***Kelly Grove*** *Sent Thursday 7th December 2023* <http://www.odapc.co.uk>

To the Chairman and members of the Parish Council

I hereby summon you to attend the Full Meeting of Council, to be held on Wednesday 13th December 2023 @ 7pm at Oakthorpe Leisure Centre aka ME Sports East Midlands Centre. To transact the following business.

It will be assumed that all councillors have read all documents circulated ahead of the meeting.

**AGENDA**

 **1. TO RECEIVE APOLOGIES FOR ABSENCE.**

**2**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

# 3. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

**4. MINUTES**

**To approve as a correct record the minutes of the meetings held on: -**

**Wednesday 8th November**

**5. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

-Forest Beat Newsletter received

**6. GROUNDS AND RECREATION AREAS**

To receive reports from councillors

**6.1** To receive reports from councillors.

i) Oakthorpe play area –

- Playground assessor 2024 changed to: - The Play Inspection Company

- LCC – Trees & Lamp post update

**6.2** The clerk to report on any items raised by the ground’s contractor.

**6.3** To consider any other matters in relation to grounds and recreation facilities.

# 7. CLERK’S REPORT

To receive the Clerk’s report advising members on the position of various matters.

**7.1** 3VNs report – None Dec

**7.2** Deeds - Crane & Walton

**7.3 Footpaths – Cllr D Warren**

**7.4** Defib – update Cllr D Warren

**7.5** T-shirts Lanyards – Cllr Ellison

**7.6** Annual Parish Meeting

**8. CORRESPONDENCE**

**8.1** Email - Copies sent

**8.2** Invitation to Parish Council Engagement Campaign Inaugural Event

15th January 2024, 5 :30 – 7 :00pm at Leicestershire Police HQ, St Johns, Enderby, LE19 2BX.

**8.3** LCC – Pilot scheme

a) Parish to cut the grass in between LCC cuts

b) Parish painting an asset

c) Parish carrying out sign cleaning

**8.4** Highways

**a)** Acresford road marking suggestion.

**b)** Grit bin Acresford

**8.5 MOP1** Hedge Church Street/Chaple St Donisthorpe

**8.6**. MVAS – MOP suggesting tripods – see information & email.

**8.7** Council group training new year

**8.8** The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

# 9. FINANCE

**9.1** RFO to report on the Council’s current financial position.

Finance meeting met 24/11/12

Recommended Budget 2024/25

Information to Parish – 3VNs

**9.1** Audit update

**9.2** To approve the Bank Reconciliation November 2023.

**9.3** To approve payment list November 2023

**9.4** To receive and authorise payments as set out below.

Office £60, ME Sports £37.50 rent, Hedge cutting & removal £100.

Donisthorpe History Book £12

**9.5** Any additional payments received since the agenda went to print will be reported at the meeting.

**10. PLANNING**

**10.1** **CONSULTATIONS**

**APPLICATION REFERENCE 23/01558/REM**

Proposal: Demolition of existing public house and erection of 11 dwellings (reserved

matters of appearance, scale and landscaping to outline planning permission.

reference 21/01379/OUTM)

Location: Masons Arms 1 Church Street Donisthorpe Swadlincote

**10.2 Permissions/ OTHER**

Application reference 23/01179/FUL

PLANNING PERMISSION

Erection of detached outbuilding for storage and home gym (part retrospective) at 1

Moira Road Donisthorpe Swadlincote Derby

**11. DISTRICT**

To consider any matters to be put before the District/County Councillor.

# 12. COUNTY COUNCIL

# To consider any matters to be put before the District/County Councillor.

**13 PROPOSAL TO MOVE INTO CONFIDENTIAL**

**14 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS**

**Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.**

**14.1** Letter (in paperwork)

**15 Date of next meeting:** Review Meeting 5pm OLC Wednesday 10th January

 **-Full Council** Wednesday 10th January 7pm

**16. Meeting Closed**