**Minutes of Parish Council Finance Committee held at Oakthorpe Community Leisure Centre Wednesday 24th November 2021 7.30pm**

**Present:** Cllrs: S McKendrick, C Keeley, D Gelder, Cllr Dyason

Observing: Cllr M Warren, Cllr D Warren, Cllr J Antill

**Officers:** K Grove – Clerk/RFO

**1121F01** To receive apologies for absence.

Cllr N Antill-Holmes (work) approved

**1121F02** In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

None

**1121F03** Open Forum for Public and Press - meeting to be adjourned to receive questions from members of the public, 3 minutes per person.

None

**1121F04** To approve the minutes of the Finance Committee meeting – Thursday 30th September. Approved unanimous

**1121F05 BUDGET**

**1121F05.1** **Proposed budget** – amendments made

From asset protection fund £5000 – reduce to £3500 s137

84 Lease rental £1000 to be added for rental – new total £1100

75 s137 £500 increase (3VNs costings) - new total £715

Precept proposed £81000 (keep the same as 2020/21

**RECOMMEND proposed budget to full council**

Tables and colours are removed for website

**112105.2 MUGA**

002105.3 Recommended reserve pots

Purchasing of MUGA approved by OCLC committee

Costs - £78886 + £5000 assessment

-£25000 – NNDR fund/ Covid grant

-£25000 – match funds grant

-£28000 + £5000 = £33000 Reserves

VAT included in cost - council can claim back £5500 or £13981 on whole project.

Will cost council £17000 if VAT can be claimed back.

Clerk to confirm council can claim back VAT on whole project

**RECOMMEND: Grant application and funding to full council**

**112105.4 Project funds**

Suggested figures discussed – to build up year on

PC Reserves - to build up PC reserves

Adjustments can made as projects end

Best estimate on allocating general funds

Building Asset Pot =

Council to investigate green grants for the centre

62 – building maintenance pot – build on year on year. Council will put a cap in future.

MVAS – funds – build to purchase another MVAS & associated equipment.

Cllr Gelder - MVAS – calibration for machine to ensure information is accurate – cleaning as moved. Reported Westcotec ensures the machines are made to high standard to ensure continuity of data collection.

1. Handyman pot to alter to Minor works

47 – grounds maintenance costs increased due to amended grounds maintenance contract is more extensive and needs to go to tender spring 2021

IT equipment – build pot

CCTV – upgrade – to install in clerks office.

ME Sports taking on - If obsolete does it affect insurance?

**RECOMMEND: Council will not pay rent for clerk’s room.**

**112105.5 Schools good citizen fund increase**

* Ring fence if not all spent this year

Amount increased from £80 per school to £200 per school

**RECOMMEND to council £400 for school’s award**

**112105.6 IM fund application update**

Defer to Full Council

**112105.7 Trophies**

Council did not pay for engraving.

**RECOMMEND**: - Task & finish group - Cllr D Warren & Cllr J Antill – to looking into Child plaque/ school plaque and voucher. Should say Parish Award.

**RECOMMEND**: - Purchasing of awards for schools

**112105.8 Platinum Jubilee mugs / medals / Coronation**

Both schools – approx. 100 pupils– Oakthorpe primary school

Donisthorpe – approx. 135 pupils

**RECOMMEND:** Purchasing of commemorative item for school children.

Finance committee to identify where money is moved from to pay for this project.

**112105.9 LRALC** – precept information to collect precept amount discussed and approved at full council.

All councils to complete and return.

Clerk to circulated to all councillors

**112106** Date of next meeting: -

January 26th, 2022, 7.30pm Oakthorpe Community Centre.

**112107** Closed 9pm