[clerk@odapc.com](mailto:clerk@odapc.com)

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Minutes of the Meeting of Oakthorpe, Donisthorpe and Acresford Parish Council held on Wednesday 13th October 2021 @ 7.30pm Oakthorpe Community Leisure Centre.

Present: Cllrs: S McKendrick (Chair), D Warren, M Warren, D Gelder,

N Antill-Holmes (vice chair), R Dyason

Officers: K Grove – Clerk/RFO, Dale Pearce (Caretaker),

Also, Present:

Cllr R Ashman

**1021001. TO RECEIVE APOLOGIES FOR ABSENCE.**

Cllr Keely (personal) -accepted unanimous

**1021002. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.**

None

**1021003. PUBLIC QUESTION SESSION**

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

None

**1021004. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

**See report emailed**

**POLICE REPORT 07/09/2021 TO 07/10/2021**

-07/09/2021 Police received reports of a burglary at Ramscliff Avenue, Donisthorpe. 2 males were arrested in respect of this offence.

-19/09/2021 A report was received of criminal damage to a property at Ramscliff Avenue, Donisthorpe.

-26/09/2021 A motor vehicle was stolen overnight from an address at Moira Road, Donisthorpe.

**Acresford issues raised: -**

Gangs of quad bikers, Measham road break in not recorded, car accident not recorded.

**Cllr Gelder to write list of accidents/issues to share with Cllr Ashman to follow up**

**1021005. MINUTES**

To approve as a correct record the minutes of the meeting held online: -

Wednesday 8th September 2021. – With amendments raised by clerk.

RESOLUTION : To approve September minutes - **unanimous**

Cllr D Warren reported LRAG AGM was not attended – due to bereavement. Apologies were sent.

**1021006. GROUNDS AND RECREATION AREAS**

To receive reports from OCLC and councillors

**1021006.1** OCLC caretakers report – sent in paperwork

User 1 discount requested - **not approve unanimous**

User 2 discount requested – **not approved unanimous**

*Caretaker leaves meeting 7.37pm*

**1021006.2** To receive reports from councillors.

Cllr M Warren’s report sent to council - discussed under parish inspection & play area.

**1021006.3** The clerk to report on any items raised by the ground’s contractor.

**None**

**1021006.4** To consider any other matters in relation to grounds and recreation facilities

Bench in Acresford awaiting

Thank you to Cllr D Warren & Cllr M Warren for work on labelling & collating all info on parish benches.

**1021006.41**-Grounds contracts – Reviewing contracts – **deferred to Nov**

Present contractors 1yr extension to contract -accepted -noted

**1021006.42-** Oakthorpe play area – ROSPA report

Cllr M Warren reported back to council on various items in report sent to council.

**1021006.43-** Hedging scheme

Apply online to order your free trees, hedge fund up to 30 metres

Councillor McKendrick placed an order of 30m of hedging, which will be 85% Hawthorn and 15% Dogwood mix with a Rowan tree at 10m intervals. For Allotment hedging.

**1021006.44-** Oakthorpe Allotment

At present 4 MOPs interested Cllr Warren following up

Orchard Allotment Society will ask their present users if they would prefer an Oakthorpe Allotment.

**1021006.45-** Burial Board - Proposed structural survey- Memorial Grounds Wall

Quote shared with council.

Due to Memorial Group Project no further action taken at this present time.

**1021006.46** Parish walk/review

Parish inspection took place October 6th, 2021. Report sent to council. Receipt acknowledged

All benches/seats in the parish have been photographed, numbered and reports made. All information is in a folder (to be kept by clerk) and recommendations have been made for repairs/maintenance where necessary.

Cllrs M & D Warren have agreed to keep this up to date whilst they remain on council.

The ‘kissing seat’ in the orchard was beyond repair and has been removed.

Broken bench seat removed and remaining metal frame on Burton Road/Measham Road Oakthorpe reported Cllr Ashman to follow up with Highways.

**1021007. Leisure Centre review**

**1021007.1i** Container –

Thank you to Clerk, Caretaker & Cllr M Warren and Cllr D Warren for sorting the container.

Closed Oakthorpe Youth Club equipment donated to Donisthorpe Youth Club

**1021007.1ii** Bench & bike rack placement – discussed

**1021007.2** ME Sports –

Request to do a temporary fix to muga floor. ME Sports will pay cost. Council request evidence of standard of work from the company ME sports wish to use– who before council make a decision.

