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Minutes of the Meeting of Oakthorpe, Donisthorpe and Acresford Parish Council held on Wednesday 10th March 2021 by remote access at 7.00 pm

**Present:** Cllrs:S McKendrick (Chair)**,** J Antill, D Warren, M Warren, D Gelder, R Dyason

**Officers:** K Grove – Clerk/RFO, Dale Pearce (Caretaker),

**Also, Present:**

1 member of the public

Cllr R Ashman

Cllr S Sheehan – meeting

**2245 APOLOGIES**

Cllr N Antill - work

***7.01pm - 1 member of the public joined the meeting***

**2246 DECLARATION OF MEMBERS INTERESTS**

In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

Cllr McKendrick – declares and interest in grounds session

# 2247 PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

MOP1 representing Donisthorpe Community Group, Neighbourhood Watch & Allotment society

In collaboration with Chris Conway, the three mentioned groups Would like to install 2 benches outside DC gates, different colours plastic bench and 2 flower troughs. Troughs to be put on a concrete or wood chipping base, Chris Conway to decide. The costs for installation & up-keep will be borne by the three groups represented by MOP.

A place for refection. For villagers and visitors.

One just off main road through Donisthorpe. One next to the trail from Moira to Measham.

LCC happy to allow installations but would like the PC to add the benches & planters to their assets and provide a safety net for future years and be prepared to step in and take responsibility for the benches and troughs. Should the three groups not be able to.

Anyone asking the council if they can join the Allotment society should be directed straight to Allotment secretary

*7.13pm MOP left the meeting*

**2248 POLICE MATTERS**

Crime report for Oakthorpe, Donisthorpe, Acresford from PCSO Hales

10/02/2021-10/03/2021

• 21/02/2021: reports of cable ties on Lamp posts/Drain covers: At this time, we do not believe that there is a connection between this and Dog thefts.

• 25/02/2021: Reports of youths causing ASB on Moira Road, Donisthorpe

• 05/03/2021: Reports of youths causing ASB on Buttercup avenue Play Park, Donisthorpe.

Issues with Youths gaining entry to the old Holy Bush Inn, Oakthorpe. PSCO’s monitoring property and in contact with the owner.

Speed camera Van

The speed camera van has been out on patrol around the Northwest area and has been on Measham Road, Oakthorpe. During its time at the location, the van caught a total of 1 Vehicle that was speeding in this area.

This communication was issued by Warwickshire Police in relation to Dog thefts:

*“We never underestimate the devastating impact the theft of a cherished pet can be to both the owner and the animal, and while it is still a rare crime, it’s sadly something we are seeing an increase in nationally.*

*“We are doing all we can to prevent offences and investigate those which have taken place. Please see our advice and if you do see any suspicious activity, report it to us.”*

*Our advice:*

*· Ensure your dog is microchipped, your contact details are up to date and they have an ID tag.*

*· Have clear photos of your dog/s showing any identifiable marks, in case you need them for identification purposes.*

*· Do not leave your dog tied up outside a shop or unattended in a car.*

*· If you do let your dog off a lead, keep them close to you, always within sight and ensure they have good recall.*

*· Ensure your property is secure and do not leave your dog unattended in the garden.*

*· Where possible, buddy up with a friend when going out for a walk. Vary where you walk, including the times and locations (ensuring you adhere to national Covid regulations).*

*· Be careful what you post on social media, especially if you have puppies, and ensure your privacy settings are up to date.*

*· Consider a GPS tracker collar.*

*· If you are thinking of buying a dog, ensure it is from a reputable breeder or centre.*

**2249 RESOLVED:** Minutes of the Meetings held on Wednesday 10th February were approved and signed as a true record **unanimous.**

**2250 GROUNDS AND RECREATION AREAS**

To receive reports from OCLC and councillors

**2250.1** OCLC caretakers report – no report this month due to Covid-19 lockdown . ***Centre Closed from Tuesday 5th January due to Government Lockdown requirements.***

Increased hire charges to be agreed on.

**2250.2** Acresford memorial ground has been visited by the contractor.- positive comments from residents.

Paint flaking off seats in park need painting - Cllr Warren to purchase paint. From maintenance budget.

LCC -Footpath between Hill Street & Greenside Close narrowing due to moss – not looking good.

Cllr McKendrick to send Cllr Sheehan a photograph

Old footpath from Acresford to Donisthorpe in second field there is tree down blocking a stile and leaning on a sign. Been there for three/four months.

