Minutes of the Meeting of Oakthorpe, Donisthorpe and Acresford Parish Council held on Wednesday 9th March 2022

at 7.30pm Oakthorpe Community Leisure Centre.

Present: Cllrs: S McKendrick (Chair), D Gelder, C Keeley, N Antill-Holmes, J Antill, D Warren, M Warren

Officers: K Grove – Clerk/RFO,

Also, Present:

Cllr R Ashman

2x Members of the public

**0322001. TO RECEIVE APOLOGIES FOR ABSENCE.**

Cllr R Dyason - personal

All apologies accepted unanimously

**0322002.** In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**None**

**0322003. PUBLIC QUESTION SESSION**

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chair of the meeting.

**None**

**0322004. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

**None**

**POLICE REPORT**

15/02/2022 – Hill Street, Donisthorpe – Theft of tools from motor vehicle. No suspects seen or witnesses.

16/02/2022 – Measham Road, Acresford – Theft of vehicle between 17.20 and 19.25.

19/02/2022 – Acresford Road, Donisthorpe – car reported in ditch after skidding on mud in road, police attended no injuries and highways called to clean up the road.

19/02/2022 – Measham Road, Oakthorpe – single RTC motorcycle – police attended no serious injuries to rider.

04/03/2022 – Burton Road, Oakthorpe – RTC between HGV lorry and car – no injuries.

20/02/2022 – Chapel Street, Oakthorpe – caller came home to find his van had been damaged – no suspects seen.

Clerk to put report on website

Clerk to contact police to ask:- How they assess who is on their police report list?

Council noted not all incidents seem to be recorded including:-

February accident in Donisthorpe

2 separate accidents on A444 on cross roads

ABC product truck involved with 1 accident

Road not cleaned properly after accident - the road left in unacceptable

Parishioners need to see police if they are to believe they are aware of the issues.

**0322005. MINUTES**

**RESOLUTION: To approve as a correct record the minutes of the meeting held on-**

**Wednesday 9th February 2022**

**03222006. GROUNDS AND RECREATION AREAS**

To receive reports from OCLC and councillors

**0322006.1 OCLC**

Post Office - noted

Office Brother printer – broken – to be removed - approved unanimous

Removal of 2 drawer filing cabinet from asset register – approved unanimous

Container – list of council equipment/assets stored in container -noted

**0322006.2** To receive reports from councillors

Cllr Gelder Acresford speeding report- noted

**0322006.3** The clerk to report on any items raised by the ground’s contractor. None

**0322006.4** To consider any other matters in relation to grounds and recreation facilities. Acresford bench destroyed on accident to be removed

**03222006.41-** Oakthorpe play area – Cllr M Warren

ROSPA REPORT -noted

Quotes for repairs (paper copies at meeting) companies invited 2 quoted

- Monitor – costing needs looking at

Monitor development process to allow contact to LCC access funds.

Look at cost -defer to finance committee to look at budget

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**03222006.5** Allotment Boundaries – update Cllr Keeley/ McKendrick

**RESOLUTION: To approve payment for land registry search**

**0322007. Projects Update**

**0322007.1** War Memorial – Cllr McKendrick **–** – 2nd quote needed application need to be applied by June. 1 quote £8K to clean awaiting more quotes

**0322007.2** IM memorial benches Cllr Antill-Holmes - awaiting application update

Cllr Antill-Holmes to send application. Clerk named as second

**0322007.3** MUGA – Cllr D Warren – Application in assessment phase.

**0322007.4** School Awards – Cllr D Warren & Cllr Antill - ongoing

Clerk to write to schools

**0322007.5** Wellbeing Commemorative benches – locations update

Original location had to change due to LCC ownership and licences needed

Identified land owned by council -

Oakthorpe tree planted - bench facing towards Donisthorpe – grounds contractor

Donisthorpe -Orchard

Acresford = memorial gardens

**0322008. Leisure Centre**

**0322008.1 Update –** Now under new management **-** ME Sports CIC

OCLC Committee meeting 22nd March

Councillors are asked not to attend the centre unless invited or attending as a private citizen. The clerk will be attending weekly to collect post, messages etc

**0322009. CLERK’S REPORT**

To receive the Clerk’s report advising members on the position of various matters.

**0322009.1** Council requests update – sent by email.

**0322009.2** Project List – with updates. Actions to be agreed - defer

**0322009.3** Bank application sent – delays with processing due to demand - noted

**0322009.4** Banking card for council applied for – noted

**0322009.5** 3 Views News report – Cllr Antill - noted

**0322009.6** The parish meeting of a parish must assemble annually on some day between 1st March and 1st June

LOW KEY AND INFORMAL –

Councillors informal chat celebration – shared successful – next month

**0322009.7 OCLC Asset list – LRALC email – noted**

**03220010. CORRESPONDENCE**

**03220010.1** Copies sent via email

**03220010.2** MVAS data – noted

Traffic increased – traffic & speed problem - speed signs do slow down traffic,

Council will continue to collect data, moving sign does have impact

**03220010.3** Highways – Speed watch **–** Cllr McKendrick

SW scheme not starting until June

Cllr McKendrick – invited to Donisthorpe Speed Watch Group

Ashby Woulds have SWS these have been initiated across NW Leics

Cllr Antill-Holmes to contact Highways – re speed watch signs for ODA

**03220010.4 MOP1**

Concerned over

The junction ( cross roads) between Acresford road, from Donisthorpe and Measham road.

There are maximum speed signs at the junction, The junction itself, a busy one at that sits within a 50mph speed zone, Why this speed zone has not been designated a 30 mph zone by moving the 50 mph limit to the other side of the junction in the direction of Measham.

I would think by simply redesignating the speed within the junction may reduce any instances of accidents.

