**Minutes of Council Meeting, held on**

**Wednesday 11th October 2023 @ 7pm at ME Sports East Midlands Centre aka Oakthorpe Leisure Centre**

Present: M Warren (Chair), D Warren, D Gelder, A Hancock-George,

H Gravett, S Ellison, T Hawke

Officers: K Grove –Manager/RFO,

Cllr M Ball NWLDC

Members of Public (MOP)

Councillor Actions highlighted.

**Minute silence held in memory of ex Councillor Richard Dyason**

*7.02 Meeting started.*

**102301** **TO RECEIVE APOLOGIES FOR ABSENCE.**

**Cllr R Ashman LCC - Work**

**Cllr N Antill-Holmes - Work**

**102302**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

Cllr Gravett - planning

**102303.** PUBLIC QUESTION SESSION

 Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

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**102303.1** Parish Defibrators – Simon Dunn – British Heart Foundation

500m reasonable distance

3 areas not covered in the Parish – gaps in coverage.

2 scheme part & fully funded scheme available

£2000 approx. per defib £700 scheme

British heart foundation scheme to open – cover full cover not maintenance.

Groups can fund raise.

[www.defibfinder.co.uk](http://www.defibfinder.co.uk) – shows what is registered included in businesses.

Acresford – defib needed.

Cllr D Warren – to organise walk around to spot locations.

**102304.** **MINUTES**

To approve as a correct record the minutes of the meetings held on: 13th Sept 2023 **RESOLUTION: To approve as a correct record the minutes of the meetings held on: - 13th September 2023 – approve unanimous.**

**102305 POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

**Report received –1st – 30th September –** note report listing crimes is stopping. For this information members must go onto the website.

**102306 GROUNDS AND RECREATION AREAS**

To receive reports from councillors

**102306.1** Oakthorpe play area.

Cllr M Warren – reported play area had been checked.

- Trees work & removal quote

**RESOLUTION: To approve tree works £1080 – approved unanimous**

**102306.2** The clerk to report on any items raised by the ground’s contractor.

Dog poo in orchard – Can contractor put pick after your dog signs up? (see paperwork)

Signs needed for each end of orchard –

Manager to contact NWLDC requesting.

1. Public spaces signs – fine dog poo x2
2. Can a litter bin from Oakthorpe be resituated at Orchard?

102306.3 To consider any other matters in relation to grounds and recreation facilities.

102306.31 Memorial benches

 Each bench – with village name -

 Three benches - Investigate costing budget.

 Memorial - investigate sponsorship.

102306.32 Planters – under village signs

102306.32a Manager to obtain permission to site planters – on Measham Road and Moira Road

102306.32b Winter plants for planters–

  **RESOLUTION: To approve purchase of winter plants £100 approved unanimous –**

 **Cllr D & M Warren.**

102306.33 Tree Fest – Groups put a tree in the group for Parish Council

Photos to be used on a constructed two trees advertising profile.

102306.34 Spring bulbs

2 bags for Donisthorpe

1 bag Acresford

1.5 bags Oakthorpe

**102306.35**  Parish Review 2023 (in paperwork)

Approved unanimous.

**102306.36** Car Park – Ramscliff for Football –

Council agreed not to investigate feasibility as does not benefit all parish.

**102306.37** Benches - annual check by Cllr M Warren

Approved

**102306.38** Oakthorpe – rotten post. Replace & re attach gate.

**RESOLUTION: To purchase and install wooden gate post - approved unanimous**

**102306.39** Last LCC rural grass cutting 7/10 Start 09/10/23 - End 22/10/23.- noted.

**102306.4** Second Countywide weed treatment programme commenced on 11th September. – noted

Manager to contact NWLDC to report areas missed – School Street Oakthorpe, Ramscliff Estate and Acresford Coopers Close.

**102306.41** ODA PC Logo on event signage (see paperwork)

**RESOLUTION: To add council logo to event signs – approved unanimous**

Reminder to groups using council ground and to support by using logo in advertising – need to raise council profile.

**RESOLUTION: To purchase stickers of council logo – Approved unanimous**

**102306.42** Councillor contact information – confirmed.

**102306.43** Playground tree quote

**RESOLUTION: To approve 2x tree removal £340 approved unanimous**

Request contractor to leave wood for locals.

**102307 MANAGER’S REPORT**

To receive the Clerk’s report advising members on the position of various matters.

**1023077.1** 3VNs report – Cllr D Warren

**1023077.2** Cllr Training (see paperwork)

Cllr Gravett training manager to check date.

**1023077.3** Footpath update Cllr D Warren

First ‘Walking Group’ walk Sunday, October 22nd, meet 11am at Oakthorpe Play Area. I Noted - Ongoing

Footpath walk – advertise on website.

Note issues to report feedback next month.

Footpath number lowlands ownership

Cllr M&D Warren have council’s paperwork.

