*Kelly Grove Sent Tuesday 31st May 2022* <http://www.odapc.co.uk>

To the Chairman and members of the Parish Council

I hereby summon you to attend the **Annual Meeting of Council**, to be held on Wednesday 8th June 2022 @ 7.30pm at Oakthorpe Community Leisure Centre aka ME Sports East Midlands Centre. To transact the following business.

It will be assumed that all councillors have read all documents circulated ahead of the meeting.

**AGENDA**

**1. TO RECEIVE APOLOGIES FOR ABSENCE.**

**2**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

# 3. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

**4. MINUTES**

4.1 To approve as a correct record the minutes of the meetings held on: -

Wednesday 11th May

4.2 To approve Finance Committee Minutes of the meeting held on Thursday 26th May

**5. POLICE MATTERS**

 To consider any matters which may be raised by members for the Police.

**6. GROUNDS AND RECREATION AREAS**

**6.1** To receive reports from councillors.

Oakthorpe play area

**6.2** The clerk to report on any items raised by the ground’s contractor.

**-** memorial grounds

**6.3** To consider any other matters in relation to grounds and recreation facilities.

**-** Parish Field day Jubilee

- Grounds contract

# 7. CLERK’S REPORT

To receive the Clerk’s report advising members on the position of various matters.

**7.1** Scheme of Delegated Authority

**7.2** Working party to encourage parishioners to stand for election 2023

**7.3** Working Party to organise Annual Parish Event

**7.4** Lamp post poppies – Cllr D Warren – placement & purchase

**7.5** Parking – Donisthorpe Memorial Grounds – Cllr M Warren

**7.6** Credit Card Policy

**7.7** Councillors responsibilities for website

**7.8** Ramscliff Football field Annual fee increase

**7.9** 3VNs - Cllr M Warren

**7.10** Oakthorpe Allotment Update – Cllr D Warren

**7.11** Projects status & update – Cllr McKendrick

**8. CORRESPONDENCE**

**8.1** Copies sent via email

**8.2** MOP1 contact – donkey bridge still not repaired

**8.2i** MOP2 Speeding on Hill Street Donisthorpe

**8.2ii** MOP3 Request for clear "no parking" signage or even an oncoming traffic mirror.

8.2iii MOP4 Request for footpath from end of Ashby Road pavement to Hicks lodge entrance off Ashby Road. Request due to speeding cars.

 **8.3** School awards- Cllr D Warren

 **8.4** MVAS Parish post locations

**8.5** The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

# 9 FINANCE

 **9.1** Finance Committee Report & recommendations – Cllr McKendrick

 **9.2** RFO to report on the Council’s current financial position (see finance committee minutes)

Clerks wage rise in line with clerk scales

Finance quarterly review meeting 23rd August by Teams

F2F 1st Budget meeting 2023/2024 29th September 7pm OCLC

**9.3** Clerk’s financial report and annual payment list**.**

**9.4** Accounts to be viewed Mon 14th June- Fri 23rd July.

Published on notice boards & website 31st May 2022

**9.5** To approve the Bank Reconciliation for May

**9.6** To approve payments list for May

**9.6** To authorise May’s payments as set out below.

*WFH Allowance £50 ME Sports £30 rent £20 (payment sent to wrong account)*

Any additional payments received since the agenda went to print will be reported at the meeting.

**10. PLANNING**

**10.1** **CONSULTATIONS**

**APPLICATION REFERENCE 22/00350/FUL**

Proposal: Erection of two storey detached dwelling, erection of detached garage with store above to serve No. 67 Church Street and formation of new vehicular

access and new driveways and parking and turning arrangements

Location: 67 Church Street Donisthorpe Swadlincote Derby

**APPLICATION REFERENCE 22/00802/CLP**

Proposal: Certificate of lawful proposed development for erection of a new dormer window on the rear elevation

Location: 12 Greenside Close Donisthorpe Swadlincote Derby

**10.2 Permissions**

**Application reference 22/00247/PNH**

Registered 17 March 2022 Decision Date 5 May 2022

PRIOR APPROVAL NOTIFICATION LARGER HOMES EXTENSION

Town and Country Planning (General Permitted Development) (England)

Order 2015

Erection of a single storey rear extension measuring 3.5m in length from the rear wall of the original dwellinghouse with a maximum eaves height of 3m and a maximum height of 3m at 49 Ashby Road Donisthorpe Swadlincote Derby

**11. DISTRICT**  **& COUNTY COUNCIL**

Toconsider any matters to be put before the District/County Councillor.

# 12. OUTSIDE BODY REPRESENTATIVE

 To receive reports from any members who have attended meetings of outside.

 bodies since the last meeting of the Parish Council.

**13. Date of next meeting** – Wednesday 13th July 7.30pm

**14. Meeting Closed**