*Kelly Grove Sent Wednesday 5th October 2022* <http://www.odapc.co.uk>

To the Chairperson and members of the Parish Council

I hereby summon you to attend the **Full Meeting of Council**, to be held on Wednesday 12th October 2022 @ 7.30pm at ME Sports East Midlands Centre aka Oakthorpe Community Leisure Centre . To transact the following business.

It will be assumed that all councillors have read all documents circulated ahead of the meeting.

**AGENDA**

**1. TO RECEIVE APOLOGIES FOR ABSENCE.**

**2**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

# 3. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

**4. MINUTES**

To approve as a correct record the minutes of the meetings held on: -

**4.1** Wednesday 13th July

**4.2** Finance Thursday 26th May

**4.3** Council to note Sept record

**5. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

**5.1** Police surgery held at Oakthorpe ME Sports 19/07.2022 – Cllr Keeley (email feedback in paper work)

**5.2** Oakthorpe Patch walk on Thursday 27th October 10-12

**5.3** POLICE REPORTS

**-**1st July to 31st July 2022

- 1st August to 31st August 2022

- 1st September to 30th September 2022

**6. GROUNDS AND RECREATION AREAS**

**6.1** To receive reports from councillors.

**6.2** The clerk to report on any items raised by the ground’s contractor.

**6.3** To consider any other matters in relation to grounds and recreation facilities.

**6.31** Spring Bulbs Scheme update, licence & spring bulbs

**6.32** Padlocks -to be replaced

**6.33** Orchard Walkaround Friday 2nd September 10am – Cllr Keeley (report in paperwork)

- Proposed training update

**6.34** Orchard tree – remove (Tree Survey p14 tree 9 remove & treat stump)

- Action plan needed for the tree survey.

**6.35** The Orchard Allotment Society plot holder tenancy agreement (paperwork).

**6.36** Planters – date to be arranged

**6.37** Orchard Fencing update

**6.38** Memorial Garden Tree

**6.39** Parish Walk – (report in paperwork)

- Acresford- Queen’s coronation bench

- Queen Elizabeth commemoration plaque

**6.4** ROSPA report – (report in paperwork)

- light raised.

**6.5** NWLDC proposed site visit for Ramscliff Estate

# 7. CLERK’S REPORT

To receive the Clerk’s report advising members on the position of various matters.

**7.1** Delegated authority – finished

**7.2** Parish Fair - (report in paperwork)

**7.3** Insurance – Cyber security

**7.4** Joint Charter – council support document

**7.5** Remembrance Day – Poppies down/ Police info requested

**7.6.1** MVAS locations

Acresford – Burton Road

Oakthorpe - Measham Road

**7.6.2** Purchase of 3rd MVAS for Parish – Donisthorpe & extra clips x3 to be able to move MAS around.

**7.7** AVFC **r**equest to installport-a-loos or a permanent structure on Donisthorpe/Ramscliffe field.

**7.8** Projects list updated – Cllr McKendrick

**7.9** Quote for OCLC to be evaluated for insurance (see paperwork)

**7.10** Highway funds proposed requested actions (see paperwork)

**7.11** End of Delegated powers

**7.12** Heat Bank- work with AWTC

**7.13** 3VN article -centre spread – ‘What councillors do’

**8. CORRESPONDENCE**

**8.1** Copies sent via email

**8.2** Donisthorpe defibrillator – Cllr Keeley

**8.3** 3VN report – Cllr D Gelder

**8.4** – Parish Online – digital mapping

**8.5** – The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

# 9 FINANCE

 **9.1** RFO to report on the Council’s current financial position.

Chair added as signatory to UT account

Shredder- remove from asset register

Approve amended AGAR

External Auditor exception report

Internal auditor - LRALC written

 **9.2** Clerk/Manager/RFO Performance Management

**9.3** To approve the Bank Reconciliation for July. August & September

**9.4** To receive and authorise July, August & September payments list.

**9.5** To receive and authorise Any additional payments received since the agenda went to print will be reported at the meeting.

