***Kelly Grove*** *Sent Thursday 7th September 2023* <http://www.odapc.co.uk>

To the Chairman and members of the Parish Council

I hereby summon you to attend the Full Meeting of Council, to be held on Wednesday 13th September 2023 @ 7pm at Oakthorpe Leisure Centre aka ME Sports East Midlands Centre. To transact the following business.

It will be assumed that all councillors have read all documents circulated ahead of the meeting.

**AGENDA**

**1. TO RECEIVE APOLOGIES FOR ABSENCE.**

**2**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

# 3. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

**3.1** VACANCIES ARISING - Co-option

**3.2** Friends of Donisthorpe Memorial Gardens

**4.** To review/amend delegation arrangements to committees and outside body representation

**5. MINUTES**

**To approve as a correct record the minutes of the meetings held on: -**

**Wednesday 12th July**

(Notes from meeting / What not to put down drains in paperwork).

**6. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

Report received – 1st - 31st July 2023

 1st - 31st August 2023

**7. GROUNDS AND RECREATION AREAS**

To receive reports from councillors

**7.1** To receive reports from councillors.

i) Oakthorpe play area

- Trees

- Overgrown Hedge Presentation (paperwork)

**7.2** The clerk to report on any items raised by the ground’s contractor.

**7.3** To consider any other matters in relation to grounds and recreation facilities.

**7.31-** Proposed addition toContractor’s contract (see quote)

 -2b The Green: Hill Street Donisthorpe.

- 3 Community Orchard Donisthorpe.

**7.32** – Cutting/ Tidying of hedge behind sheds in Allotment area – one off cost

**7.33** – Removal of Dead Elm Tree – memorial grounds (see quote)

# 8. CLERK’S REPORT

To receive the Clerk’s report advising members on the position of various matters.

**8.1** 3VNs report – Cllr N Antill-Holmes

**8.2** LRALC AGM meeting

**8.3** Cllr Training (see email)

**8.4 –** MVAS **–** data

- Church Street Donisthorpe (see attached)

- Measham Road – Acresford

- Measham Road - Oakthorpe

**9. CORRESPONDENCE**

**9.1** Email - Copies sent

**9.2 MOPs**

**9.2i MOP1** *Wall behind the rainbow benches in Donisthorpe is starting to deteriorate, with bricks missing and the pointing failing*

**9.2ii MOP2 – Oakthorpe Play area trees**

*The trees growing behind and around houses are alarmingly tall and could be doing with some maintenance.*

**9.3** 1st September, BHIB Councils Insurance name, brand and website and start trading as Clear Councils.

**9.4** Manager to attend National SLCC Conference 2023 online.

Wednesday 11 Oct 2023 to Thursday 12 Oct 2023

**9.5 –** Community Speed Watch final data report – Church St Donisthorpe

**9.6 –** Meeting with LCC Chair & Manager

**9.7** – Stealth Speed Cameras – The Future? (in paperwork)

**9.8** The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

# 10 FINANCE

**10.1** RFO to report on the Council’s current financial position.

Finance quarterly review meeting 30th – not quorate

1st Quarter Budget review (see paperwork)

**10.1i** Future expenses to consider in future budget. (See paperwork)

- Projects

- Manager training (see paperwork)

**10.1ii** Audit update

**10.1iii** Purchase display board (see paperwork)

**10.1iv**

1st Budget meeting 2023/2024 27th September 7pm location Donisthorpe Youth Club

**10.2** To approve the Bank Reconciliation July & August 2023.

**10.3** To approve payment list July & August 2023

**10.4** To approve Credit card statements & invoices tally May – August

**10.5** To approve Reconciliation & Bank statements match May- August

**10.6** To receive and authorise September’s payments as set out below.

Office £60 ME Sports £37.50 rent,

Any additional payments received since the agenda went to print will be reported at the meeting.

**11. PLANNING**

**11.1** **CONSULTATIONS**

**APPLICATION REFERENCE 23/01080/FUL**

Proposal: Extension of an external landing and installation of extract fan and soil vent pipe Location: The Church Of St John The Evangelist Church Street Donisthorpe Derby

 **APPLICATION REFERENCE 22/01681/OUT**

Proposal: Erection of 1 no. detached dwelling and associated alterations including nonmains foul drainage system (outline - access, scale and appearance only)

Location: Cornerways Measham Road Acresford Swadlincote

***ODA Parish Council would like it noted that due to the increase in traffic and the number of accident at Acresford crossroad and Measham Road/A444 since the original development. Council would not support any further development until the road has been reassessed for speeding and road layout. This is an active conversation with LCC.***

