***Kelly Grove*** *Sent Thursday 4th April 2024* <http://www.odapc.co.uk>

To the Chairperson and members of the Parish Council

I hereby summon you to attend the Full Meeting of Council, to be held on Wednesday 10th April 2024 @ 7pm at Oakthorpe Leisure Centre aka ME Sports East Midlands Centre. To transact the following business.

It will be assumed that all councillors have read all documents circulated ahead of the meeting.

**AGENDA**

**Annual Report to Parish – Chair Cllr M Warren**

 **1. TO RECEIVE APOLOGIES FOR ABSENCE.**

**2**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

# 3. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairperson of the meeting.

**4. MINUTES**

To approve as a correct record the minutes of the meetings held on: -

**Full Council Wednesday 13th March 2024**

**5. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

-Forest Beat Newsletter received

**6. GROUNDS AND RECREATION AREAS**

To receive reports from councillors

**6.1** To receive reports from councillors.

i) Oakthorpe play area – new playground grant update

**6.2** The clerk to report on any items raised by the ground’s contractor.

**6.3** To consider any other matters in relation to grounds and recreation facilities.

# 7. MANAGER’S REPORT

To receive the Manager’s report advising members on the position of various matters.

**7.1** 3VNs report – April – Cllr Antill-Holmes

**7.2** Footpaths walking group update – Cllr D Warren POPs (protect our paths)

**7.3** Defib – update Cllr D Warren

**7.4**

* T-shirts – Cllr Ellison
* ID cards – Cllr Antill-Holmes

**7.5** Annual Villages Meeting & Award Evening update – date booked

See posters & 3VNs advertisement

**7.6** New website – update

**LOGOs**

**7.7** MVAS data update

**7.8** NWLDC – Parish & Town Councils role in planning

**7.8** – Purchase new MVAS for Donisthorpe

MVAS machines choices

A444 – Solar panel

**7.9 – Policies**

**Bio-Diversity Policy**

Social Media Policy review

Health & Safety review

General Privacy Notice review

GDPR review

Communication Policy review

Data Breach Policy review

**7.10 Ne**ighbourhood plan meeting update

**Next steps – announce at award ceremony?**

**7.11 Council telephone**

**8. CORRESPONDENCE**

**8.1** Email - Copies sent.

**8.2** Acresford Memorial – funding

**8.3 NWLDC**

**8.3a Special expenses on the Council Tax Bill**

**8.3b** Ramscliffe Ave name

**8.3c** ODAPC name on paperwork

**8.4** Friends of ODA Memorial Gardens

Saturday May 11th - Community Market - Memorial Gardens 10am-2pm

Sunday 9th June - Proms in the Park - Memorial Gardens 12 noon - 4pm

Sunday 23rd June – Open Gardens - Memorial Gardens - tbc

Wednesday 7th August – Superheroes Picnic in the Park - Memorial Gardens 2pm-4pm

Saturday 12th October – The Big Quiz - The Pavilion Bar and Restaurant from 7pm

Request ODAPC support at as many of these events possible to help raise their profile.

The Proms is a main fundraising even and we would love to run this as a free entry event for the whole Parish.

Grant application to consider for funding.

**8.5** Donisthorpe Youth Club – request for volunteers

**8.6** The Manager to report on any items of correspondence received and not dealt with elsewhere on the agenda.

 **9. DISTRICT**

To consider any matters to be put before the District/County Councillor.

**10. COUNTY COUNCIL**

To consider any matters to be put before the District/County Councillor.

# 11. FINANCE

**11.1** RFO to report on the Council’s current financial position.

- Scribe Health Check Report

- Good councillor booklets – update

- Reserves add Oakthorpe Playground Grant £20000

- To approve 2023/2024 Asset list

**11.2 TAX**

VAT Reclaims made 2023-2024

VAT return 1st Quarter April-June Q1 £1,785.19

Received: - £924.48

VAT return 2nd Quarter July- Sept £1,687.79

Received £684.83

VAT return 3rd Quarter Oct – Dec £5,383.18

Received £4279.08

VAT return 4th Quarter Jan- March 31st £1235.93

**11.3 Financial regs compliance**

-Bank statement & reconciliation

-Credit cards

11.4 To approve 2023-2024 Statement of accounts, bank reconciliation as 31st March 2024 and Year end (March 31st 2024) reserves list

11.5 To approve payments list for March.

11.6 To authorise new financial year payments as set out below:

£10 deposit – room hire for Award Ceremony Woodlands Centre

Office £60 – April

11.7 To receive and authorise Any additional payments received since the agenda went to print will be reported at the meeting.

**12. PLANNING**

**12.1** **CONSULTATIONS**

**APPLICATION REFERENCE 24/00414/EA**

Proposal: Scoping Opinion under Town and Country Planning (Environmental Impact

Assessment) Regulations 2017 in respect of proposed employment

development (industrial and logistics) including landscaping, access and

associated infrastructure works

Location: Mercia Park Burton Road Stretton En Le Field Swadlincote

**12.2 Permissions/ OTHER**

**APPROVAL OF RESERVED MATTERS**

Application reference 23/01561/REM

Registered 19 December 2023

Decision Date 28 March 2024

Town and Country Planning Act 1990

Erection of one dwelling (reserved matters to include appearance, scale and

landscaping to outline planning permission 22/01880/OUT) at 16 Coronation Lane

Oakthorpe Swadlincote Derbyshire

**13 PROPOSAL TO MOVE INTO CONFIDENTIAL**

**14 CONFIDENTIAL EXCLUSIONS OF PUBLIC AND PRESS**

**Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.**

**14.1 Crane & Walton**

**14.2 LC**

**15 Date of next meeting: -**

 **-Full Council Wednesday 8th May 7pm**

**16. Meeting Closed**