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*Kelly Grove Sent Thursday 7th October 2021* <http://www.odapc.co.uk>

To the Chairman and members of the Parish Council

Dear councillor, I hereby summon you to attend a meeting of council, to be held on Wednesday 13th October 2021 @ 7.30pm Oakthorpe Community Leisure Centre to transact the following business.

**AGENDA**

**1. TO RECEIVE APOLOGIES FOR ABSENCE.**

**2. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.**

**3. PUBLIC QUESTION SESSION**

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

**4. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

**5. MINUTES**

To approve as a correct record the minutes of the meeting held online: -

Wednesday 8th September 2021.

**6. GROUNDS AND RECREATION AREAS**

To receive reports from OCLC and councillors

**6.1** OCLC caretakers report

**6.2** To receive reports from councillors.

**6.3** The clerk to report on any items raised by the ground’s contractor.

**6.4** To consider any other matters in relation to grounds and recreation facilities.

**6.41**-Grounds contracts – Reviewing contracts

- Present contractors 1yr extension to contract

**6.42-** Oakthorpe play area – ROSPA report

**6.43-** Hedging scheme

**6.44-** Oakthorpe Allotment

**6.45-** Burial Board - Proposed structural survey- Memorial Grounds Wall

**6.46** Parish walk/review

**7. Leisure Centre review**

**7.1i** Container

**7.1ii** Bench & bike rack placement

**7.2** ME Sports

**7.2i** progress so far

**7.2ii** Delegated authority to OCLCCommittee (to avoid delay)

**7.2iii** Solicitors & CISWO – information emailed 6/10/21

**8. CLERK’S REPORT**

To receive the Clerk’s report advising members on the position of various matters.

**8.1** Council requests update – sent by email.

**8.2 Policies seen at finance :-**

**8.2i** Reserves

**8.2ii** Expenses

**8.2iii** Training

**8.3** IT provision – update Cllr Antill-Holmes

**8.3i** Weebly

**8.3ii** 2commune

**8.3iii** Present provider

**8.3 iv** Microsoft Office

**8.4** Approve suggested placement **of** MVAS Posts in Oakthorpe & Donisthorpe

**8.5** Clerk’s appraisal

**8.6** Wish list

**-** prioritise action

- agree working groups

**8.7** 3VNs report – October – Cllr D Gelder

**8.8** Remembrance Sunday Service

**8.9** Lamp post poppies- to be placed on all entrances to the parish and on major junctions.

**8.10** Delegated powers in case of Xmas lock down.

**8.11** S137 options and the maximum power to spend

**8.12** Acresford A444 MVAS data – Cllr Gelder

**9. CORRESPONDENCE**

**9.1** Copies sent via email

**9.2** MOP contact –

**9.2i** Church Street Road hump - missing tiles. Concerns over damage this is causing to cars.

**9.2ii** Request to write to lease holder of Woodlands centre to replace lighting on driveway for safety reasons.

**9.3** The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**10 FINANCE**

**10.1** RFO to report on the Council’s current financial position.

PK Little John external auditor’s report

VAT claimed 2nd quarter £2031.56

PAYE 2nd quarter £48.29 paid

2nd Quarter summary statement

Proposed Finance Meeting Wednesday Nov 24th 7pm – 2nd budget meeting

**10.2** To approve the Finance Report

**10.3** To approve the Bank Reconciliation for Sept

**10.4** To receive October payments as set out in the attached list.

Any additional payments received since the agenda went to print will be reported at the meeting.

**11. PLANNING**

**11.1 CONSULTATIONS**

**APPLICATION REFERENCE 21/01744/TPO**

Proposal: Works to 3no. Lime trees (Protected by Tree Preservation Order)

Location: 4 Stanleigh Gardens Donisthorpe Swadlincote Derby

**APPLICATION REFERENCE 21/01482/FUL**

Proposal: Erection of a garden room to the rear curtilage (retrospective application)

Location: 6B Chapel Street Oakthorpe Swadlincote Derby

**APPLICATION REFERENCE 21/01739/FUL**

Proposal: Erection of single storey side extension

Location: 9 Chapel Street Donisthorpe Swadlincote Derby

**APPLICATION REFERENCE 21/01700/FUL**

Proposal: Erection of two wind turbines and associated infrastructure

Location: Barns Heath Farm Snarestone Road Appleby Magna Swadlincote

**APPLICATION REFERENCE 21/01439/FUL**

Proposal: Erection of a single storey rear extension and formation of balcony

(resubmission of 21/00174/FUL)

Location: 62 New Street Donisthorpe Swadlincote Derby

**APPLICATION REFERENCE 21/01859/OUT**

Proposal: Erection of one dwelling (outline- access and scale for approval)

Location: 16 Coronation Lane Oakthorpe Swadlincote Derby

**APPLICATION REFERENCE 21/01878/VCU**

Proposal: Variation of conditions 2 and 14 attached to planning permission 20/01392/FUL

to add an underground gas tank and amend the drainage plan

Location: Springfield Farm 39 Chapel Street Oakthorpe Swadlincote

**11.3 Permissions / Decision notices**

Application reference 21/01636/HRAP

Registered 12 August 2021

Decision Date: 1 October 2021

Approval under Regulation 77 of the Conservation of Habitats &

Species Regulation 2017

Installation of a replacement agricultural bridge (Habitats Regulations Application) at Money Hill Farm Burton Road Acresford Swadlincote

**12. DISTRICT & COUNTY COUNCIL**

To consider any matters to be put before the District & County Council.

-Acresford Quarry update

**13. OUTSIDE BODY REPRESENTATIVE**

To receive reports from any members who have attended meetings of outside.

bodies since the last meeting of the Parish Council.

13.i Joint Burial Committee

13.ii Allotments – update/apple day

13iii Memorial Ground Project -update

**14. Date of next meeting –** Wednesday 10th November 7pm

**15. Meeting Closed**

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