***Kelly Grove*** *Sent Thursday 6th April 2023* <http://www.odapc.co.uk>

To the Chairperson and members of the Parish Council

I hereby summon you to attend the **Full Meeting of Council**, to be held on Wednesday 12th April 2023 @ 7pm at ME Sports East Midlands Centre aka Oakthorpe Community Leisure Centre .

To transact the following business.

It will be assumed that all councillors have read all documents circulated ahead of the meeting.

**AGENDA**

**Annual Report to Parish 2023– Chair Cllr M Warren**

**1. TO RECEIVE APOLOGIES FOR ABSENCE.**

**2**. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.

**3. PUBLIC QUESTION SESSION**

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

**4. MINUTES**

To approve as a correct record the minutes of the meeting held on: -

**Full Council -** **Wednesday 8th March 2023**

**5. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

**5.1 POLICE REPORTS**

- 1st March to 31st March 2023

**6. GROUNDS AND RECREATION AREAS**

**6.1** To receive reports from councillors.

**6.2** The clerk to report on any items raised by the ground’s contractor.

**6.3** To consider any other matters in relation to grounds and recreation facilities.

**6.3.1** Oakthorpe play area – Cllr M Warren

ROSPA report

Play area Tree ownership – Adam Goodall LCC Principal Tree & Woodland Manager

Play area light.

**6.32** Memorial Grounds

 - tree stumps (removal quote in paperwork)– Friends of Memorial Gardens

Community market on the 13th of May.

**6.33** Gates - Cllr Keeley

**6.34** Field Access –Community group Field Day

**6.35** Adjustment of access lane -

**7. CLERK’S REPORT**

To receive the Clerk’s report advising members on the position of various matters.

**7.1** LRALC Letter of Internal Audit Engagement

**7.2** Land Registry

**7.3 Coronation**

**7.31** Coronation Engraving – Cllr D. Warren

**7.32** CoronationTrees for Donisthorpe, Oakthorpe & Acresford - Cllr D. Warren

**7.4** Memorial Policies

**7.5** School Awards Cllr D Warren

**7.6** Footpath P58 Oakthorpe and Donisthorpe – Handrail (see notes)

**7.7** MVAS post location Donisthorpe.

**7.9** Parish Councillor Handbook

**7.10** 3VN report

**-** April – Cllr M Warren

- May report

**8. CORRESPONDENCE**

**8.1** Copies sent via email.

**8.2** Climate Change Summit - 26 April

**8.3** The VCSE Alliance – Cllr Dyason

The Leicester, Leicestershire and Rutland Integrated Care Board (ICB) –

**8.4** MOP – Request ODAPC paint Hill St fence - update -shot blasting.

**8.5** Community speed watch - update

**8.6** NWL Parish Liaison Wednesday 22 March – Cllr D & M Warren

**8.7** Football club - two containers fitted out as changing rooms that they would like to install next to the substation behind Ramscliffe avenue. - **Cllr Keeley**

**8.8** Domain update

**8.9** The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**9** **FINANCE**

 **9.1** RFO to report on the Council’s current financial position.

 - Shared Financial Services

- LW AGAR

-Internal Auditor date - Tuesday 25th April

**9.11** Update to JPAG Practitioners Guide 2023 (paperwork)

**9.12** Proposed -Ring fence money.

Blast shot/paint Hill St fence.

Ground works

Deeds

Allotment boundaries **£10000**

Play area, **£5250.**

Reserves **£4000**

MVAS posts **(£1000 already in reserves)**

IT equipment **£1000**

**9.13** To pay OLC insurance invoices from reserve pot.

Insurance money refunded -return to building assets reserves

**9.14 TAX**

VAT Reclaims made 2022-2023

VAT return 1st Quarter April-June Q1 £1,785.19

Received :- £1,785.19

VAT return 2nd Quarter July- Sept £1,687.79

Received £1,684.04

VAT return 3rd Quarter Oct – Dec £5,383.18

Received £5,156.23

VAT return 4th Quarter Jan- March 31st £ 826.08 *( including VAT re adjustment of £230.70)*

**9.15 Financial regs compliance**

-Bank statement & reconciliation

-Credit card statement

**9.16** Note Manager hours increase – April 2023

**9.2** To approve 2022-2023 Statement of accounts and bank reconciliation as 31st March 2023

**9.3** To approve payments list for March.

**9.4** To authorise new financial year payments as set out below:

ME Sports £30 room hire.

