Minutes of the Meeting of Oakthorpe, Donisthorpe and Acresford Parish Council held on Wednesday 8th December 2021 @ 7.30pm Oakthorpe Community Leisure Centre.

Present: Cllrs: S McKendrick (Chair), J Antill, R Dyason, N Antill-Holmes (vice chair), C Keeley, D Gelder

Officers: K Grove – Clerk/RFO, D Pearce (Caretaker),

Also, Present:

Cllr R Ashman

**Guest: - J Wilde – Memorial Grounds**

Thank you to everyone who worked on feasibility study

with support from the Donisthorpe Community Group

*7.58pm Main Meeting started*

**1221001. TO RECEIVE APOLOGIES FOR ABSENCE.**

Cllr D Warren – personal accepted unanimous

Cllr M Warren – personal accepted unanimous

Cllr N Antill-Holmes – work accepted unanimous

Cllr J Antill – personal accepted unanimous

**1221002. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.**

**None**

**1221003. PUBLIC QUESTION SESSION**

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chair of the meeting.

**None**

**1221004. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

**POLICE REPORT** – emailed

We would like to say a fond farewell to PCSO Pat McDonald who has moved on to pastures new, policing the Valley beat, covering the areas of Castle Donnington, Kegworth and surrounding villages. Pat has been a familiar face on the beat for a number of years and will be greatly missed. We all wish Pat the very best of luck in his new venture!

**POLICE REPORT**

13/11/21 – Church Street, Donisthorpe – theft of tools from locked van.

19/11/21 – 20/11/21 – The Square, Oakthorpe – Theft of motorbike.

Cllr Gelder to request a raised police presence and response - across the parish

Cllr Ashman reported: -

Police crime commissioner is aware of lack of visible presence across the whole of Leicestershire. He wants to raise positive communication with parishes. Recognises It is not acceptable for police to never attend parish council meetings. PCC acknowledges police need to make relationships with PC and neighbourhood watch. That they need to make people feel the police are accessible and should have raise visibility to call in to the shops,

councils etc

**1221005. MINUTES**

To approve as a correct record the minutes of the meeting held on-

Wednesday 13th November 2021. Approve unanimous

**1221006. GROUNDS AND RECREATION AREAS**

To receive reports from OCLC and councillors

**1221006.1** OCLC caretakers report - noted

*20:10pm Caretaker left meeting*

**1221006.2** To receive reports from councillors- none

**1221006.3** The clerk to report on any items raised by the ground’s contractor.

Contractor cut hedge outside OCLC as part of contract before clerk raised it as a need.

**1221006.4** To consider any other matters in relation to grounds and recreation facilities.

Cllr Keeley – re Church St gas pipe issues discussed.

Concern over disruption of draining or long-term drainer.

Council to write to Cllr Robert Ashman listing issues and he will follow up.

**RESOLUTION –** Cllr Keeley & Cllr McKendrick to write to Cllr Ashman on gas pipe/road work issues

Cllr Ashman confirms ODAPC Notice board is on LCC list to be mended.

Cllr Ashman to follow up on NWLDC Street cleaner – request to clean Acresford streets

**1221006.41-** Oakthorpe play area - none

**1221006.42-** Green shoots bulbs – ivy Close (NWLDC gave permission for bulbs to be planted near benches.

Oakthorpe & Acresford bulbs planted.

Bulbs planted on Hill Street & Church Street Donisthorpe

Photos to be taken in spring to start a record

**1221007. Projects Update**

**1221007.1** War Memorial **–** Cllr McKendrick – application started. Background information needed

**1221007.2** IM memorial benches Cllr Antill-Holmes defer

**1221007.3** Hedging Scheme **-** Cllr McKendrick – Whips planted 30m. Extra whips added as a donation of whips from a parishioner.

**1221007.4** Notice board update - Cllr McKendrick

Clerk paid for and ordered Ivy Close Donisthorpe Community Notice Board Ordered 12/21

**1221007.5** Highways fund – Cllr McKendrick – Clerk & Chair submitted form to Cllr Ashman for in system awaiting approval

**1221008. Leisure Centre Committee**

**1221008.1** Update – Cllr S McKendrick met with ME Sports to clarify – Aiming for 1st Jan, Tupe process will need completing -all parties in agreement.

**1221008.2** MUGA VAT update – awaiting response

**1221008.3** Solicitor update – Clerk informed solicitor of alternate contact arrangement during leave.

**1221009. CLERK’S REPORT**

To receive the Clerk’s report advising members on the position of various matters.

**1221009.1** Council requests update – sent by email.

**1221009.2** IT provision – set up emails - confirm can transfer

**1221009.3** MVAS posts update - all the signed paperwork from Parish has gone to LCC’s Legal team at LCC have requested to make the Structure Licence at their earliest convenience. The site location to site the post has been amended and residents will not be affected by the flashing lights if triggered during the dark hours.

The works have been requested to be prioritised as soon as possible.

**12210010. CORRESPONDENCE**

**12210010.1** Copies sent via email

**12210010.2 T**he Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

Accident on Acresford – Measham Road/ A444 Broken sign reported to LCC

Clerk to report broken signs and bollard to highways.

