing basement boiler house and brick stairwell is to be infilled and

associated alterations (Listed Building Consent)

Location: St Johns Church Church Street Donisthorpe Derby

**Application reference 21/01379/OUTM**

OUTLINE PLANNING PERMISSION

Town and Country Planning Act 1990

Demolition of existing public house and erection of up to 11 dwellings (outline

application - means of access and layout for approval) at Masons Arms 1 Church

Street Donisthorpe Swadlincote

**Application reference 22/01880/OUT**

OUTLINE PLANNING PERMISSION

Town and Country Planning Act 1990

Erection of one dwelling (outline - access and layout for approval) at 16 Coronation

Lane Oakthorpe Derby

**Application reference 22/01090/OUTM**

REFUSAL OF OUTLINE PLANNING PERMISSION

Town and Country Planning Act 1990

Residential development of up to 15 dwellings (outline - all matters reserved) at The

Paddock Adjoining M42 Burton Road Oakthorpe Derby

**Application reference 23/00641/TPO**

CONSENT FOR WORKS TO TREES SUBJECT TO A TREE PRESERVATION ORDER (TPO)

Works to Lime (T1) crown reduction (Protected by Tree Preservation Order) at 5

Stanleigh Gardens Donisthorpe Swadlincote Derby

**Application reference 23/00553/TPO**

CONSENT FOR WORKS TO TREES SUBJECT TO A TREE PRESERVATION ORDER (TPO)

Works to 1no. Cedar tree, 1no. Beech tree and 1no. group of Pine trees (Protected by Tree Preservation Order) at Stanleigh House Stanleigh Gardens Donisthorpe

Swadlincote

**Application reference 23/00522/FUL**

REFUSAL OF PERMISSION FOR DEVELOPMENT

Retention of an outside bar, two storage containers, catering structure, bin store and

toilet block at Halfway House 65 Church Street Donisthorpe Swadlincote

**0923012. DISTRICT**

To consider any matters to be put before the District/County Councillor.

Introduction to Cllr Ball

**0923013. COUNTY COUNCIL**

Additional money for potholes – resurfaced several places in parish.

Money major issue for LCC

Can not balance books – efficient but not enough money coming in.

Cuts / cutbacks

LCC approaching government as traditionally been low funded.

Unitary Authority – depends on party control. Still in background.

Hedge in Acresford blocking speed sign, has been reported but no action. Manager to send reported number to Cllr Ashman

Burton Road – flooding planning – environment agency involved.

Approved/budgeted for environment agency – pump out water if it gets too hight –

Pond on someone else’s land

Outlet issue

Drainage fence filled in by council.

Drainage pipe has collapsed under foot path.

Reminder -Environment Agency – takes its time.

Cllr Ashman will follow up.

***8.20pm* 0923014 PROPOSALS TO MOVE INTO CONFIDENTIAL- approved unanimous**

*Cllr Ashman & Cllr Ball leave meeting***.**

**0923015 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS**

**Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.**

**0923015.1** Review –

11th October 5.30pm - noted.

**0923015.2** Deeds -all information with Crane & Walton solicitors

**0923015.3** Grounds cutting – discussed. Manager to get quote to go to finance.

**0923016** Date of next meeting: - – Wednesday 11th October 7pm

 1st Budget meeting 204/2025 27th September 7pm Donisthorpe Youth Club

**0923017**. Meeting Closed 20.29pm