***Kelly Grove*** *Sent Thursday 8th February 2024* <http://www.odapc.co.uk>

To the Chairperson and members of the Parish Council

I hereby summon you to attend the Full Meeting of Council, to be held on Wednesday 14th February 2024 @ 7pm at Oakthorpe Leisure Centre aka ME Sports East Midlands Centre. To transact the following business.

It will be assumed that all councillors have read all documents circulated ahead of the meeting.

**AGENDA**

**1. TO RECEIVE APOLOGIES FOR ABSENCE.**

**2**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

# 3. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson of the meeting.

**4. MINUTES**

To approve as a correct record the minutes of the meetings held on: -

**Wednesday 10th January**

**Wednesday 4th October 2023**

**5. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

-Forest Beat Newsletter received

MOP1 – Youth & drug concerns – Saltersford Wood Car park & surrounding area

**6. GROUNDS AND RECREATION AREAS**

To receive reports from councillors

**6.1** To receive reports from councillors.

i) Oakthorpe play area –

**6.2** The clerk to report on any items raised by the ground’s contractor.

**6.3** To consider any other matters in relation to grounds and recreation facilities.

**6.3a** Wall Removal around Oaktree – Green Church/Chapel St.

**6.3b** Orchard Fencing

# 7. MANAGER’S REPORT

To receive the Manager’s report advising members on the position of various matters.

**7.1** 3VNs report – Feb – Cllr H Gravett

**7.2** LRALC Councillor training

**7.3** Footpaths walking group – Cllr D Warren POPs (protect our paths)

**7.4** Defib – update Cllr D Warren

**7.5**

* T-shirts – Cllr Ellison
* Lanyards - Manager
* ID cards – Cllr Antill-Holmes

**7.6** Annual Parish Meeting

**7.7** Website -

**7.8** Questionnaire – working group – Cllr D Warren

**7.9** MVAS update

- solar panel quote

- more MVAS? – Do they have impact?

- collecting data

**7.10** Speed Watch

**7.11** Manager training –

* Proposed reforms to the National Planning Policy Feb
* How to use graphic design tool Canva - May
* Common Land March
* Introduction to planning obligations -Feb
* Rights of way April
* Creating a strategic vision for shaping the future May

**7.12 Climate change-Carbon Literacy Qualification training for all**

**– 22 & 29 Feb/ 11th & 18th June**

**7.13** Council awards - Manager

**7.14** Local Plan/ Neighbourhood plan – Cllr M & d Warren NWLD Cllr M Ball

**7.15** NWLDC Children, Young People and Adults Safeguarding Policy and Procedures Policy Updated

**8. CORRESPONDENCE**

**8.1** Email - Copies sent.

**8.2** Flooding Burton Road Update -Cllr Hancock-George

**8.3** MOP2 – Donisthorpe Country Park entrance – damaged wall

**8.4** NWLDC – Bulbs photos of flowers requested.

**8.5** Co-option on NWLDC Audit & Governance Committee

**8.6** Acresford Memorial – funding

**8.7** LCC - Looking for volunteers who can select and deliver books.

to people in their homes who are unable to visit their local

library. Stay for a friendly chat and help brighten someone’s day.

**8.8** The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

# 9. FINANCE

**9.1** RFO to report on the Council’s current financial position.

**-** Precept information

**-** Finance meeting for end of year

- Good councillor booklets

**9.1a** Audit update

**9.1b** Burial committee – request for additional meeting

- Lindsay Weaver Pro bono Financial Advisor

-Approval to refer to LRALC

**9.2** To approve the Bank Reconciliation January 2023.

**9.3** To approve Credit card statements & invoices Sept, October, Dec 2023 & January 2024

**9.4** To approve payment list January 2024

**9.5** To receive and authorise payments as set out below.

Office £60, ME Sports £195 (Sept-Jan £195),

NWLDC £135.76 (election Costs), clerks & Councils direct £120,

Play Inspection £210, Stationary £34.27

Paper £31.50, Lanyards & holders £53.04, Scribe (Starboard systems) £673.92, SLCC Training £252, Stamps £12.75

LRALC Internal audit 2023-24 £290, SLCC £252 – The Print Factory -£290

**9.6** Any additional payments received since the agenda went to print will be reported at the meeting.

**10. PLANNING**

**10.1** **CONSULTATIONS**

N/A

**10.2 Permissions/ OTHER**

**Application reference 23/01646/FUL**

Registered 12 December 2023

Decision Date 23 January 2024

PLANNING PERMISSION

Town and Country Planning Act 1990

Conversion of garage into habitable living accommodation and erection of a single storey side extension at 1 Barkham Close Donisthorpe Swadlincote Derb

**Application reference 23/01663/CLP**

Registered 18 December 2023

Decision Date 18 January 2024

CERTIFICATE OF LAWFULNESS OF PROPOSED USE

TOWN AND COUNTRY PLANNING ACT 1990: SECTION 192 (as amended)

TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER 2015: ARTICLE 39

Certificate of Lawful Proposed Use for the erection of a single storey rear extension

at 83 New Street Donisthorpe Swadlincote Derb

**Application reference 23/00681/FUL**

Registered 29 June 2023

Decision Date 18 January 2024

PLANNING PERMISSION

Town and Country Planning Act 1990

Installation of 2 no external boiler flues (painted to match the adjacent stone) in the

south facing wall, replacement of existing lancet window's polycarbonate panel and

sealant, existing basement boiler house and brick stairwell is to be infilled and

associated alterations at St Johns Church, Church Street Donisthorpe Derby

**11. DISTRICT**

To consider any matters to be put before the District/County Councillor.

# 12. COUNTY COUNCIL

# To consider any matters to be put before the District/County Councillor.

**13 PROPOSAL TO MOVE INTO CONFIDENTIAL**

**14 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS**

**Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.**

**14.3** Performance review

**14.4** LC – Insulation – hearing tape on pipes

- Solar panels via grant / fencing raising

**15 Date of next meeting: -**

-Full Council Wednesday 13th March 7pm

**16. Meeting Closed**