MOPclerk@odapc.co.uk

*Kelly Grove Sent Wednesday 6th April 2022* <http://www.odapc.co.uk>

To the Chairman and members of the Parish Council

Dear councillor, I hereby summon you to attend a meeting of council, to be held on Wednesday 13th April 2022 @ 7.30pm Oakthorpe Community Leisure Centre to transact the following business.

**AGENDA**

**1. TO RECEIVE APOLOGIES FOR ABSENCE.**

**2. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.**

**3. PUBLIC QUESTION SESSION**

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chair of the meeting.

**4. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

**5. MINUTES**

To approve as a correct record the minutes of the meeting held on-

Wednesday 9th March 2022

**6. GROUNDS AND RECREATION AREAS**

To receive reports from Councillors

**6.1** To receive reports from councillors.

**6.2** The clerk to report on any items raised by the ground’s contractor.

**6.3** To consider any other matters in relation to grounds and recreation facilities.

**6.3.1** Oakthorpe play area – Cllr M Warren

**6.3.2** Allotment Boundaries – update Cllr Keeley/ McKendrick

**6.4** Closed Church Yard grounds maintenance

**6.5** Spring Bulb locations

**7. Projects Update**

**7.1** War Memorial **–** Cllr McKendrick update

**7.2** IM memorial benches - Cllr Antill-Holmes update

**7.3** MUGA –planning permission/CISWO costs

**7.4** School Awards – Cllr D Warren & Cllr Antill update

**7.5** Wellbeing Commemorative benches – update

**8. Leisure Centre**

**8.1** Update – minutes

**8.2** Clerk’s room quote

**9. CLERK’S REPORT**

To receive the Clerk’s report advising members on the position of various matters.

**9.1** Council requests update – sent by email.

**9.2** Project List – with updates. Actions to be agreed

**9.3** Bank application – completion date 6th April

**9.4** Banking card – awaiting

**9.5** 3 Views News report – Cllr Antill-Holmes

**9.6** The parish meeting update of a parish must assemble annually on some day between 1st March and 1st June -update

**9.7** OCLC amended Asset list

**9.8** ODA PC amended asset list

**9.9** Website update – Cllr Antill-Holmes

**9.10** Highway fund update**/** Parish entrances

**9.11** Donisthorpe Defib – registration confirmed

**10. CORRESPONDENCE**

**10.1** Copies sent via email

**10.2** Church Street Gas Pipe & Council Notice Board -update

**10.3** Highways – Speed watch – Cllr McKendrick

**10.4** Public Space Protection Orders (PSPO) training Wednesday 27 April at 5.30pm.

**10.5** Code of conduct Training 2pm on Thursday, 21 April

**10.6.1 MOP1-**The 'donkey bridge' over Saltersford Brook on the footpath by the floods is in a dangerous condition.

**10.6.2 MOP2 -**Can something be done about the piledriving on the Home Farm site in Oakthorpe. Surely the decibel level needs to be monitored.

**10.6.3 MOP3-** Concerns about a tree that is overhanging the road School Street Oakthorpe. It is causing significant concern as the branches are low hanging and large vehicles are catching it. Could someone please look at it and consider cutting it back.

**10.7 T**he Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**11 FINANCE**

- Internal auditors update

- PK Littlejohn External Auditor -Intermediate Review 2021/22

**11.1** RFO to report on the Council’s current financial position

Statement of accounts and bank reconciliation to 31st March 2022

RFO reported on the council’s current financial position

**TAX**

VAT Reclaims made 2020-2021

VAT return 1st Quarter April-June £535.97

VAT return 2nd Quarter July- Sept £2031.56

VAT return 3rd Quarter Oct – Dec £1563.78

VAT return 4th Quarter Jan- March 31st- £1622.24

**PAYE** payments 2020-2021 NI Contributions

1st April 2021- 31st March 2022 - £1505.85

**11.2** To approve Statement of accounts and bank reconciliation as 31st March 2022

**11.3** To approve payments list for March

**11.4** To authorise new financial year payments as set out below:

Microsoft £196.99 HSBC £10 WFH Allowance £50 LRALC membership £ 377.82

NALC membership £165.08 ME Sports £30(user mistake) ME Sports £30 rent

Any additional payments received since the agenda went to print will be reported at the meeting.

**12. PLANNING**

**12.1 CONSULTATIONS**

**APPLICATION REFERENCE 22/00493/OUT**

Proposal: The erection of a detached dwelling and associated works (outline application with all matters reserved)

Location: The Gate House 51 School Street Oakthorpe Swadlincote

**APPLICATION REFERENCE 22/00350/FUL**

Proposal: Erection of two storey detached dwelling, erection of detached garage with

store above to serve No. 67 Church Street and formation of new vehicular

access and new driveways and parking and turning arrangements

Location: 67 Church Street Donisthorpe Swadlincote Derby

**APPLICATION REFERENCE 22/00258/FUL**

Proposal: Change of use of land to include a beer garden, marquee, catering container,

outside bar, 2 no. storage containers, bin store, and community play area

(retrospective application)

Location: Halfway House 65 Church Street Donisthorpe Swadlincote

**12.2 Permissions / Decision notices**

**PLANNING PERMISSION**

**Application reference 22/00128/FUL**

Demolition of existing conservatory and the erection of a single storey rear extension at 19 Seals Road Donisthorpe Swadlincote Derby

**TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 78**

Site Address: 22 Main Street Oakthorpe Swadlincote Derby

Description of development: Erection of a first-floor extension to the front elevation

Application reference: 21/01585/FUL

Appellant’s name: Mr B Hough

Appeal reference: APP/G2435/D/22/3294589

Appeal start date: 23 March 2022

**13. DISTRICT & COUNTY COUNCIL**

**To consider any matters to be put before the District & County Council.**

 **14. OUTSIDE BODY REPRESENTATIVE**

 **To receive reports from any members who have attended meetings of outside.**

 **bodies since the last meeting of the Parish Council.**

* Donisthorpe Community Group - council representative

**15 PROPOSAL TO MOVE INTO CONFIDENTIAL**

**16. CONFIDENTIAL EXCLUSION OF PUBLIC AND PRESS**

**Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.**

**16.1 Clerks Office Quotes**

**17. Date of next meeting:- Full Council Wednesday 11th Annual Meeting May 7.30pm**

**18. Meeting Closed**

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