**1021007.2i** progress so far

Clerk to send business plan to all councillors

**1021007.2ii** Delegated authority to OCLCCommittee (to avoid delay)

Delegated authority to OCLC committee –

**RESOLUTION**: **To form an OCLC committee with delegated authority – unanimous**

Committee- Cllrs S McKendrick, M Warren, D Warren, C Keely, J Antill & N Antill Holmes

**1021007.2iii** Solicitors & CISWO – information emailed 6/10/21

£1447.20 CISWO fee (1206 + 241.20 VAT)

**RESOLUTION – To approve the expenditure for the legal cost for CISWO unanimous**

**1021008. CLERK’S REPORT**

To receive the Clerk’s report advising members on the position of various matters.

**1021008.1** Council requests update – sent by email noted

**1021008.2** Policies seen at finance:-

**1021008.2i** Reserves – **approved unanimous**

**1021008.2ii** Expenses - **approved unanimous**

**1021008.2iii** Training – **approved unanimous**

**1021008.3** IT provision – update – move to Nov

**1021008.3i** Weebly

Website is back upand running. Note it is going to take some time to update with missing paperwork.

**1021008.3ii** 2commune – move to November

**1021008.3iii** Present provider

Domain odapc.co.uk along with all other aspects associated with the Domain will become the total responsibility of Oakthorpe Donisthorpe & Acresford Parish Council from 13th October 2021.

**1021008.3 iv** Microsoft Office **-** move to next month

**1021008.4** Approve suggested placement **of** MVAS Posts in Oakthorpe & Donisthorpe

Clerk to forward proposed MVAS post placements to await LCC’s response

**1021008.5** Clerk’s appraisal

Appraisal process – LRALC document & previous process being looked into.

**RESOLUTION: Chair & vice chair to perform process – unanimous**

**1021008.6** Wish list

Commemorative bench for each village –Cllr N Antill-Holmes to apply for IM grant

Ivy close notice board - Chair declared interest

**RESOLUTION**: **To purchased notice board for Ivy Close**. unanimous

Wildflower bulbs – grant applied for -awaiting bulb delivery.

S106 email money is ring fenced for development–

Cllr Ashman to ask LCC how much money set aside for playground.

Cllr Antill Holmes to update wishlist & put on website

**1021008.7** 3VNs report – October – Cllr D Gelder **Deadline Fri 15th**

**1021008.8** Remembrance Sunday Service

14th Service 10-11am Walk to gates to lay wreaths - awaiting confirmation

Cllrs to attend where possible

**1021008.9** Lamp post poppies- to be placed on all entrances to the parish and on major junctions. Remembrance 2021 Launch 28th Oct 30/31st

Cllr Robert Ashman to put up lamp post poppies

Cllrs to re attach soldiers

Cllr Ashman to attend Ashby Would’s Remembrance. He will attend ODA’s Remembrance in Nov 2022

**1021008.10** Delegated powers in case of Xmas lock down. – defer until Nov

**1021008.11** S137 options and the maximum power to spend (MOP requested what we have spent on.

Poppy wreath & Lamp post poppies this year cost £180

Under section 137 The maximum amount that can be used to benefit the parish is £8.41 per elector (884 residents at band D) which is a total of £7434.44.

Council can only spend this maximum amount under the legislation s137 if they have budgeted for it.

S137 spend needs to be recorded separately in the accounts.

**1021008.12** Acresford A444 MVAS data – Cllr Gelder

7/8K a day traffic Burton to A444 –

Data discussed

Believe MVAS has effect – people to do slow down when it flashes up

Some – speeding is very fast. if this happens the information just records ‘above the limit set’. The total speed reached is not flashed to avoid encouragement.

Data building up information to enable council to request a speed survey from LCC

Clerk to pass all data to police

**1021009. CORRESPONDENCE**

**1021009.1** Copies sent via email

**9.2** MOP contact –

**1021009.2i** Church Street Road hump - missing tiles. Concerns over damage this is causing to cars.

Cllr Keely following up – on going

**1021009.2ii** Request to write to lease holder of The Pavilion to replace lighting on driveway for safety reasons.

Clerk to write to lease holder

**1021009.3** The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

-Requested council input into naming of an application in Oakthorpe

Council requested The ‘Hollybush’ Close - unanimous

-MOP Complaint re parking on grass verge in Acresford just of footpath on Hill Street.

Reported to Cllr Ashman as LCC land

**10210010 FINANCE**

**10210010.1** RFO to report on the Council’s current financial position.

PK Little John external auditor’s report

**RESOLUTION: To accept the external auditor’s exception report and Certificate 2020/21 unanimous**

VAT claimed 2nd quarter £2031.56 - noted

PAYE 2nd quarter £48.29 paid – noted

2nd Quarter summary statement sent to council – noted

Council’s £5000 pension deficit – paid off – noted

Proposed Finance Meeting Wednesday Nov 24th 7.30pm – 2nd budget meeting

**10210010.2** To approve the Finance Report

**RESOLUTION: Council approved Finance report -unanimous**

**10210010.3** To approve the Bank Reconciliation for Sept

**RESOLUTION: Council approved the Bank Reconciliation for Sept unanimous**

**10210010.4** To receive October payments as set out in the attached list.

**RESOLUTION: Council approve Oct payment - unanimous**

Any additional payments received since the agenda went to print will be reported at the meeting.

