***Kelly Grove*** *Sent Thursday 8th June 2023* <http://www.odapc.co.uk>

To the Chairman and members of the Parish Council

I hereby summon you to attend the Full Meeting of Council, to be held on Wednesday 14th June 2023 @ 7pm at Oakthorpe Leisure Centre aka ME Sports East Midlands Centre. To transact the following business.

It will be assumed that all councillors have read all documents circulated ahead of the meeting.

**AGENDA**

**1. TO RECEIVE APOLOGIES FOR ABSENCE.**

**2**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

# 3. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

**3.1 VACANCIES ARISING - Co-option**

Discussion Statutory co-opted members are subject to the code of conduct and are required to make a declaration of disclosable pecuniary interests and to declare offers of gifts and hospitality made to them in their role as a co-opted member.

To receive Councillors Declarations of Acceptance of Office.

To receive Declarations of Members Interests

**3.2** Friends of Donisthorpe Memorial Gardens -grant application

**4. To review/amend delegation arrangements to committees and outside body representation**

**5. MINUTES**

**To approve as a correct record the minutes of the meetings held on: -**

**Wednesday 17th May**

**6. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

Report received – 1st - 31st May 2023

**7. GROUNDS AND RECREATION AREAS**

To receive reports from councillors

**7.1** To receive reports from councillors.

i) Oakthorpe play area

- Trees

- Funds for play area

ii) Playground Inspections

**7.2** The clerk to report on any items raised by the ground’s contractor.

**7.3** To consider any other matters in relation to grounds and recreation facilities.

**7.31-** Donisthorpe Orchard boundary -update

**7.32 –** Proposed addition toContractor’s contract

-2b The Green: Hill Street Donisthorpe.

- 3 Community Orchard Donisthorpe.

**7.33 -** Footpaths - update

**7.34 -** Parish Field Day Jubilee – (see paperwork)

**7.35 -** Hill Street fence/ Memorial gates – alternate blacksmith

**7.36 –** Planters – filling & flowers

# 8. CLERK’S REPORT

To receive the Clerk’s report advising members on the position of various matters.

**8.1** Canal update – Cllr Dyason

**8.2** Tree Management Policy

**8.3** Move towards less paper - Tablets.

**8.4** ODAPCinsurance cost (paperwork)

**8.5** 3VNs report – Cllr N Antill-Holmes

**8.6** Admin – meeting dates/ 3VN rota/ contact details in paperwork

**8.7** Equal Opportunities Policy

**8.8** Training and Development Policy

**8.9** Update LCCCode of Conduct

**8.10** Cllr Training

**8.11 –** MVAS **-** data

**8.12 –** Defibs in parish – Cllr D Warren

**9. CORRESPONDENCE**

**9.1** Email - Copies sent

**9.2** Blachere Illumination UK Limited

**9.4** Schools annual Council awards – Cllr D Warren

**9.5** Proposed MVAS Post locations (see paperwork)

**9.6** Proposed changes to the 2015 Local Flood Risk Management Strategy

**9.8** The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

# 10 FINANCE

**10.1** RFO to report on the Council’s current financial position.

Finance quarterly review meeting 24th August by Teams

1st Budget meeting 2023/2024 28th September 7pm – venue to be discussed.

**10.2** To approve the Bank Reconciliation May 2023.

**10.3** To approve payment list May 2023

**10.4** To accept Clerk’s financial report and annual payment list.

**10.5 To** receive and authorise June’s payments as set out below.

Office £60 ME Sports £37.50 rent,

Any additional payments received since the agenda went to print will be reported at the meeting.

**11. PLANNING**

**11.1** **CONSULTATIONS**

**APPLICATION REFERENCE 23/00641/TPO**

Proposal: Works to Lime (T1) crown reduction (Protected by Tree Preservation Order) Location: 5 Stanleigh Gardens Donisthorpe Swadlincote Derby

**APPLICATION REFERENCE 23/00213/FUL**

PLANNING CONSULTATION

Proposal: Change of use of methodist church to a dwelling with proposed cesspool non mains drainage system and associated alterations

Location: Oakthorpe Methodist Church Chapel Street Oakthorpe Swadlincote

**11.2 Permissions**

**Application reference 23/00451/FUL**

Registered 14 April 2023 Decision Date 26 May 2023

PLANNING PERMISSION

Town and Country Planning Act 1990

Renovation of existing property to include single-storey front and rear extensions, first-floor side extension and alterations to the existing roof to provide for additional living accommodation at The Firs 4 Measham Road Donisthorpe Swadlincote

**12. DISTRICT**

To consider any matters to be put before the District/County Councillor.

# 13. COUNTY COUNCIL

# To consider any matters to be put before the District/County Councillor.

**14 PROPOSALS TO MOVE INTO CONFIDENTIAL**

**15 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS**

**Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.**

**15.1 LC Insurance**

**15.2 Deeds**

**16 Date of next meeting** – Wednesday 12th July 7pm

**17. Meeting Closed**