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Minutes of the Meeting of Oakthorpe, Donisthorpe and Acresford Parish Council held on Wednesday 10th February 2021 by remote access at 7.00 pm

**Present:** Cllrs:S McKendrick (Chair)**,** N Antill-Holmes, J Antill, D Warren, M Warren, D Gelder, R Dyason

**Officers:** K Grove – Clerk/RFO, Dale Pearce (Caretaker),

**Also, Present:**

1 member of the police PCSO 6683 McDonald

1 member of the public

Cllr R Ashman

Cllr S Sheehan

**2228 APOLOGIES**

Resignation received from Cllr K Lauro

Thanks to the council for the encouragement as a councillor and during illness.

Clerk to notified NWLDC

Council thanks Cllr Lauro for her time

***7.01pm - 1 member of the public joined the meeting***

**2229 DECLARATION OF MEMBERS INTERESTS**

In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

None

# 2230 PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

MOP -Why the proposed precept is going up and what for?

Chair – Precept has not being confirmed yet. Several reasons why increase:

* Reviewing sustainability of the leisure centre as it is drawing on the precept money more than expected.
* Play area, a lot of work needs doing to equipment needs updating.
* M.U.G.A needs replacing (council is looking into funding opportunities).
* Precept has not been raised for several years and there are little reserves – need to build reserve so if there is money for unexpected change in like a pandemic.
* We need to have money to use. to invest in the parish – things are getting old.
* ODAPC are looking at efficiencies as they don’t want to keep raising the precept.
* Looking at what we have/need and want to do, the increase reflects needs at present.

Council will confirm to parishioners once we know what the precept is.

***7.05pm Caretaker joined meeting***

**2231 POLICE MATTERS**

Crime report

18/01/21 – Theft of property items from an insecure motor vehicle at Moira Road, Donisthorpe.

25/01/21 – ASB at the Holly Bush PH Main Street, Oakthorpe. The premises have been made secure since this report. Boarded up 25th Jan

Warning about the ongoing theft of catalytic converters from Toyota and Honda vehicles which is county wide.

Please use your garage if you have a Toyota or Honda.

 Do not confront offenders and call police immediately**.**

***7.08pm PCSO leaves meeting***

**2232 RESOLVED:** Minutes of the Meetings held on Wednesday 13th January were approved and signed as a true record **unanimous.**

**2233 GROUNDS AND RECREATION AREAS**

To receive reports from OCLC and councillors

**2233.1** OCLC caretakers report – no report this month due to Covid-19 lockdown . ***Centre Closed from Tuesday 5th January due to Government Lockdown requirements.***

Post Office opened Wednesdays. One Wednesday Post Office closed due to Covid restrictions.

 Water testing has continued.

***7.17pm Cllr S Sheehan joined meeting***

Donation received from Neilson – cleaning equipment, detergent and sanitiser. Asked to test sanitiser

Clerk to write to thank the business for the donation.

**2233.2** To receive reports from councillors – none

Salt bin empty in Oakthorpe – Cllr Warren requested salt from NWLDC

Cllrs Warren to send clerk details of van removing salt from bin in Oakthorpe

Clerk to request salt refill for Oakthorpe.

**2233.3** The clerk to report on any items raised by the ground’s contractor - none

**2233.4** To consider any other matters in relation to grounds and recreation facilities

Bolts have been tightened on climbing frame as raised in ROSPA.

Quotes to replace gate discussed

Home farm Development in Oakthorpe – 106 funding set aside for playground.

Clerk to contact planning re funding

**2234 Leisure Centre review - Looking into sustainability**

**2234.1** Amended Parish Survey & proposed questions discussed

Focus specifically on the OCLC and the services provided.

NWLDC to produce an online questionnaire

Everyone to receive a paper copy of the survey with link to online survey.

