**Minutes of Council Meeting, held on**

**Wednesday 10th January 2024 @ 7pm at ME Sports East Midlands Centre aka Oakthorpe Leisure Centre**

Present: M Warren (Chair), D Warren, H Gravett, D Gelder, T Hawke

Officers: K Grove –Manager/RFO,

Robert Ashman LCC Councillor

M Ball NWLD Councillor

Members of Public (MOP) - 0

Councillor Actions highlighted.

**012401** **TO RECEIVE APOLOGIES FOR ABSENCE**

Cllr A Hancock-George – Personal

Cllr S Elison – Personal

Accepted unanimous.

**012402**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**None**

**012403.** PUBLIC QUESTION SESSION

 Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson of the meeting.

**None**

**012404.** **MINUTES**

To approve as a correct record the minutes of the meetings held on: 13th December 2023 **RESOLUTION: To approve as a correct record the minutes of the meetings held on: - 13th December 2023 – approve unanimous.**

**012405 POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

 Forest Beat Newsletter received December 2023

**012406 GROUNDS AND RECREATION AREAS**

To receive reports from councillors

012406 1) Oakthorpe play area – Cllr M Warren – reported play area had been checked.

Trees have been removed and wood collected by local parishioners Cllr M Waren was present.

Streetscape Quote: - £35000 for Oakthorpe play area + VAT.

Manager and Cllr M Warren to apply for grant funding.

Fence & gate in Oakthorpe Play area: -

**RESOLUTION: To replace and pay for gate/fencing before NWLDC funding received. Approved unanimous.**

012406.2 The clerk to report on any items raised by the ground’s contractor. - none

012406.3 To consider any other matters in relation to grounds and recreation facilities.

012406.3a Wall Removal around Oaktree – Green Church/Chapel St.

**RESOLUTION: - To approve £735 + £122.50 VAT = £857.50 (If more to go back to council) Approved unanimous**

012406.3b Orchard Fencing

**RESOLUTION: - To approve £594 + £99 VAT= £693 (if more to go back to council) Approved unanimous**

**012406.4 Acresford Memorial Garden plaques**

To mount on chunk of wood to fit in with the National Forest – Zoe Suter - Cllr Gravett to send Cllr Gelder contact details of Zoe Suter from National Forest for advice/help.

**012407 MANAGER’S REPORT**

To receive the Manager’s report advising members on the position of various matters.

**0124077.1** 3VNs report – Feb – Cllr M Warren

**0124077.2** LRALC Councillor training

OLC 31st January 6pm – Apologies from Cllr Gelder

**0124077.3** Footpaths walking group – Cllr D Warren POPs (protect our paths)

**Three views news info 11th Feb set off 10.30 DMs Donisthorpe Walk.**

Info to be Shared with walking groups.

**0124077.4** Defib – update Cllr D Warren

Cllr D Warren to contact Simon Dunn

**0124077.5** T-shirts/ Lanyards

**RESOLUTION: Manager to purchase lanyards (green with white writing) and information/card holders**

Cllr Antill-Holmes to produce name card with photo and council logo.

**Approved unanimous.**

**0124077.6** Annual Parish Meeting – working group– Cllr Hawke Cllr D Warren and others.

**0124077.7** Website – Cllr Gravett to look into website limitations and layout with manager.

Photographs of parish requested by Manager.

**0124077.8** Questionnaire – working group- March – Cllr D Warre, Cllr Hancock-George & Cllr Ellison

**012408**. **CORRESPONDENCE**

**0124088.1** Email - Copies sent.

**0124088.2** The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**0124088.2a** Flooding Burton Road – Sitting with DEFRA -awaiting approval, scheme should be approved. Officials coming out to site in Jan. Pump on site to be removed.

**0124088.2b MOP1 –** MVAS request -Ashby Road Donisthorpe

Donisthorpe MVAS (at present located on Hill Street. To be moved to Ashby Road lamp post location which is on approved list).

**Oakthorpe MVAS** – returned from Westco Tec – Sited on post now collecting data.

**0124088.2c MOP2 –** Complaint re electoral commission adjusting MP boundaries and moving the parish of Oakthorpe, Donisthorpe & Acresford to join Hinkley & Bosworth

There was a consultation of parish in 2021. PC recommends residents contact Electoral Commission directly.

**0124088.2d** BB meeting moved to Tues 23rd 7pm

**0124088.2e** Friends of the ODA Memorial Gardens has been accepted as a CIO (Charitable Incorporated Organisation) by the Charity Commission. Noted

**0124088.2f Acresford MVAS data**

Sent to LCC Cllr R Ashman & 3VNs – speed above average.

Measham Road – Acresford

Average Speed 30.86 mph

Max speed 65mph on 03/1/24 @ 5:15pm

Total vehicles 40816

AADT (Annual Average Daily Traffic 1218)

**Percentage over 30mph- 50%**

Manager to obtain quotes for three solar panels to remain on posts.

