Minutes of Parish Council Finance Committee held on Monday 30th January 7pm on TEAMS

**Present:** Cllrs: S McKendrick, D Warren, C Keeley, D Gelder, R Dyason

**Officers:** K Grove – RFO,

**F012301** To receive apologies for absence.

**Cllr Gelder- work**

**F012302** In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**None**

**F012303** Open Forum for Public and Press - meeting to be adjourned to receive questions from members of the public, 3 minutes per person.

**None**

**F012304** Approve minutes of last meeting –

**RECOMMEND: Finance committee approved minutes of** **Thursday 29th September – to be shared with full council for approval.**

**F012305.** To discuss finance matters:

**F012305.1** -

- Burial Clerk

**F012305.2**

- OLC Waste cost – efficiency saving

**RECOMMEND: Council ends LC waste contract.**

**F012305.3**

- LC Defib

**RECOMMEND: Council discusses with ME during review meeting about green roots grants. Council to cover maintenance cost.**

**F012305.4**

- LC council post box

**RECOMMEND: Council purchase own post box for LC.**

**F012305.5**

- Look at 3rd quarter accounts

No questions

Accounts approved.

**F012305.6**- General Fund/income

**End of financial year – unspent pots**

Discussed fund needs for

allotment boundaries

play area,

general reserves

Council must prioritise by health & safety risks.

**RECOMMENDATION: Council gets quotes for projects (if not already acquired) so council can prioritise and build up funds over time.**

Add to next finance meeting.

**F012306**. To confirm bank reconciliation & bank statements are verified as a true record in-line with financial regulations. – Defer to Feb FC meeting

**F012307** The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**RECOMMENDATION: Clerk to pay costs – Electrical &**

 **Grounds invoice (cost approved by full council).**

Disaster LC works – will be covered by insurance. Refund expected.

 **F012308** Date of next meeting :- TBC