Clerk to report to LCC

**2250.3**

No items raised by grounds contractors.

**2250.4**

Playground funds – will be released when first occupation takes place.

Clerk to investigate if S106 money could include toddler equipment for playground.

Donisthorpe benches & troughs – LCC wish ODA PC to agree to take on responsibility and maintenance of the 2x benches & troughs should they full into disrepair.

Cllr Gelder asked Cost of assets – Benches £550 each Troughs are being made and groups providing plants.

Cllr Warren - If we take it on as an asset does it go on the asset list? How are they insured?

Once installed benches & troughs will be added to council asset list.

Once installed benches & troughs will be covered by council insurance

**RESOLUTION** ODAPC accept ownership of assets of two seats and 2 planters.

**Unanimous**

MOB to forward document for council to sign saying ODAPC is taking the benches/troughs on as assets.

Once received Clerk to forward documents to councillors

**2251**

**2251.1** Parish Survey

Date start – online survey 19th March – 9th April

Return questionnaire - to

Oakthorpe CLC

Oakthorpe – outside named house

Acresford collection – memorial grounds Box near

Donisthorpe halfway house – decking

Village store – box

Box outside Donisthorpe House

Cllr Warren to confirm named house- hold is ok for questionnaire drop off

All councillors to help deliver questionnaires all over parish

Cllr Ashman to help deliver questionnaire

Cllr Ashman to forward list of street names to clerk.

Clerk to collect questionnaires from NWLDC

Questionnaire active 19th March -9th April

**2251.2**

OCLC Meeting Report

Utilities – Why does it cost so much for electricity? Council needs to investigate why.

Approximate cost to investigate and track electricity £1700

It costs a lot to do but could save council money in the long term.

Put on hold until after survey and next steps decided.

Energy adviser - difficulty finding help even through LCC

Clerk found energy survey could be completed by councillors as a starting point.

Council happy for clerk/councillors to complete - Put on hold until after survey and next steps decided.

Whilst awaiting further advice on cost charging for OCLC. Advised an across-the-board price rise of 12.5% in the New financial year.

**RESOLUTION** Across the board 12.5% increasein place for opening**– unanimous**

Clerk to contact councillor Ashman re energy efficiency contacts in building services.

**2252 Clerks report**

To receive the Clerk’s report advising members on the position of various matters.

**2252.1** Council requests update – sent by email - noted

**2252.2** Council’s To Do List – sent by email - noted

**2252.3** Zoom provision- £119.90 annual

Suggested even when council return to face-to-face meetings council should have other meeting by zoom as more efficient and less travel make council green

**RESOLVED** to subscribe to zoom for a year with a review of need before next annual subscription. Vote -Unanimous

**2252.4** IT provision – Cllr Antill-Holmes defer to next meeting.

**2252.5** Meeting Dates/ End of remote meetings – noted

**2252.6** Council vacancy

**RESOLUTION** Council to advertise for a co-opted councillor.

**2252.7** Parish liaison – email/meeting notes sent - noted

**2252.8** 3VN article to be written by Councillor Gelder

**2253 CORRESPONDENCE**

**2253.1** Copies sent via email

**2253.2** MOP reported:-

Litter dumping in Saltersford – reported & site cleared.

**2253.3** Flooding Defence request from NWLDC for storage

Council approve storage and Cllrs M & D Warren agree to be contacts.

**2253.4** Planning reply Application Reference 21/00047/FUL- noted

**2253.5** Pension Deficit Agreement – der to finance section.

**2253.6** Climate Action Survey – noted

Clerk to ask council for views by email if there is a deadline before the next meeting.

**2253.7** IM – Approved the further costing request for extra clips. Awaiting money

Clerk to order Solar MVAS from Westcotec when money received.

Clerk to send proposed MVAS agreement to other councils**.**

**2253.8** Memorial Gardens Updated – noted

Clerk to ask J Wilde to ask all villages in the parish for their views and ideas.

**2254 FINANCE**

**2254.1** RFO to report on the Council’s current financial position

Budget amended with Precept & deficit costs

After advice sort from LW recommend no further alterations are made

As long as council monitor and do not spend below the bottom line they will be fine.

Council recommended to monitor spending quarterly

Council advised to monitor spending on computer provider costs as over spent 2020/2021 and costs in changing provider have not been budgeted for this year.

No business rates paid this last year but have paid in the past. Awaiting 2021/2022 bill

Salary Handy man money in budget to allow relief for caretaker.

