**Minutes of Council Meeting, held on**

**Wednesday 12th July 2023 @ 7pm at ME Sports East Midlands Centre aka Oakthorpe Leisure Centre**

Present: Cllrs M Warren (Chair), N Antill-Holmes,

D Warren, A Hancock-George, H Gravett,

Officers: K Grove – Manager/RFO,

Councillor Actions highlighted.

**072301** **TO RECEIVE APOLOGIES FOR ABSENCE.**

Cllr R Ashman – personal

Cllr M Ball – personal

Cllr S Ellison – personal

Cllr D Gelder – work

Cllr R Dyason – personal

**RESOLUTION: To accept apologies for all councillors** **– approved unanimous**

**072302**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

None

**072303.** PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

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**072303.1 Severn Trent, sewerage health hazard.**

5x MOP residents of Oakthorpe

Notes taken attached.

***Information to go to all residents to remind them ‘What not to put down the toilet’.***

Cllr M Warren to ask why Severn Trent Why they haven’t cleared up mess.

**Council to monitor and stay in contact with residents about progress/ steps taken**.

**072303.2 Friends of Donisthorpe Memorial Gardens -grant application**

Update on works given (see paperwork)

**RESOLUTION: To approve RM Shotblasting quote £1700 + VAT – approved unanimous**

**RESOLUTION: To approve Cotton transport to remove & return wheel £880 + VAT**

**– approved unanimous**

**RESOLUTION: To approve TR Steele to construction new concrete pad for relocated wheel £1840 + VAT – approved unanimous**

Discussed proposed MG projects –

Load onto council website – mining memorial with tally numbers - schools & youth club to be involved.

List of names on website – link to information

Collating information draw people in

Connect to school curriculum.

*7.34pm Meeting commences*

**072304 MINUTES**

To approve as a correct record the minutes of the meetings held on 17/05: -

**RESOLUTION: To approve as a correct record the minutes of the meetings held on: - Wednesday 14th June - approved unanimous**

**072305. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

**Report received – 1st – 30th June 2023 – noted.**

Acresford – police presence – Cllr A Holmes

Spoke to beat officer & PSCO – they will look at map. (Missing off Acresford)

When Leicestershire has high response calls are diverted to Derbyshire – info not necessarily getting back to Leicestershire police records.

Directive from above in police - no reporting to parish council

Forest Beat has no base – need own office.

**072306**. **GROUNDS AND RECREATION AREAS**

To receive reports from councillors

**072306.1** To receive reports from councillors.

ROSPA report – noted.

**072306.1i** Oakthorpe play area

Cllr M Warren – reported play area had been checked.

* Trees fell works completed.

**072306.2** The Manager to report on any items raised by the ground’s contractor.

None awaiting quotes.

**072306.3** To consider any other matters in relation to grounds and recreation facilities.

**072306.31**- Donisthorpe Orchard boundary -update

**Remove wooden gate from Orchard onto Hall Lane – Cllr M Warren**

**072306.32** – Proposed addition to Contractor’s contract – awaiting quotes defer

**072306.33 – Oakthorpe Play area – applying for funding**

Cllr M Warren getting updated quotes.

NWLDC sent funding amount.

Include maintenance costs.

Defer to October to

**072306.4** – Planters – filling & flowers -update

Watering rota

Cllrs M & D Warren – Oakthorpe -

Cllr D Gelder – Acresford

Cllr H Gravett – Donisthorpe

Acresford, Oakthorpe flowers – Sept – winter pansies

**072307. MANAGER’S REPORT**

To receive the Manager’s report advising members on the position of various matters.

**072307.1** Field Day (report in paperwork) Cllr Hancock-George & Cllr Antill-Holmes

Noted

**RESOLUTION: To purchase council t-shirts & named lanyards**

CCTV camera in play area – was linked up stopped working.

–being looked into – Cllr Hancock-George

072307.2 Policies update: - 4years unless legislation changes

Data Protection Policy

**RESOLUTION: To approve the Data Protection Policy for 4years – approved unanimous**

Data Breach

**RESOLUTION: To approve the Data Breach Policy for 4years – approved unanimous**

Communication Policy

**RESOLUTION: To approve the Communication Policy for 4years – approved unanimous**

GDPR Policy

**RESOLUTION: To approve the GDPR Policy for 4years – approved unanimous**

Media Policy

**RESOLUTION: To approve the GDPR Policy for 4years – approved unanimous**

New - Computer & Equipment Use Policy

**RESOLUTION: To approve the Computer & Equipment Policy for 4years – approved unanimous**

Safeguarding Policy - NWLDC

**RESOLUTION: To approve Adopting NWLDC Safeguarding Policy for 4years – approved unanimous**

Notices -

Publication Scheme & Freedom of Information

General Privacy Notice

New Councillor Privacy Statement

General Privacy Notice

Email Contact Privacy Statement

**RESOLUTION: To approve for 4 years the Publication Scheme & Freedom of Information, General Privacy Notice, New Councillor Privacy Statement, General Privacy Notice, Email Contact Privacy Statement– approved unanimous**

**RESOLUTION: To approve email contact between manger and councillros for term of council – approved unanimous**

072307.3 Scheme of Delegation enact until September meeting.

**RESOLUTION: To approve scheme of delegation until September meeting Wednesday 13th September**

072307.4 NWLSC Skill Gate

**RESOLUTION: - ODAPC Approves the use of NWLDC Skills gate training portal for council use. – approve unanimous**

072307.5 LRALC Cllr Training 6-9pm Wednesday 18th October venue to be confirmed.

Defer to new year -councillor to attend individual and alternative training.

Consider NALC options.