MUGA £22581.72 (£8064.90 -deposit paid, £18818.10 + £3763.62 VAT (Covid Grant paying for resurfacing)

**9.6 Finance Committee**

Meeting held on TEAMS Wednesday 24th August – Cllr McKendrick

**1st Quarter Budget review**

Future expenses to consider in future budget

- election costs

- building reserve pots

- projects

-concern over insurance unknown rising cost

**1st Budget meeting** held 29th September

Working out precept cost

Clerks hours

2nd meeting to be arranged

* Ring fence bench grant money £2000

**10. PLANNING**

**10.1** **CONSULTATIONS**

**APPLICATION REFERENCE 22/01380/FU**

Proposal: Demolition of existing detached garage and erection of a single storey rear extension and single storey side car port

Location: 108 Ashby Road Donisthorpe Swadlincote Derby

**APPLICATION REFERENCE 22/01355/FUL**

Proposal: Alterations to existing Memorial Park boundaries including increasing

pedestrian entrances and remedial works to existing walls and piers

Location: Memorial Garden Church Street Donisthorpe Derby

**APPLICATION REFERENCE 22/01488/FUL**

Proposal: Erection of detached garage

Location: Brookfield Cottages 3 Coppers Close Acresford DE12 8AX

**APPLICATION REFERENCE 22/01452/FU**

Proposal: Erection of a first floor side extension, single storey rear extension conversion

of existing garage into study/office with associated external alterations.

Erection of detached single storey granny annexe to rear garden

Location: The Firs 4 Measham Road Donisthorpe Swadlincote

**Application reference 22/01374/NMA**

NON MATERIAL AMENDMENT

Town and Country Planning Act 1990

Non-material amendment to planning permission 21/00846/FUL to amend windows at Church View Barns Measham Road Acresford Leicestershire

**10.2 Permissions / Other**

OUTLINE PLANNING PERMISSION

Town and Country Planning Act 1990

Demolition of existing buildings and erection of up to three dwellings (Outline -

details of access and layout for approval) at 49 Chapel Street Oakthorpe Swadlincote

Application reference 22/01348/NMA

NON MATERIAL AMENDMENT

Town and Country Planning Act 1990

Non material amendment to planning permission 21/02301/FUL to include minor

alterations to rear window at 2 Finney Close Donisthorpe Swadlincote Derby

NOTIFICATION OF WITHDRAWN APPLICATION

Proposal: Change of use of land to include a beer garden, marquee, catering

container, outside bar, 2 no. storage containers, bin store, and

community play area (retrospective application)

Location: Halfway House 65 Church Street Donisthorpe Swadlincote

APPLICATION REFERENCE 22/00258/FUL

**11. DISTRICT**  **& COUNTY COUNCIL**

Toconsider any matters to be put before the District/County Councillor.

# 12. OUTSIDE BODY REPRESENTATIVE

 To receive reports from any members who have attended meetings of outside.

 bodies since the last meeting of the Parish Council.

**12.1** Pipework – Church Street – update Cllr Keeley

**12.2** Donisthorpe Notice Board – update Cllr McKendrick

**12.3** Friends of ODA Memorial Gardens - permission to run he project and to maintain the gardens.

**12.4** Friends of Oakthorpe - Cllr D Warren

**12.41** Gates into Oakthorpe Village

**12.42** Planters in Oakthorpe

**12.43** Bulb planting –identified.

**13 PROPOSAL TO MOVE INTO CONFIDENTIAL**

**14 CONFIDENTIAL EXCLUSION OF PUBLIC AND PRESS**

**Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.**

**14.1** Grounds

**15.** Date of next Full Council Meeting – Wednesday 9th November 7.30pm

2nd Budget meeting 2023/2024 7pm OCLC to be arranged

**16. Meeting Closed**