**RESOLVED**: Council to hand deliver completed questionnaire subject to Covid Guidelines - unanimous

Clerk to contact NWLDC re:-

1) Recommended timeline for questionnaire, printing, delivering, returning etc

2) Online survey -in-link with paper copy, so link can be added on the paper copy.

3) Request costing to print questionnaire.

General questions will be in new Parish Plan will these will seek parishioners views on things people would like changed/improved within the parish.

**2234.2** J Hall’s report discussed.

Next steps agreed – looking into sustainability for OCLC

Clerk to investigate consultants and costings to advise council about efficiency and sustainable energy at OCLC.

Clerk to organise a meeting with Cllrs M Warren, D Warren, N Antill-Holmes & J Antill to prioritise and act on recommendations on the report.

**2235 CLERK’S REPORT**

To receive the Clerk’s report advising members on the position of various matters.

**2235.1** Council requests update -noted

**2235.2** Council’s To Do List **-** noted

**2235.3** Council Constitution

**RESOLVED:** Council Constitution. Adopted **- unanimous**

**2235.4** Equality Policy

 **RESOLVED:** Equality Policy with ‘The Parish Council will ensure equality of opportunity

 under pins all our work’ added. Adopted **- unanimous**

**2235.5** Safeguarding Policy

**RESOLVED:** Safeguarding Policy - Adopted **– unanimous**

Cllr Antill-Holmes named Safeguarding Lead

Clerk to inform County hall safe-guarding team

**2235.6** Amended Grant Application Form

**RESOLVED:**  Grant Application Form – Adopted – **unanimous**

**2235.7** Wilson Todd – Resolution

**RESOLVED:** To stop The Wilson Todd Award in its current form. - **unanimous**

Clerk to inform schools

Council to considering alternative schemes to support the local schools

**2235.8** Climate Change conference 3rd December **– noted**

**2235.9** Clerks holiday amended . 26th July- 6th August **noted**

**RESOLVED:** To recess August meeting introduce a standing meeting in December – **unanimous**

In the July meeting a resolution to be made for delegated authority.

**2235.10** IT provision

Cllr Antill-Holmes progress updated

- 2Commune contacted first years costs will be more

Year on year will get cheaper.

What is the lead-in time? Needs to be set before we leave current . Can emails be transferred to a different provider or can they be archived?

Remain with current provider until set up.

Councillor Antill-Holmes to update at next meeting.

Weebly - Cannot be transferred to council’s name due to present package. Costings discussed. Provider talking to Weebly to see if site can be transferred with out a huge cost.

**2236. CORRESPONDENCE**

**2236.1** Copies sent via email

**2236.2** Updatedprecept requested

**2236.3Weebly**

MOP1

*Triassic rocks of Leicestershire.*

*Path to the Triassic rocks is blocked.*

No official footpath through the site or up to cliff

Environment Agency involved with site.

Permission to access cliffs needs to obtained from land owner.

MOP2

*Flooding issue*

*Greenside close Donisthorpe*

Severn Trent Water in Contact with resident.

Cllr R Ashman has been in contact with STW.

MOP3

*Coronation lane - articulated lorries travelling up and down on a regular basis*

Cllr R Ashman to follow up with Planning enforcement.

**2236.4** Extending the remote meeting regulations –

No changes at present still, back to normal May 7th.

**2236.5** NALC - Building Back Resilient Communities conference

Cllr D Warren & Cllr R Alexander to attend.

Clerk to book places.

**2236.6** LRALC training:-

Common Land training, Village Greens training, Rights of Way training

Cllr D Warren to attend Rights of Way Training.

Clerk to book training.

**2236.7** Pension cost

 Deficit costs:-

 Agreement with LCC to allow the spreading of £11,000 as follows.

£6,000 to be paid in April 2021 (2021/22)

£5,000 to be paid in April 2022 (2022/23)

This can be paid off earlier with no interest or administration charges.

Council approved via email.

**2236.8** Road Safety Unit | East Midlands Criminal Justice, Leicestershire Police

Aware of Measham Road being an issue and noted application.