**None**

**10210011. PLANNING**

**10210011.1 CONSULTATIONS**

**APPLICATION REFERENCE 21/01744/TPO**

Proposal: Works to 3no. Lime trees (Protected by Tree Preservation Order)

Location: 4 Stanleigh Gardens Donisthorpe Swadlincote Derby

**No Comment**

**APPLICATION REFERENCE 21/01482/FUL**

Proposal: Erection of a garden room to the rear curtilage (retrospective application)

Location: 6B Chapel Street Oakthorpe Swadlincote Derby

**No Comment**

**APPLICATION REFERENCE 21/01739/FUL**

Proposal: Erection of single storey side extension

Location: 9 Chapel Street Donisthorpe Swadlincote Derby

**No Comment**

**APPLICATION REFERENCE 21/01700/FUL**

Proposal: Erection of two wind turbines and associated infrastructure

Location: Barns Heath Farm Snarestone Road Appleby Magna Swadlincote

**No Comment**

**APPLICATION REFERENCE 21/01439/FUL**

Proposal: Erection of a single storey rear extension and formation of balcony

(resubmission of 21/00174/FUL)

Location: 62 New Street Donisthorpe Swadlincote Derby

**No Comment**

**APPLICATION REFERENCE 21/01859/OUT**

Proposal: Erection of one dwelling (outline- access and scale for approval)

Location: 16 Coronation Lane Oakthorpe Swadlincote Derby

**Comments:** - Only two parking spaces on the application not enough. This is due to the lack of overflow onto the busy street

There are already a lot of parked cars in the evening narrowing the road

Two tight pinch points on road v difficult for trucks buses and caravans to get passed

Kerb is very high and is often hit by cars trying to get past

**APPLICATION REFERENCE 21/01878/VCU**

Proposal: Variation of conditions 2 and 14 attached to planning permission 20/01392/FUL

to add an underground gas tank and amend the drainage plan

Location: Springfield Farm 39 Chapel Street Oakthorpe Swadlincote

**Comments:** - Developer should be looking at alternative forms of energy

**10210011.3 Permissions / Decision notices**

Application reference 21/01636/HRAP

Registered 12 August 2021

Decision Date: 1 October 2021

Approval under Regulation 77 of the Conservation of Habitats &

Species Regulation 2017

Installation of a replacement agricultural bridge (Habitats Regulations Application) at Money Hill Farm Burton Road Acresford Swadlincote

**Noted**

**10210012. DISTRICT & COUNTY COUNCIL**

To consider any matters to be put before the District & County Council.

-Acresford Quarry sitting with environment agency and a criminal investigation

* Gas pipeline – notice board and speed bump will get sorted and pursued by council for remittance for damage/unfixed
* Light in Oakthorpe has been repaired
* Style at Oakthorpe – awaiting update
* Salt bin will be replaced in Nov – Ivy Close
* Flooding on Burton Rd environment agency involved.
* New police inspector taking over for – follow up with anti-social behaviour
* IM looking at its entrance - There are now traffic lights at the J11 round about for cycles/pedestrians – There will be a knock-on effect which will cause congestion
* HS2 discussed – awaiting government report
* Chapel Street Drains – Clerk to send photo’s
* Farm hedges – signs overgrown –
* Road markings not done – Cllrs D Warren & M Warren to report to Cllr Ashman

Cllr D Warren raised an issue in Oakthorpe of two roads parallel coming into village – Coronation Lane 60mph - Chapel Street 30mph. These both lead straight into a village centre 30mph

**102100 13. OUTSIDE BODY REPRESENTATIVE**

To receive reports from any members who have attended meetings of outside.

bodies since the last meeting of the Parish Council.

**102100 13.i** Joint Burial Committee –

Clerk to inform LW – council do not wish for a structural survey for the memorial wall at present.

Committee have received applications for Burial Board clerk

**102100 13.ii** Allotments – update/apple day

Good weather - Apple Day community group & orchard allotment society

Clerk to thanks to contractor for cutting the orchard

Clerk received risk assessment for Apple Day. Community group have public liability for events.

**102100 13iii** Memorial Ground Project -update via emails

Pre application made from War Memorials Trust to get the gates painted

**10210014. Date of next meeting –** Wednesday 10th November 7.30 pm

**10210015. Meeting Closed 8.59pm**