*Kelly Grove Sent Wednesday 7th September 2022* <http://www.odapc.co.uk>

To the Chairperson and members of the Parish Council

I hereby summon you to attend the **Full Meeting of Council**, to be held on Wednesday 14th September 2022 @ 7.30pm at ME Sports East Midlands Centre aka Oakthorpe Community Leisure Centre . To transact the following business.

It will be assumed that all councillors have read all documents circulated ahead of the meeting.

**This meeting was not official so no resolutions could be made.**

**Clerk, chair & vice chair still hold delegated authority.**

**AGENDA**

**Present**: Cllr M Warren, McKendrick, D Warren

1. **TO RECEIVE APOLOGIES FOR ABSENCE.**

Cllr Keeley, Gelder & Dyason**.**

**2**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

# 3. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

**4. MINUTES**

To approve as a correct record the minutes of the meetings held on: -

Wednesday 13th July

Finance Thursday 26th May

**Forward to Oct full council meeting**

**5. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

Police surgery held at Oakthorpe ME Sports 19/07.2022 – Cllr Keeley

**Forward to Oct full council meeting**

Oakthorpe Patch walk on Thursday 27th October 10-12

**Noted**

POLICE REPORT 1st July to 31st July 2022 - **noted**

POLICE REPORT 1st July to 31st August 2022 - **noted**

(1 visit) Total Offences: 19 Total Time: 90 Avg Offences mins per Hour: 12.7

**6. GROUNDS AND RECREATION AREAS**

**6.1** To receive reports from councillors.

**6.2** The clerk to report on any items raised by the ground’s contractor.

**6.3** To consider any other matters in relation to grounds and recreation facilities.

**6.31** Spring Bulbs Scheme update, licence & spring bulbs – ordered under delegated authority

**Clerk to complete grant**

**Bulbs ordered for Donisthorpe Community group due to number required to place order.**

**6.32** Padlocks -to be replaced

**6.33** Orchard Walkaround Friday 2nd September 10am – Cllr Keeley (report in paperwork)

**6.34** The Orchard Allotment Society plot holder tenancy agreement (paperwork).

**6.35** Planters **Forward to Oct full council meeting**

**6.36** Orchard Fencing – Cllr Warren **Forward to Oct full council meeting**

# 7. CLERK’S REPORT

To receive the Clerk’s report advising members on the position of various matters.

**7.1** Delegated authority – finished – C**ontinue until Oct full council meeting**

**7.2** Parish Fair Tuesday 27th September 5-8pm Stephenson Campus, Coalville - **noted**

**7.3** Teams meeting - for working party to encourage parishioners to stand for election 2023 & to organise Annual Parish Event -

Thursday 1st September 6pm update – Cllr. Dyason

**7.4** OCLC & ME Sports update – Clerk **Forward to Oct full council meeting**

**7.5** Recommended using a GOV.UK domain for your council website and email accounts demonstrates the council's official local government status. **noted**

**7.6** Parish Walk reminder – Week Commencing 19th September **Dates re arranged**

**7.7** MVAS – repair update

**7.7.1** location of MVAS **Forward to Oct full council meeting**

Acresford – Burton Road

Donisthorpe Hill Street, School Street

Oakthorpe Measham Road, Main Street

**7.7.2** Purchase of 3rd MVAS for Parish **Forward to Oct full council meeting**

**7.8** Locations of persistent fly tipping for Mark Tooley Senior Enforcement Officer – **reported – Oakthorpe bridge Coronation Lane**

**7.9** Projects list updated – Cllr McKendrick **Forward to Oct full council meeting**

**7.10** S106 and Community Infrastructure Levy. Free training

Date Tuesday 4 October 2022 Time: 5.30pm – 7.30pm

Venue: Castle Donnington Community Hub, 101 Bondgate, Castle Donnington,

Derby DE74 2NH - **noted**

**7.11** Highway funds (paperwork) **Forward to Oct full council meeting**

**8. CORRESPONDENCE**

**8.1** Copies sent via email

**8.2** MOP

**8.2**1 –**MOP1** concerned that the existing footbridge over the A42, connecting Oakthorpe to Measham (grid ref SK3275 1259 to SK3279 1251) will be removed and not replaced as part of the revised HS2 development scheme.

This will be a significant loss to the community and I would suggest that your Council considers submitting a letter of objection if it has not already done so.

**Comment noted awaiting new proposed plan due Autumn 2022 as at present all meetings postponed.**

**8.22 MOP2** Over grown hedge – Oakthorpe (footpath near holiday Lodges)

**Reported**

*Other MOP correspondence has been referred to Cllr Ashman for action.*

**8.3** Donisthorpe defibrillator **Forward to Oct full council meeting**

**8.4** LRALC’s AGM for 2022

Date: Saturday 17th September 2022 9:15am-1pm

Venue: Mountsorrel Memorial Centre, 105 Leicester Rd, Mountsorrel, LeicesterLE12 7DB - **noted**

**8.5** – 3VN report – Cllr D Warren - **noted**

**8**.**6** - Environmental protection at NWLDC enquiry - Is the parish council willing for NWLDC to place an air quality monitor on one of the lighting columns in the leisure centre car park. This would be for a 12 month period and forms part the work being undertaken by the council as part of a DEFRA Air Quality Grant

**Approved under delegated authority & with ME Sports approval**. **Now in situ.**

**8.7** – The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**8**.8 – Parish Online – digital mapping

**Clerk to attend training**

# 9 FINANCE

**9.1** RFO to report on the Council’s current financial position.

**Forward to Oct full council meeting**

Chair added as signatory to UT account, Shredder- remove from asset register

Approve amended AGAR , Internal auditor

All authorities require an appointed external auditor. Council to continue or opt out?