Back pay for Nest pension contributions still needs to come out of council budget. Exception schedule set up to back pay to last July.

Pension Deficit Agreement – defer to finance section.

**RESOLVED** To approve the full payment of the Local Government Pension Scheme and the agreement is signed by chairman & witnessed by clerk

Project money discussed needs to be agreed

Proposed Resolution to purchase 2 solar MVAS from 2021 budget

Proposed Resolution to purchase a solar MVAS

To move between Measham Road & A444 to collect data.

Proposed Resolution to ring fence £5000 for MVAS from 2021/2022 project budget

***Proposed Resolutions were not formally approved as not in line with Standing Orders Protocol.***

Council to meet to discuss and prioritising parish projects

**RESOLUTION** Council approve finance report - **unanimous**

**2254.2** To approve the Bank Reconciliation

**RESOLUTION –** approve Bank Reconciliation **– unanimous**

**2254.3** To receive and authorise March’s payments as set out in the attached list

Any additional payments received since the agenda went to print will be reported at the meeting.

NEST Pension £563.67

**RESOLUTION –** Approve additional payments **-unanimous**

**2255 PLANNING**

**2255.1 CONSULTATIONS**

**APPLICATION REFERENCE 21/00174/FUL**

Proposal: Erection of a single storey rear extension and formation of balcony

Location: 62 New Street Donisthorpe Swadlincote Derby

**No comment**

**APPLICATION REFERENCE 21/00263/TPO**

Proposal: Works to 1no. Apple tree (Protected by Tree Preservation Order)

Location: 23A Ashby Road Donisthorpe Swadlincote Derby

**No comment**

**2255.2 Permissions**

Application reference 21/00004/FUL

Erection of a single storey side extension at 9 New Street Donisthorpe Swadlincote

Derby

**Noted**

Application reference 21/00013/VCU

Variation of condition 2 attached to planning permission ref: 18/00912/REM to

incorporate roof lights and a window to plot 4 and amend the roof design of the garage serving plot 1 at Land Adjacent To 87 School Street Oakthorpe Derby

**Noted**

**2256. DISTRICT COUNCIL**

Highest in country last week, with 3 hot spots due to people travelling into work together. Now approx 14th in the country.

Fly tipping still an issue across the district. New cameras have gone up.

Ashby Leisure Centre has been refurbished hoping to open soon.

Election’s 6th May

By election & police & crime commissioner elections on same

More Neighbour plans coming into NWLDC & being adopting.

NWLDC Local plan has been passed – to stop developers

Remote meeting expires in May. NWLDC pushing to have remote access on meeting – legislation needs changing

Focus on coming out of covid safely.

Cllr question: Any progress on light in Oakthorpe? – light not working.

**2257. COUNTY COUNCIL**

To consider any matters to be put before the County Council.

Diagram about lights on compound 2015 County looking into who took responsibility.

Look at compound site to make sure it is secure. Fencing has been repaired.

Footpath P77 Oakthorpe Burton Road dog leg back onto Chapel Street. – closure for 3 weeks from 10th March –LCC emergency work to alleviate flooding.

Acresford quarry - Nick Thomas LCC Head of Planning – meeting reg with environment agency. Progress has been slower than liked due to covid-19 friendly interviews.

Carrying out investigations on type of material on site, investigating with haulers on type of material brought onto site.

Commissioned external consultant to carry out an independent survey of potential damaged caused on the geographic feature by tipping of materials. Recommendation to rectify this

If landowner is asked to remove material it could cause an issue with local houses and roadway. Ground water pollution

LCC awaiting external consultants report & recommendations.

Blocked Church Street drains -Gullies to be jetted to see it this solves problem

Fly tipping - fridges removed, Coronation Lane, Willesley Woods –

Fly tipping has increased across the county.

**2258. OUTSIDE BODY REPRESENTATIVE**

To receive reports from any members who have attended meetings of outside bodies since the last meeting of the Parish Council.

**None**

**2259. CONFIDENTIAL - EXCLUSION OF PRESS AND PUBLIC**

*8.58pm Cllr Ashman, Cllrs Sheehan & Caretaker left the meeting*

**2259.1 staff**

Council agreed to use untaken holiday pay 2020/21 towards 2020/21 pension costs

**2259.2 Netherseal**

Council to write a letter re-environmental concern.

**9.11pm** Out of confidential

**2260. Date of next meeting – Wednesday April 14th 7pm**

**2261. Meeting Closed 9.13pm**