***Kelly Grove*** *Sent Thursday 5th October 2023* <http://www.odapc.co.uk>

To the Chairman and members of the Parish Council

I hereby summon you to attend the Full Meeting of Council, to be held on Wednesday 11th October 2023 @ 7pm at Oakthorpe Leisure Centre aka ME Sports Centre. To transact the following business.

It will be assumed that all councillors have read all documents circulated ahead of the meeting.

**AGENDA**

**1. TO RECEIVE APOLOGIES FOR ABSENCE.**

**2**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

# 3. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

**3.1** ParishDefibrators – S Dunn

**4. MINUTES**

To approve as a correct record the minutes of the meetings held on: - 13th September 2023

**5. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

Report received – 1st – 30th September.

**6. GROUNDS AND RECREATION AREAS**

To receive reports from councillors

**6.1** To receive reports from councillors.

i) Oakthorpe play area

- Trees work & removal quote

**6.2** The clerk to report on any items raised by the ground’s contractor.

Dog poo in orchard – Can contractor put signs up?

**6.3** To consider any other matters in relation to grounds and recreation facilities.

**6.31** Memorial benches

**6.32** Planters a) New

b) Winter plants

**6.33** Tree Fest

**6.34** Spring bulbs

**6.35** Parish Review 2023 (in paperwork)

**6.36** Car Park – Football

**6.37** Benches - annual check

**6.38** Oakthorpe – rotten post. Replace & re attach gate.

**6.39** Last LCC rural grass cutting 7/10 Start 09/10/23 - End 22/10/23.

**6.4** Second Countywide weed treatment programme commenced on 11th September.

**6.41** ODA PC Logo on event signage

**6.42** Councillor contact information.

**6.43** Playground tree quote

# 7. CLERK’S REPORT

To receive the Clerk’s report advising members on the position of various matters.

**7.1** 3VNs report – Cllr D Warren

**7.2** Cllr Training (see paperwork)

**7.3** Footpath update Cllr D Warren

**7.4 –** MVAS **–** data

- Measham Road – Acresford

- A444 – Acresford

- Oakthorpe MVAS - update

- Church Street Donisthorpe MVAS to be moved

**7.5** – Travel Expenses Policy

**7.6** - Questionnaire update

**8. CORRESPONDENCE**

**8.1** Email - Copies sent

**8.2 –** Parish & Community Update (sent via email)

**8.3** – LC review

**8.4 –** Local Cycling and Walking Infrastructure Plan (LCWIP) development - public engagement on draft networks

**8.5** Complete the National and Highways Transport (NHT) public satisfaction survey for Parishes, the survey is due to close on 31st October.

**8.6** Details of weekly planned roadworks throughout Leicestershire can be found on LCC website. Emergency works can be found on [www.one.network](http://www.one.network)

**8.7** AVFC contract signed – awaiting annual payment.

**8.8** Acresford memorial to Edward John Codling (picture attached) request be relocated in the Acresford Memorial Garden – Cllr Gelder

**8.9** Remembrances Day -wreath & lamp post poppies

**8.10** The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

# 9 FINANCE

**9.1** RFO to report on the Council’s current financial position.

**9.1i** Audit update – Interim Audit Certificate (paperwork)

**9.2** To approve the Bank Reconciliation September 2023.

**9.3** To approve payment list September 2023

**9.4** To receive and authorise September’s payments as set out below.

Office £60 ME Sports £37.50 rent, Chrome book x2 £600 Youth Club Room Hire £20 Business cards & stand £40.01.

Any additional payments received since the agenda went to print will be reported at the meeting.

**10. PLANNING**

**11.1** **CONSULTATIONS**

**APPLICATION REFERENCE 23/01242/OUT**

Proposal: Erection of three detached dwellings (outline - access and layout only)

Location: 10 Hill Street Donisthorpe Swadlincote Derby

**10.2 Permissions/ OTHER**

**NOTIFICATION OF WITHDRAWN APPLICATION**

**11. DISTRICT**

To consider any matters to be put before the District/County Councillor.

# 12. COUNTY COUNCIL

# To consider any matters to be put before the District/County Councillor.

**13 Date of next meeting: -** – Wednesday 8th November 7pm

2nd Budget meeting 204/2025 1st November 7pm Donisthorpe Youth Club

**14. Meeting Closed**