**9.2** Finance meeting held on TEAMS Wednesday 24th August – Cllr McKendrick

1st Quarter Budget review

Future expenses to consider in future budget

- election costs, - building reserve pots, - projects-concern over insurance unknown rising cost

**9.3** Clerk/Manager/RFO Performance Management

**9.4** To approve the Bank Reconciliation for July & August

**9.5** To receive and authorise July & August’s payments list.

**9.6** To receive and authorise Any additional payments received since the agenda went to print will be reported at the meeting.

**10. PLANNING**

**10.1** **CONSULTATIONS**

**APPLICATION REFERENCE 22/01090/OUTM**

Proposal: Residential development of up to 15 dwellings (outline - all matters reserved)

Location: The Paddock Adjoining M42 Burton Road Oakthorpe Derby

**No comment recorded under delegated authority**

**APPLICATION REFERENCE 22/01097/CLP**

Proposal: Certificate of lawful proposed development for the erection of a single storey rear extension.

Location: 6 Orchard Way Donisthorpe Swadlincote Leicestershire

*This application is for a certificate of lawfulness which seeks to confirm whether the works proposed would fall under permitted development. As such the development proposed is likely to be small in scale and is likely to not require planning permission.*

**Due to dead line and above information No Comment recorded.**

**APPLICATION REFERENCE 22/01150/CLE**

Proposal: Certificate of existing lawful development to demonstrate that planning permission 21/00126/VCU was implemented within its timeframe (i.e. before the expiration of three years from 17 April 2019)

Location: Land To The Side And Rear Of 17 Moira Road Donisthorpe Derby

**No comment recorded under delegated authority**

**APPLICATION REFERENCE 22/01281/TPO**

Proposal: Works to 2no. Lime trees (Protected by Tree Preservation Order)

Location: Woodview 21 Chapel Street Donisthorpe Swadlincote

**No comment recorded under delegated authority**

**10.2 Permissions**

**NOTIFICATION OF WITHDRAWN APPLICATION**

**APPLICATION REFERENCE 21/01383/FUL**

Proposal: Erection of dwelling with parking and associated works

Location: Land Between 40A And 44 Ashby Road Donisthorpe

**Noted**

**REFUSAL OF PERMISSION FOR DEVELOPMENT**

**Application reference 22/00898/FUL**

Erection of a building for a commercial nursery at 1 Moira Road Donisthorpe

**Noted**

**Application reference 22/01097/CLP**

Certificate of lawful proposed development for the erection of a single storey rear

extension at 6 Orchard Way Donisthorpe Swadlincote Leicestershire

**Noted**

**11. DISTRICT**  **& COUNTY COUNCIL**

Toconsider any matters to be put before the District/County Councillor.

**On going actions -report back at next full council meeting.**

* MOP3

Dispute over ownership of a large tree. The tree, if it fell would potentially destroy homes on Ivy Close or New Street depending on which way it fell.

***Update***. The Housing Team looking at the location and health of the tree and are going to report back

* Speed watch

If there is anything else we can do to help raise this as a priority?

* Requested site visit to Acresford Road to ascertain a suitable location for an MVAS given all options proposed were refused.
* Highways Fund

MVAS LCC Measham Road ‘30’ signs still in place

Awaiting payment for planters

* MOP4

Info/update on the footpath in Oakthorpe which was altered and replaced by the builders a couple of years back?

Complainants received by councillors about lack of action and the difficulty of

use.

* MOP5 & Cllr D Warren

Village residents enquiring why the Bus Stop down in The Square has been put

back in a different position.

The original stop, before Redfern Road was built, was next to the noticeboard that the village Community Group ‘adopted’. It was nearly opposite the shelter and when raining people could stand under the shelter to wait whichever direction, they

were travelling.

The new position the road is narrower (causing problems with parked vehicles ) and closer to the bend coming down into the village.

Can it be relocated back to its original position and if not why?

# 12. OUTSIDE BODY REPRESENTATIVE

To receive reports from any members who have attended meetings of outside.

bodies since the last meeting of the Parish Council.

**Forward to Oct full council meeting**

**12.1** Pipework – Church Street – update Cllr Keeley

**12.2** Donisthorpe Notice Board – update Cllr McKendrick

**12.3** Donisthorpe Community Group:

The Orchard Allotment Society have applied for a grant from The Mercia Park Development for a block of new sheds.

**12.4** Friends of Oakthorpe - Cllr D Warren

**12.41** Gates into Oakthorpe Village

**12.42** Planters in Oakthorpe

**12.43** Bulb planting – areas to be identified.

**13.** Date of next Full Council Meeting – Wednesday 12th October 7.30pm

F2F 1st Budget meeting 2023/2024 29th September 7pm OCLC

**14. Meeting Closed**