**APPLICATION REFERENCE 23/00684/VCI**

Proposal: Variation of conditions 2, 4, 11, 12 and 14 of planning permission 19/00226/FUL to amend highways details, levels, bin collection details and alterations to windows

Location: Hollycroft Main Street Oakthorpe Swadlincote

**Noted**

**Application reference 23/00716/FUL**

Proposed single-storey extension to front elevation to create extended ground floor

games room/home gym and double garaging, with new office above within roof

space and conversion of existing garage into gym at 63A School Street Oakthorpe

Swadlincote Derby

**Noted**

**APPLICATION REFERENCE 23/00782/FUL**

Proposal: Erection of one no. two-storey self-build dwelling including demolition of

existing outbuildings

Location: 20 Silver Street Oakthorpe Swadlincote Derby

**Noted**

**APPLICATION REFERENCE 23/00681/FU**

Proposal: Installation of 2 no external boiler flues (painted to match the adjacent stone) in the south facing wall, removal of existing lancet window's glazing and infilling of window, installation of 4 no. through wall vents, existing basement boiler

house and brick stairwell is to be infilled and associated alterations

Location: St Johns Church Church Street Donisthorpe Derby

**Noted**

 **APPLICATION REFERENCE 23/00682/LBC**

Proposal: Installation of 2 no external boiler flues (painted to match the adjacent stone) in the south facing wall, removal of existing lancet window's glazing and infilling of window, installation of 4 no. through wall vents, existing basement boiler

house and brick stairwell is to be infilled and associated alterations (Listed

Building Consent)

Location: St Johns Church Church Street Donisthorpe Derby

**Noted**

**11.2 Permissions/ OTHER**

**NOTIFICATION OF WITHDRAWN APPLICATION**

**APPLICATION REFERENCE 23/00682/LBC**

Proposal: Installation of 2 no external boiler flues (painted to match the adjacent

stone) in the south facing wall, removal of existing lancet window's

glazing and infilling of window, installation of 4 no. through wall vents,

existing basement boiler house and brick stairwell is to be infilled and

associated alterations (Listed Building Consent)

Location: St Johns Church Church Street Donisthorpe Derby

**Application reference 21/01379/OUTM**

OUTLINE PLANNING PERMISSION

Town and Country Planning Act 1990

Demolition of existing public house and erection of up to 11 dwellings (outline

application - means of access and layout for approval) at Masons Arms 1 Church

Street Donisthorpe Swadlincote

**Application reference 22/01880/OUT**

OUTLINE PLANNING PERMISSION

Town and Country Planning Act 1990

Erection of one dwelling (outline - access and layout for approval) at 16 Coronation

Lane Oakthorpe Derby

**Application reference 22/01090/OUTM**

**REFUSAL OF OUTLINE PLANNING PERMISSION**

Town and Country Planning Act 1990

Residential development of up to 15 dwellings (outline - all matters reserved) at The

Paddock Adjoining M42 Burton Road Oakthorpe Derby

**Application reference 23/00641/TPO**

CONSENT FOR WORKS TO TREES SUBJECT TO A TREE PRESERVATION ORDER (TPO)

Works to Lime (T1) crown reduction (Protected by Tree Preservation Order) at 5

Stanleigh Gardens Donisthorpe Swadlincote Derby

**Application reference 23/00553/TPO**

CONSENT FOR WORKS TO TREES SUBJECT TO A TREE PRESERVATION ORDER (TPO)

Works to 1no. Cedar tree, 1no. Beech tree and 1no. group of Pine trees (Protected by Tree Preservation Order) at Stanleigh House Stanleigh Gardens Donisthorpe

Swadlincote

**Application reference 23/00522/FUL**

**REFUSAL OF PERMISSION FOR DEVELOPMENT**

Retention of an outside bar, two storage containers, catering structure, bin store and

toilet block at Halfway House 65 Church Street Donisthorpe Swadlincote

**12. DISTRICT**

To consider any matters to be put before the District/County Councillor.

# 13. COUNTY COUNCIL

# To consider any matters to be put before the District/County Councillor.

**14 PROPOSAL TO MOVE INTO CONFIDENTIAL**

**15 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS**

**Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.**

**15.1** Review

**15.2** Deeds

**15.3** Grounds cutting

**16 Date of next meeting: -** – Wednesday 11th October 7pm

1st Budget meeting 204/2025 27th September 7pm Donisthorpe Youth Club

**17. Meeting Closed**