CISWO – request for insurance documents / certificates – clerk sent

**Acresford formally become part of Oakthorpe & Donisthorpe Parish Council.**

**Minutes – item 1554 (third page) shows that the parish name change came into effect on 22 January 2002.**

**-**Due to PM’s statement tonight, council discussed delegate powers

**RESOLUTION:** Clerk/Chair & vice chair will have delegated authority if the prime minster calls for another lock down. Approve unanimous

**12210011 FINANCE**

- Proposed budget 2022-2023

Amendments to note -

- Community engagement funds

Community spirit/engagement Citizen (£400) & Queen’s Jubilee, bulbs, raising engagement raised from £1000 to £1500

£3000 -PC project pot for flowers/ Accessibility

**RESOLUTION** To approve budget 2022 – 2023 - approved unanimous

- Ring fence pots

**RESOLUTION** To approve all the ear marked fund pots - Approve unanimous

**12210011.2** To approve the Finance Report

**RESOLUTION: To approve the finance report** - approved unanimous

**12210011.3** To approve the Bank Reconciliation for Nov

**RERSOLUTION: To approve the bank reconciliation** - approved unanimous

**12210011.4** To receive Nov payments as set out in the attached list.

**RESOLUTION: To approve the Nov payments** – approved unanimous

**Solicitors: £1590**

**Clerks over time hours**

Additional payments received since the agenda went to print and reported at the meeting.

London Lease Plan £300

HMRC TAX fine £99

Microsoft admin £11.28

Robert Lewis Signs £1020

Amazon storage boxes £16.49

**RESOLUTION: To approve the additional payments** – approved unanimous

**12210012. PLANNING**

**12210012.1 CONSULTATIONS**

**APPLICATION REFERENCE 21/02110/VCI**

Proposal: Variation of conditions 10, 12 and 15 of planning permission 18/00228/FUL to amend conditions relating to land contamination, highways, and bin collection Location: 11 Canal Street Oakthorpe Swadlincote Derby

**None**

**APPLICATION REFERENCE 21/00315/FUL**

Proposal: Erection of three holiday lodges with parking and associated works

Location: Land To The Rear Of 47 Chapel Street Oakthorpe Swadlincote Derby

**Query- Check plans are not obstructing access to neighbouring business**

**APPLICATION REFERENCE 21/01765/FUL**

Proposal: Remodelling of existing conservatory

Location: The Anchorage Acresford Road Acresford Swadlincote

**None**

**APPLICATION REFERENCE 21/02189/TPO**

Proposal: Pollarding of 5no. lime trees (Protected by Tree Preservation Order)

Location: 67 Church Street Donisthorpe Swadlincote Derby

**None**

**APPLICATION REFERENCE 21/02138/CLP**

Proposal: Certificate of lawful proposed development for a replacement single storey rear extension

Location: 19 Seals Road Donisthorpe Swadlincote Derby

**None**

**12210012.3 Permissions / Decision notices**

**None**

**12210013. DISTRICT & COUNTY COUNCIL**

To consider any matters to be put before the District & County Council.

Budget setting – planning for the worse

Council tax will go up by 3% to provide services

Forest Narrow Lane – trees to be cut back.

Gullies on drains have been cleared

Tarmac on Barham Close – being monitoring

Crack on Coronation lane – being monitored

Notice board Donisthorpe – on list

Speeding – Same speed request up Coronation Lane Oakthorpe, right the way through

Gas pipe re penetrated outside Ashlar/DMs tarmac is not filled properly – will be repaired

HS2 – original route - due 2040

Poppies taken down.

Re Acresford ground works - Environmental Agency terribly slow.

Cllr Mc Kendrick proposed continuing meeting after 9am

**RESOLUTION: To continue meeting beyond 9am -** approved unanimous

**12210014. OUTSIDE BODY REPRESENTATIVE**

To receive reports from any members who have attended meetings of outside.

bodies since the last meeting of the Parish Council.

**None**

**12210015 PROPOSAL TO MOVE INTO CONFIDENTIAL**

**RESOLUTION: Move into confidential –** approved unanimous

**12210016. CONFIDENTIAL EXCLUSION OF PUBLIC AND PRESS**

**Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.**

**12210016.1** Performance management (circulated in paperwork) –

Noted

Review in July 2022 to put in line with staff date then twelve-monthly review

**12210016.2** Working from home allowance

**RESOLUTION: £50 to pay via invoice for home office –** approved unanimous

**12210016.3** Burial Board Clerk

LW retiring but is transitioning the new clerk.

NWLDC question whether appointee is in a politically restrictive post. Awaiting outcome.

Appointment letter with EW

**12210017. Date of next meeting: - Full Council Wednesday 12th January 7.30pm**

**12210018. Meeting Closed 9.15pm**

**Office closed Monday 20th December 2021 – Tuesday 4th January 2022**

. Relevant papers can be found on the website or by calling/ emailing the clerk

[clerk@odapc.co.uk](mailto:clerk@odapc.co.uk) 01530 515087