

# OAKTHORPE, DONISTHORPE & ACRESFORD PARISH COUNCIL

Mrs Lindsay Swinfield, Clerk to the Council  
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09/05/17

Councillors are requested to attend the Annual Parish Council meeting to be held in  
Oakthorpe Community Leisure Centre on May 15 2017 at 6.30pm

## AGENDA

1. Election of Chairman of the Parish Council & signing of Acceptance of Office
2. **To receive apologies for absence**
3. **In accordance with Section 31 of the Localism Act 2011, members to declare any Disclosable Pecuniary Interests in items on this agenda. Clerk to report any written requests for dispensation in respect of items on this agenda.**
4. **Open Forum for Public questions and comments on agenda items**
5. Election of Vice-Chairman of the Parish Council
6. Minutes of the Parish Council Meeting held April 10 2017
7. To review delegation arrangements to committees and outside body representation (including ex-Councillors)
8. Election of Chairman of Oakthorpe Community Leisure Centre
9. Appointment of Internal Auditor for 2018
10. Set a date for the 2018 Annual Parish Meeting
11. To review Council's Risk Assessment
12. To review the Council's Asset Register
13. To review the adopted Standing Orders for the Council
14. To review the Council's Financial Regulations
15. **Decisions taken under Delegated Powers**
16. **Police / Neighbourhood Watch Matters** (log onto [www.police.UK](http://www.police.UK) and type in postcode for area required)
17. **Planning Applications**
  - a. 17/00326/FUL 28 New Street Oakthorpe, single storey side/rear extension – no comment.
  - b. 17/00391/FUL 39 Measham Road Oakthorpe, proposed two storey rear extension & detached single garage – no comment.
  - c. 17/00112/FUL Lowlands Farm Oakthorpe, demolition of farmhouse & barn and erection of replacement farmhouse – no comment.
  - d. 17/00428/FUL Plastic Omnium plant parking temporary change of use
  - e. 17/00404/FUL 45A Ashby Road Donisthorpe, proposed demolition of dwelling and erection of replacement dwelling with detached garage.
18. **Planning Decision Notices**
  - a. 45 Ashby Road Donisthorpe, erection of 3 self build dwellings at Bambro Farm, refused.
  - b. 6 Stanleigh Gardens Donisthorpe, works to 6 trees – approved.
  - c. Oakfield House, Oakthorpe, erection of timber structure and conversion of outbuilding – refused.
19. **Leisure Centre report and updates**
  - a. Report from Centre Co-ordinator
  - b. General updates
  - c. Music licence update
  - d. Media Room project update
  - e. Centre chair covers
  - f. Coffee machine
20. **Reports from Parish Representatives & the Clerk – including update re Oakthorpe Leisure Centre**
  - a. WW1 (2018) commemoration
  - b. Oakthorpe play area gate
21. **HS2(b)**

## **22. Approval of Payments and Financial Statements**

- a. Approve payments
- b. To receive and approve End of Year Bank Reconciliation
- c. To approve and accept the Internal Auditor's report
- d. Approval of Burial Board Governance Statement
- e. Approval of Burial Board Accounting Statement
- f. Annual Insurance quote, to approve
- g. To approve online banking accounts as listed
- h. S137 grant request for £500 for Oakthorpe youth club celebrations

Date of Next Meeting: 19 June 2017 Parish Council Meeting, 6.30pm, Oakthorpe Community Leisure Centre