**0124088.2g Street naming**

Due to ‘Hollybush Close being so close to the new development, Council have asked if the site can be called ‘Holly Croft’ without the close. This is to help various delivery drivers that Parishioners use.

**0124088.2h NWLDC budget consultation - noted**

**124009 FINANCES**

**0124009.1** RFO to report on the Council’s current financial position**.**

- To Approve proposed precept request 2024 –2025

**RESOLUTION: To approve request for £92,756 Precept – approved unanimous**

 - To approve Amended Precept reports

**RESOLUTION: To approve amended precept reports – approved unanimous**

To approve circles precept info and information on back

**RESOLUTION: Cllr Hawke & Cllr D Warren to work with manager to make amendment in preparation being sent to print. Approved unanimous.**

Aim Precept information and council achievement to be delivered with March 3VNs edition.

**0124009.1a Audit update**

Manager has chased again – no further contact.

LRALC advice keep chasing – requested AWTC info.

Manager to talk to LWeaver Pro bono finance consultant.

**0124009.2** To approve the Bank Reconciliation December 2023.

 **RESOLUTION: To approve Bank Reconciliation December -approved unanimous**

**0124009.3** To approve Credit card statements & invoices tally Sept-Nov

**RESOLUTION: To approve Credit card statements & invoices tally May, June, July August & Nov -approved unanimous**

Sept & Oct 2023 to be approved Feb 2024 meeting.

**0124009.4** To approve Reconciliation & Bank statements match Sept-Dec

**RESOLUTION: To approve Reconciliation & Bank statements match Sept- Dec -approved unanimous**

**0124009.5** To approve payment list December 2023

**RESOLUTION: To approve December’s payments list - approved unanimous**

**0124009.6** To receive and authorise payments as set out below.

Office £60, ME Sports £37.50 rent, Crane & Walton £1815, R Evans (Annual Grounds Contract) £8520

**0124009.7** Any additional payments received since the agenda went to print will be reported at the meeting. LRALC £210 + travel expenses Weston Tree care £1420

EL Fencing £2950 Crane and Walton £1815

**RESOLUTION: To approve all listed payments – Approved unanimous**

**0124010. PLANNING**

**0124010.1 CONSULTATIONS**

**APPLICATION REFERENCE 23/01646/FUL**

Proposal: Conversion of garage into habitable living accommodation and erection of a single-storey side extension

Location: 1 Barkham Close Donisthorpe Swadlincote Derby

**No Comment**

**APPLICATION REFERENCE 23/01561/REM**

Proposal: Erection of one dwelling (reserved matters to include appearance, scale, and landscaping to outline planning permission 22/01880/OUT)

Location: 16 Coronation Lane Oakthorpe Swadlincote Derby

**No Comments**

**APPLICATION REFERENCE: 23/01663/CLP**

Proposal: Certificate of Lawful Proposed Use for the erection of a single storey rear extension

Location: 83 New Street Donisthorpe Swadlincote Derby

**No Comment**

**APPLICATION REFERENCE 23/01640/VCU**

Proposal: Amendments to conditions 2, 5, 6, 7, 8, 9, 11, 12, 14, 20 and 21 of planning permission 23/00277/VCU (which was for the variation of condition 1, 2, 3, 5, 7, 8, 9, 10, 13 & 15 of planning permission 22/00350/FUL to allow for the phasing

of conditions to be discharged to enable the garage to be built before the

dwelling) to submit details required by conditions and to substitute drawing.

numbers

Location: 67 Church Street Donisthorpe Swadlincote Derby

**No Comment**

**10.2 Permissions/ OTHER**

**Application reference 23/01342/FUL**

PLANNING PERMISSION

Town and Country Planning Act 1990

Erection of single storey rear extension at 37 Moira Road Donisthorpe Swadlincote

Derby

**Noted**

**0124011. DISTRICT**

Manager to contact Cllr M Ball to arrange meeting with Councillors to discuss Proposed Local development proposals**. Arrange in early 2024.**

Local plan not yet out for consultation – when starts and final plans to be consulted will meet with councillors.

Talk to Deputy Clerk Ashby town Council – grant to cover costs for Neighbourhood Plan

**0124012. COUNTY COUNCIL**

Flooding issue – Loughborough badly hit

trees were reported Acresford.

Run off – dodgy from dumping on land – Highways – Environment Agencies VVV slow.

Questioning run off into River Mease –

County regularly liaise with Environment agency.

*8.28pm*

**0124013**  **PROPOSAL TO MOVE INTO CONFIDENTIAL approved unanimous.**

**0124014 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS**

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

**0124014.1** Crane & Walton - ongoing

**0124014.2** LC - chair – Cllr N Antill-Holmes

**0124014.3** Performance review

Cllr M Warren & Cllr N Antill-Holmes

**0124015** Date of next meeting: - Review Meeting 1pm OLC Monday 12th February

- Councillors Training 31st Jan – LRALC 6pm – 9pm

 -Full Council Wednesday 14th February 7pm

**0124016**

*8.43pm*Meeting Closed