**1023077.4 –** MVAS – data – see paperwork

- Measham Road – Acresford

- A444 – Acresford

- Oakthorpe MVAS - update

- Church Street Donisthorpe MVAS to be moved

MVAS post permission in paperwork

**1023077.5 – Travel Expenses Policy**

**RESOLUTION: To accept Travel Expenses Policy approved unanimous**

**1023077.6 - Questionnaire update**

-Closing date for Questionnaires .20th October

Cllr Gravett to send link on social media.

**102308**. **CORRESPONDENCE**

**1023088.1** Email - Copies sent

**1023088.2 –** Parish & Community Update (sent via email)

**1023088.3 –** LC review – on going

**1023088.4 –** Local Cycling and Walking Infrastructure Plan (LCWIP) development - public engagement on draft networks

**1023088.5** Complete the National and Highways Transport (NHT) public satisfaction survey for Parishes, the survey is due to close on 31st October**.**

**1023088.6** Details of weekly planned roadworks throughout Leicestershire can be found on LCC website. Emergency works can be found on www.one.network.

**1023088.7** AVFC contract signed – awaiting annual payment.

**1023088.8** Acresford memorial to Edward John Codling (picture attached) request be relocated in the Acresford Memorial Garden – Cllr Gelder

**RESOLUTION: To approve relocating memorial/historical plaques to re sit in the memorial gardens Acresford. Approved unanimous.**

**1023088.9** Remembrances Day -wreath & lamp post poppies

**RESOLUTION: Council to donate £50 toward Royal British Legion Approved unanimous**

Cllr M & D Warren to put up poppies / soldiers.

Remembrance Service – memorial gardens 10.30am – 12noon Wreath to be put on gate.

**1023088.10** Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**102308.10.1 - Parish Apple Day 7th October**

Cllr M & D Warren were present.

T-shire/ Lanyards needed – Cllr Hancock-George

**102308.10.2** Hedgehogs – noted.

**102308.10.3 Donisthorpe Primary School**

 Request for council to amend their Citizen award as Community group would like to give a community award on behalf of a MOP.

Council agreed not change the name of their award as the initiative is for the whole parish and council have invested in the ‘Community Spirit Award’ purchasing shields baring name.

**102308.10.4** Report to LCC -slipping verge / sliding back/ tree – side has not been pile.

**102308.10.5 MOP –** Moira Road Donisthorpe – mess / no planter

Manager to re-request approval to put planters on ‘Welcome to Donisthorpe’ post sign.

Community Group to plant bulbs on verge.

**102308.10.6 LC** - ongoing

**102308.10.7 LRALC- AGM & Training update**

 Cllr D & M Warren to attend AGM.

**102308.10.8** Phishing emails

No on will ask for money to be sent. Nor that they cannot talk as they are in a meeting so email contact only. If things are urgent phone and ask - BEWARE of scams

**1023009 FINANCES**

**1023009.1** RFO to report on the Council’s current financial position**.**

Noted

**1023009.1i** Audit update – Interim Audit Certificate (paperwork)

**1023009.2** To approve the Bank Reconciliation September 2023.

**RESOLUTION: To approve Bank Reconciliation Sept -approved unanimous**

**1023009.3** To approve payment list September 2023

 **RESOLUTION: To approve September’s payments list - approved unanimous**

**1023009.4** To receive and authorise payments as set out below.

Office £60 ME Sports £37.50 rent, Chrome book x2 £600 Youth Club Room Hire £20 Business cards & stand £40.01.

**1023009.5** Any additional payments received since the agenda went to print will be reported at the meeting.

Amazon Furniture - £450 + set up £50.

Cotton Transport £450

Borleys £312

**1023010. PLANNING**

**1023010.1 CONSULTATIONS**

**APPLICATION REFERENCE 23/01242/OUT**

Proposal: Erection of three detached dwellings (outline - access and layout only)

Location: 10 Hill Street Donisthorpe Swadlincote Derby

Council objects on the grounds of road safety. If this proposed development is granted it is requested double yellow lines are put down left hand side of Hill Street/ Donisthorpe Lane. To avoid cars/van blocking the road.

(Full response on website).

NWLDC Cllr Ball to follow up on planning concern.

*Request to continue meeting beyond 9pm* -**Approved unanimous.**

**1023010.2 Permissions/ OTHER**

**NOTIFICATION OF WITHDRAWN APPLICATION**

**None**

**1023011. DISTRICT**

To consider any matters to be put before the District/County Councillor.

HS2 – cancelled.

New Local Plan 2040 will look at planning.

Land bank houses – could be put forward for development.

**1023012. COUNTY COUNCIL**

To consider any matters to be put before the District/County Councillor.

**None**

**1023013**  Date of next meeting: - – Wednesday 8th November 7pm

 2nd Budget meeting 204/2025 1st November 7pm Donisthorpe Youth Club

**1023014.** Meeting Closed 9.15pm