**2236.9**

**MOP 4** *Email re Church Street & drains*

*‘Village looking clean after**gas pipe installation…...*

*The drains have not been cleared and many are blocked……Awaiting a response regarding the potential for future settlement of the road surface arising from the interruption of the surface drainage by the installation of the gas pipe….’*

Cllr McKendrick updated council on present situation:-

Jackie Cross LCC aware of issues and monitoring contractors who need to return to make remedial work.

Piper work issues (recorded on film) sent on to Mr Causer LCC Highways Inspector.

Blocked drains have been reported to district council.

**2236.10** Queen’s Platinum Jubilee 2022

Additional bank holiday.

The late May bank holiday will move to Thursday 2 June 2022 and there will be an additional bank holiday on Friday 3 June 2022.

The nation will join together over a four-day Bank Holiday weekend

with lots of celebration events to celebrate The Queen’s 70 year reign.

**2236.11** Census Day 2021

21 March 2021

Census 2021 will be mainly online.

LCC know there are people who’ll find this challenging. To make sure the

census is as accessible and inclusive as possible, there will be a full range of support services.

**2236.12** Bus shelter window – Donisthorpe

Clerk to contact NWLDC to agree it needs work and the owner needs to do this. ODAPC are not the owners and did not agree to adopt it.

**2237 FINANCE**

**2237.1** RFO to report on the Council’s current financial position

Precept requested –Formally approved by council 23rd Feb

No income into centre due to lock down so costs are not being covered

Down £11K in budget for takings this year but balanced out on the books with the Covid grant council received

Audit update Lindsey Weaver has written to Auditors at Leicestershire and Rutland

Playground Budget for repair £300 so far paid out £470

No pension contributions budget for this year, but we do have saved money in salaries

from Clerk, Caretaker & Handyman.

At present end of year carry forward approx. £1400.

Nest account being set up – this will have costs as needs to be back dated.

**2237.2** To approve the Finance Report

**RESOLUTION** Council approve finance report **- unanimous**

**2237.3** To approve the Bank Reconciliation

**RESOLUTION –** approve Bank Reconciliation **– unanimous**

**2237.4** To receive and authorise February’s payments as set out in the attached list

Any additional payments received since the agenda went to print will be reported at the meeting.

LRALC audit £250.00 , Printer belt £50.93, Ellis Whittam £97.08, Aqua £99.00,

Astley Computers £879.00, Aqua £297.00, Cartridge Save ink £67.58,

Wilson Alarms £592.80 – Total £2,333.39

**RESOLUTION –** Approve additional payments -**unanimous**

**2238. PLANNING**

**2238.1 CONSULTATIONS**

APPLICATION REFERENCE 21/00013/VCU

Proposal: Variation of condition 2 attached to planning permission ref: 18/00912/REM to increase the height of plot 4 and amend elevations to the garage serving plot 1

Location: Land Adjacent To 87 School Street Oakthorpe Derby

**No comment**

APPLICATION REFERENCE 20/02031/FUL

Proposal: Erection of single storey side and rear extensions

Location: 50 Church Street Donisthorpe Swadlincote Derby

**Support conservation officer comments**

APPLICATION REFERENCE 20/01807/FUL

Proposal: Erection of detached building to form annex

Location: Mayfield 22 New Street Oakthorpe Swadlincote

**No Comment**

APPLICATION REFERENCE 21/00047/FUL

Proposal: Erection of single storey rear and side extensions and loft conversion including rear dormer

Location: 12 Chapel Street Donisthorpe Swadlincote Derby

**Request an extension for their comments until after their next meeting March 10th. Query why there are no reports online with this application and would like to see these before they comment.**

