**Minutes of Finance Meeting, held on Wednesday 4th October 2023 7pm**

 **Donisthorpe Youth Club (Under Jungle Madness aka Woodlands Centre)**

Present: N Antill-Holmes (Chair),

A Hancock-George, H Gravett, S Ellison, M Warren, D Warren

Officers: K Grove –Manager/RFO,

**F102301.** ELECTION OF CHAIR

Cllr N Antill-Holmes nominated & voted in as chair - unanimous.

**F102302.** ELECTION OF VICE CHAIR

Cllr H Gravett nominated & voted in as chair - unanimous.

**F102303.** Apologies.

Cllr D Gelder – Work

Cllr T Hawke – Personal

**F102305.** PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson of the meeting.

None

**F102306**. BUDGET 2024-2025

**F102306.1** review proposed budget.

* Salaries – awaiting pay increase approved by unions. Once approved increase will be back paid to April 2023.
* Increase budget cost for Clerk Laptop – touch screen/camera £600 - £1000.
* Member training & Development – increase pot £400- £600.
* Meeting room hire to remain as budgeted as allows for flexibility.
* Land rental to include Playground & Ciswo costs.

**F102306.2** reserves

* **Merge building Asset pot £4428, MUGA Funds £5250, Office Pot £15000 into one Future LC reserves**

**F102307**. OLC

Manager & Chair to follow up with Centre manager & solicitor.

**F102308**. The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

1st Quarter Budget review – approved.

- Legal costs monitor – consider in future budget setting

- Projects

- Manager training – defer to full council

7. Audit – ongoing – Burial Committee to monitor

**F102309**. Date of next meeting: - 22nd November 2023

**F102310**. 9pm Meeting closed.