LRALC – councillor training – 19th Sept 6pm -9pm or 22nd Nov 6pm -9pm

NALC – demystifying the role of local councillors.

072307.6 Projects Action Plan – Working document (paperwork) – budget implications.

072307.7 Defib – Cllr D Warren

Don com group to donate money – quotes needed.

On going –

Looking at removing locks on present devices

Ongoing

072307.8 3VNs report – Cllr M Warren –

August – Questionnaire

072307.9 Canal update – Cllr Dyason -defer.

072307.10 Parish Questionnaire – Cllr Hancock-George

What top three issues?

What best things around parish

Free survey monkey Questionnaire

Cllr Hancock – to write questionnaire for 3VNv August edition.

**072308. CORRESPONDENCE**

**072308.1** Email - Copies sent.

**072308.2** PTA/PATHOs Grant application (paperwork)

Cllr Amy Hancock-George declaration of interest in 8.2

*8.36pm Cllr Hancock – George leaves room*

£370 3x medium

**RESOLUTION: Council to approval purchase of 3x medium (£370 each) benches black/brown £1110 approved unanimous**

Order in September- delivery straight to Oakthorpe school. School to assemble.

*8.50pm Cllr Amy Hancock-George returns to meeting.*

**072308.3** Leisure Centre – Cllr Hancock-George

**072308.4** Schools Annual Community Spirit Awards

Awards given out to children at Donisthorpe & Oakthorpe Primary Schools

**RESOLUTION: Meeting to go beyond 9pm -approved unanimous**

**072308.5** Acresford Church Donation to Council

£100 cheque received with thanks towards plants in Acresford Memorial Gardens

Manager to write thank you.

**072308.6** HILL STREET, OAKTHORPE AND DONISTHORPE

TEMPORARY PROHIBITION OF ALL THROUGH TRAFFIC Order 2023

Cllr H Gravett to advertise the three rceent road closires over the summer on Face Book under the community pages.

Cllr H Gravett added as an administrator of FB alongside Cllr A Holmes & Manager

Previous councillor removed.

**072308.7** The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

LCC – Funding issues

* Lighting reduced- trailing 50-30% from 8pm (at present this is from 10pm). If approved will commence January 2024 (Still some exceptions)
* Road repairs – potholes money into repairing not preventing.so roads getting worse over time (climate change and under investment)
* Ground works – staffing issues
* -weed spraying not collecting
* Net Zero – Tool kit (defer to Sept)
* Recycling – v good -boxes they can not get but are in consultation with other suppliers but are awaiting new directives from White Hall on recycling.
* Recycle centres having staffing issues – check open before visiting.
* Parish Pilot scheme going on? Parish willing to take on more.

-Green shoots order open: -

The Friends of the ODA Memorial Gardens wish to request the Parish Council's agreement to our group applying for the Green Shoots funding for bulbs to be planted at the Memorial Gardens during Autumn 2023.

**-RESOLUTION: Council approve FODAMG request to apply for green shoots funding.**

**-RESOLUTION: ODAPC To order 6000 spring bulbs -approved unanimous to share amongst parish**

-HS2 -East leg confirmed by the Integral Rail Plan.

-P2 MOP & Councillors confirm footpath is narrow and overgrown. Due to known circumstances Cllr D Warren to approach residents about responsibility to keep it cut back.

-Kissing gate disappeared and as it goes straight out onto the road, I still think it should have some sort of ‘staggered’ gateway to stop children who run in front of parents running straight into the road.

Cllr D Warren to write to LCC.

-Phone call from LCC re canal.

Filtering of the water is from a borehole into the mine and through the reed bed in Donisthorpe Country Park.

This need refurbishment and has gone out for tender. LCC believes this will be done over Dec/Jan o not to disturb the eco systems/wildlife.

This will mean large and heavy vehicles accessing the canal vis jungle madness site.

A risk assessment will be written.

This will affect residents, anyone walking dogs off lead. Council asked to prepare residents. There will be further information near the time.

**072309 FINANCE**

**072309.1** RFO to report on the Council’s current financial position.

See paperwork.

Finance quarterly review meeting amend suggested - 30th August by Teams

Suggested additions to budget 2023/2024

**072309.2** To approve the Bank Reconciliation June 2023.

**RESOLUTION: To approve June’s bank reconciliation - approved unanimous**

**072309.3** To approve payment list June 2023 (listed below)

**RESOLUTION: TO approve June’s payment list - - approved unanimous**

**072309.4** To receive and authorise June’s payments as set out below.

Office £60 ME Sports £37.50 rent,

ROSPA £106.80 Trophy Store £70.95 A.O.£541.00

**072309.5** Any additional payments received since the agenda went to print will be reported at the meeting.

Community Heartbeat HWH £162

Rosebank Nurseries LTD £44.91 & £80.84

**072309.5 To approve all additional payments – approved unanimous.**

**0723010. PLANNING**

**0723010.1 CONSULTATIONS**

**None**

**0723010.2 Permissions /Refusals**

**Application reference 23/00239/VCU**

Registered 4 May 2023

Decision Date 28 June 2023

REFUSAL OF PLANNING PERMISSION

Town and Country Planning Act 1990

Variation of condition 2 of planning permission 14/00102/FUL to partially remove the buffer zone and extension to the beer garden at Halfway House 65 Church Street Donisthorpe Swadlincote

**0723011. DISTRICT**

To consider any matters to be put before the District/County Councillor.

**0723012. COUNTY COUNCIL**

To consider any matters to be put before the District/County Councillor.

**0723013** Date of next meeting – Wednesday 13th September 7pm

**0723014**. Meeting Closed 9.26PM