APPLICATION REFERENCE 20/01898/FUL

Proposal: Erection of a two storey rear extension

Location: 59 Buttercup Avenue Donisthorpe Swadlincote Derby

**No Comment**

APPLICATION REFERENCE 21/00126/VCU

Proposal: Variation of condition 2 attached to planning permission ref: 18/01577/FUL to amend the design of the dwellings and garage block

Location: 17 Moira Road Donisthorpe Swadlincote Derby

**No Comment**

**2238.2 Permissions**

Application reference 19/02485/FUL

Demolition of existing workshop building and use of the site for the siting of shipping

containers for self-storage purposes together with installation of a security portacabin, formation of customer parking areas and turning area and laying of decorative stone at McPherson Coaches Hill Street Donisthorpe Swadlincote

APPLICATION REFERENCE 20/01898/FUL

Proposal: Erection of a two storey rear extension

Location: 59 Buttercup Avenue Donisthorpe Swadlincote Derby

Application reference 20/01900/CLP

Certificate of lawful proposed development for the extension of an existing outbuilding at 2 Ashlar Drive Donisthorpe Swadlincote Derby

Application reference 21/00004/FUL

Proposal: Erection of a single storey side extension

Location: 9 New Street Donisthorpe Swadlincote Derby

Application reference 20/01898/FUL

Proposal: Erection of a two storey rear extension

Location: 59 Buttercup Avenue Donisthorpe Swadlincote Derby

Application reference 20/01798/FUL

Erection of butchers shop and associated parking at Land At Acresford Road

Donisthorpe

**2239. DISTRICT COUNCIL**

To consider any matters to be put before the District Council.

More litter picking resources being made available

Fly tipping is on going

Vaccination centre in Measham up and running

At present less unemployment and business lost then predicted

Testing centre open in Coalville

A444 JLR getting on with site

Focus on getting vaccination out

All services keep going as best as possible

Very few face to face meeting at district – people happy to meet online.

Volunteers doing an amazing job

River Measham - Environment agency not pumping river until 2027 as they want to perform various testing. Might affect planning for drainage & bathrooms.

**2240. COUNTY COUNCIL**

To consider any matters to be put before the County Council.

Vaccination centre NHS staff and volunteers doing great job.

Mercia Park road closure to stop 21sr Feb, was extended due to Adverse weather

Flooding on Burton Road – Andrew Small - Flooding Office aware

Question of fly tipping – Measham road / Coronation lane – why it is not stopping

Hicks Lodge path from Ashby Road. Plans at LCC 2021/22 to build up path to prevent path flooding.

LCC budget papers - looking grim.

Decade of austerity? Council tax set to rise by 4.99%

LCC Need to find saving 79 million – for next four years.

Acresford – environment agency update requested. Stability of the earth needs to be looked at.

Highways needs to look at blocked up road as water is not draining away.

**2241. OUTSIDE BODY REPRESENTATIVE**

To receive reports from any members who have attended meetings of outside bodies since the last meeting of the Parish Council.

2242.1 HS2 meetings postponed until after February half term.

2242.2 Donisthorpe Community Group – litter picking.

Individuals/ families. Cllr McKendrick to loan out pickers.

2242.3 Orchard Allotment Society –

Cllr McKendrick declared interest as a member of the Allotment Society

Sheds are due to arrive soon.

NWLDC hedging scheme postponed until after Covid-19 restrictions.

***8.47pm MOP, Caretaker, Cllr Sheahan & Cllr Ashman leave the meeting.***

**2242. CONFIDENTIAL - EXCLUSION OF PRESS AND PUBLIC**

**2242.1** The Parish Council’s protocol for sharing MVAS equipment.

Discussed

Amendments by Cllr D Warren

Clerk to send to IM

**22422.2 MVAS devices**

Proposed IM Westcotec Device

REOLUTION Westcotec Solar Panel Portable device for loan service.

Clerk to obtain quote and share with IM

**9.11pm** Out of confidential

**2243. Date of next meeting – March Wednesday 10th 7pm**

**2244. Meeting Closed 9.13pm**