Cllr Robert Ashman is in discussion with LCC over varying road speeds across the parish

 MOP 2

Bellway homes had a safety audit at the site with the police in attendance. On the report they have requested for the village sign to be relocated to the edge of the village due to speed concerns, would council be happy for Bellway to relocate the sign on behalf of the parish?

Leicestershire county council highways team approve for the sign to be relocated along with Leicestershire police due to safety concerns of vehicle speeds entering the village.

**RESOLUTION: ODAPC approve for the moving of the village sign inline with LCC & Police recommendations**

Clerk to inform Bellway Engineer of approval.

**032200 10.5** Leicestershire County Council, to develop an Access to Nature Plan covering Leicestershire and Rutland.-

Cllr McKendrick to complete

**03220010.6** Church Street Gas Pipe & Council Notice Board -update –

Cllr McKendrick to write to IM re noticeboard

**03220010.7 3View News**

3 Views News send sincere thanks for the funding grant of £462 towards six months funding of colour copy front/back page of the newsletter.- noted

**03220010.7** The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**03220010.7.1**

Website review – Clerk requests a review of website -what does/does not work

Clerk to update minutes/finance & polices

Cllr Antill-Holmes to upload missing photographs/ old paperwork

**032200107.2** Ciswo – rent review - noted

**032200107.3** The Methodist Church consultation for use – community benefit -noted

**032200107.4** Ashby de la Zouch civic service 1st May

Cllr McKendrick, Cllr Antill-Holmes & Cllr Dyason to attend.

Clerk to inform the Town Council

**03220011 FINANCE**

- PAYE cost added to 4d quarter £227.11

-Final Solicitor fee £1010 for completion

- Internal auditors date 26th April

Microsoft price has increased due to burial board clerk – invoice for this cost sent to B clerk Further increase of !0.2% of costs

Awaiting one last bill for OCLC Wilson Alarms quarterly maintenance

OCLC changing room wall – tiles fell off – future repair bill expected

Due to working on amendments to the AGAR Lindsay Weaver needs to remain employed by Parish Council. This will be pro bono in an advisory capacity.

**RESOLUTION – Lindsay Weaver to remain employed by ODAPC as a pro bono advisor – approved unanimous**

Chair of Finance met with clerk to go through 3rd quarter statement

VAT return 1st Quarter April-June £535.97

VAT return 2nd Quarter July- Sept £2031.56

VAT return 3rd Quarter Oct – Dec £1563.78

VAT return 4th Quarter Jan- March 31st… tbc

**03220011.2 RESOLUTION: To approve the Finance report- unanimous**

**03220011.3 RESOLUTION: To approve the Bank Reconciliation for Feb –unanimous**

**03220011.4** To receive Feb payments as set out below:-

Feb-March Microsoft £196.99 HSBC £10

Clerk’s Office Allowance £25

Any additional payments received since the agenda went to print will be reported at the meeting.

March-April Microsoft £196.99 HSBC £10

Clerk’s Office £50

£7.99 amazon envelopes

£204.60 ROSPA

CISWO annual rent £89.07

**RESOLUTION: To approve February 2022 payments – unanimous**

**03220012. PLANNING**

**03220012.1 CONSULTATIONS**

**APPLICATION REFERENCE 22/00043/TPO**

Proposal: Works to 1no. pine (Protected by Tree Preservation Order) Location: 5 Stanleigh Gardens Donisthorpe Swadlincote Derby

**No Comment**

**APPLICATION REFERENCE 21/01700/FUL**

**Barns Heath Farm Snarestone Rd, Appleby Magna Swadlincote**

**No Comment**

**Reported methods of work need to be followed**

**03220012.2 Permissions / Decision notices -noted**

**Application reference 21/01574/REM**

**APPROVAL OF RESERVED MATTERS**

Demolition of existing cottages and erection of up to three dwellings and one bungalow

with associated garaging (reserved matters of access, appearance, landscaping, layout

and scale to outline application 20/01344/OUT) at 19 School Street Oakthorpe

Swadlincote Derby

**Application reference 21/02301/FUL**

**PLANNING PERMISSION**

Town and Country Planning Act 1990

Erection of a single storey rear extension at 2 Finney Close Donisthorpe Swadlincote

Derby

**03220013. DISTRICT & COUNTY COUNCIL**

To consider any matters to be put before the District & County Council.

Sweeper out in Oakthorpe this week

Drains in Oakthorpe – school to new development blocked

Cllrs to photograph & send to Cllr Ashman

Water running off draining from New Estate has been reported

Bollards have been replaced in Acresford

Highway fund still needs approval

**RESOLUTION :-To continue meeting beyond 9pm – approved unanimous**

**03220014. OUTSIDE BODY REPRESENTATIVE**

 **To receive reports from any members who have attended meetings of outside.**

 **bodies since the last meeting of the Parish Council.**

**• Community Interest Company – update**

1st official meeting has been held and people were asked to join CIC

Work group cleared hedge – laid shed on site.

Company is functional

**• HS2 - Parish drop-in sessions – first Tuesday of each month**

Cllrs wish to booked on next meeting – follow up at next meeting

**03220015 PROPOSAL TO MOVE INTO CONFIDENTIAL - approved unimous**

**03220016. CONFIDENTIAL EXCLUSION OF PUBLIC AND PRESS**

**Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.**

**03220016.1** Clerks hourly rate increase - noted

**03220016.2 Clerk’s OT**

RESOLUTION: Council approve the 28hrs requested overtime for OCLC hand over

**03220015.** Date of next meeting:- Full Council Wednesday 13th April 7.30pm

**03220016.** Meeting Closed

**03220017. Date of next meeting:- Full Council Wednesday 13th April 7.30pm**

**03220018. Meeting Closed**

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