***Kelly Grove*** *Sent Tuesday 4th July 2023* <http://www.odapc.co.uk>

To the Chairman and members of the Parish Council

I hereby summon you to attend the Full Meeting of Council, to be held on Wednesday 12th July 2023 @ 7pm at Oakthorpe Leisure Centre aka ME Sports East Midlands Centre. To transact the following business.

It will be assumed that all councillors have read all documents circulated ahead of the meeting.

**AGENDA**

**1. TO RECEIVE APOLOGIES FOR ABSENCE.**

**2**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

# 3. PUBLIC QUESTION SESSION

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

**3.1** Friends of Memorial Grounds – Wheel -movement & cleaning

**4. MINUTES**

To approve as a correct record the minutes of the meetings held on: -

Wednesday 14th June

**5. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

Report received – 1st – 30th June 2023

**6. GROUNDS AND RECREATION AREAS**

To receive reports from councillors

**6.1** To receive reports from councillors.

Oakthorpe play area.

ROSPA Report -June

**6.2** The clerk to report on any items raised by the ground’s contractor.

**6.3** To consider any other matters in relation to grounds and recreation facilities.

**6.31-** Donisthorpe Orchard boundary -update

**6.32 –** Proposed addition toContractor’s contract

**6.33 –** Oakthorpe Play Area – maintenance costs, equipment, improvements

**6.34 –** Planters – filling & flowers

# 7. MANAGER’S REPORT

To receive the manager’s report advising members on the position of various matters.

**7.1** Field Day (report in paperwork) Cllr Hancock-George & Cllr Antill-Holmes

**7.2** **Policies update: - 4 years unless legislation changes**

Data Protection Policy

Data Breach

Communication Policy

GDPR Policy

Media Policy

***New*** *- Computer & Equipment Use Policy*

***Safeguarding Policy - NWLDC***

**Notices** -

Publication Scheme & Freedom of Information

General Privacy Notice

New Councillor Privacy Statement

General Privacy Notice

Email Contact Privacy Statement

**7.3** Scheme of Delegation enact until September meeting.

**7.4 NWLSC Skill Gate**

**7.5 LRALC** Cllr Training 6-9pm Wednesday 18th October venue to be confirmed.

**7.6** Projects Action Plan – Working document (paperwork) – budget implications.

**7.7** Defib – Cllr D Warren

**7.8** 3VNs report – Cllr M Warren

**7.9** Canal update – Cllr Dyason

**7.10** Parish Questionnaire – Cllr Hancock-George

**8. CORRESPONDENCE**

**8.1** Email - Copies sent

**8.2** PTA/PATHOs Grant application (paperwork)

**8.3** Leisure Centre **– Cllr Hancock-George**

**8.4** Schools Annual Community Spirit Awards.

**8.5** Acresford Church Donation to Council

**8.6** HILL STREET, OAKTHORPE AND DONISTHORPE

TEMPORARY PROHIBITION OF ALL THROUGH TRAFFIC Order 2023

27/07/2023 and have a maximum duration of three months.

The Temporary Traffic Regulation Order is being enforced for public safety to allow Severn Trent Water to undertake infrastructure maintenance.

The proposed diversion route will be via: Hill Street, New Street, Chapel Street, Acresford Road, Donisthorpe; Measham Road, A444, Oakthorpe; Burton Road, Netherseal; Acresford Road, Moira Road, Short heath Road, Overseal; Short heath Road, Donisthorpe Lane, Moira; and vice versa.

**8.7** The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

# 9 FINANCE

**9.1** RFO to report on the Council’s current financial position.

Finance quarterly review meeting amend suggested - 24th August by Teams

Suggested additions to budget 2023/2024

**9.2** To approve the Bank Reconciliation June 2023.

**9.3** To approve payment list June 2023

**9.4** To receive and authorise June’s payments as set out below.

Office £60 ME Sports £37.50 rent,

ROSPA £106.80 Trophy Store £70.95 A.O.£541.00

**9.5** Any additional payments received since the agenda went to print will be reported at the meeting.

**10. PLANNING**

**10.1** **CONSULTATIONS**

None

**10.2 Permissions /Refusals**

**Application reference 23/00239/VCU**

Registered 4 May 2023

Decision Date 28 June 2023

REFUSAL OF PLANNING PERMISSION

Town and Country Planning Act 1990

Variation of condition 2 of planning permission 14/00102/FUL to partially remove the buffer zone and extension to the beer garden at Halfway House 65 Church Street Donisthorpe Swadlincote

**11. DISTRICT**

To consider any matters to be put before the District/County Councillor.

# 12. COUNTY COUNCIL

# To consider any matters to be put before the District/County Councillor.

**13 Date of next meeting** – Wednesday 13th September 7pm

**14. Meeting Closed**