Office £60 - April

**9.5** To receive and authorise Any additional payments received since the agenda went to print will be reported at the meeting.

**10. PLANNING**

**10.1 CONSULTATIONS**

**APPLICATION REFERENCE 23/00213/FUL**

Proposal: Change of use of methodist church to a dwelling and associated alterations

Location: Oakthorpe Methodist Church Chapel Street Oakthorpe Swadlincote

 **APPLICATION REFERENCE 23/00277/VCU**

Proposal: Variation of condition 1, 2, 3, 5, 7, 8, 9, 10, 13 & 15 of planning permission

22/00350/FUL to allow for the phasing of conditions to be discharged to enable.

the garage to be built before the dwelling and also to amend boundary.

treatments

Location: 67 Church Street Donisthorpe Swadlincote Derby

**APPLICATION REFERENCE 23/00118/FUL**

Proposal: Proposed hardstanding and siting of storage crates

Location: Wolseley Distribution Centre 3 Repton Road Measham Swadlincote

**APPLICATION REFERENCE 23/00254/FUL**

Proposal: Erection of single storey rear and side extensions, and partial garage

Conversion

Location: 8 Daisy Close Donisthorpe Swadlincote Derby

**APPLICATION REFERENCE 23/00237/FUL**

Proposal: Demolition of existing dwelling and erection of a replacement dwelling and

associated works.

Location: 30 New Street Oakthorpe Swadlincote Derby

**10.2 Permissions / Decision notices**

**PLANNING PERMISSION**

**Application reference 22/01875/CLP**

Registered 23 January 2023

Decision Date 2 March 2023

CERTIFICATE OF LAWFULNESS OF PROPOSED USE

TOWN AND COUNTRY PLANNING ACT 1990: SECTION 192 (as amended)

TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER 2015: ARTICLE 39

Certificate of lawful proposed development for the erection of a single-storey rear

extension at 5 Cowslip Close Donisthorpe Swadlincote Derby

**APPLICATION REFERENCE 21/01859/OUT**

NOTIFICATION OF WITHDRAWN APPLICATION

Proposal: Erection of one dwelling (outline- access and scale for approval)

Location: 16 Coronation Lane Oakthorpe Swadlincote Derby

**Application reference 23/00067/CLP**

CERTIFICATE OF LAWFULNESS OF PROPOSED USE- REFUSED

TOWN AND COUNTRY PLANNING ACT 1990: SECTION 192 (as amended)

TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER 2015: ARTICLE 39

Certificate of lawful proposed development for external alterations (including the

installation of boiler flues) to St Johns Church at St Johns Church, Church Street

Donisthorpe Derby

**Application reference 22/01281/TPO**

Registered 8 August 2022

Decision Date 21 March 2023

CONSENT FOR WORKS TO TREES SUBJECT TO A TREE PRESERVATION ORDER (TPO)

Town and Country Planning Act 1990

Works to 2no. Lime trees (Protected by Tree Preservation Order) at Woodview 21

Chapel Street Donisthorpe Swadlincote

**Application reference 23/00076/VCU**

Registered 18 January 2023 Decision Date 27 March 2023

Town and Country Planning Act 1990

Variation of conditions 2 and 3 of planning permission 20/01807/FUL to amend siting, scale, design details and materials at Mayfield 22 New Street Oakthorpe Swadlincote

**Application reference 23/00145/PNH**

Registered 13 February 2023

Decision Date 22 March 2023

PRIOR APPROVAL NOTIFICATION LARGER HOMES EXTENSION

Town and Country Planning (General Permitted Development) (England)

Order 2015

Erection of a single-storey rear extension measuring 4.1 metres in length from the

rear wall of the original dwellinghouse 2.60 metres in height to the eaves and 3.90

metres maximum ridge height at 17 Seals Road Donisthorpe Swadlincote Derby

**Application reference 23/00236/TPO**

Registered 20 February 2023

Decision Date 31 March 2023

CONSENT FOR WORKS TO TREES SUBJECT TO A TREE PRESERVATION ORDER (TPO)

Town and Country Planning Act 1990

Works to 1 no Beech Tree (Protected by Tree Preservation Order) at 20 Coronation

Lane Oakthorpe Swadlincote Derby

**11. DISTRICT**  **& COUNTY COUNCIL**

Toconsider any matters to be put before the District/County Councillor.

**11.1** Home farm development Oakthorpe – funds for playground.

Awaiting update

 NWLDC will issue and invoice for the funds for the playground equipment and will get in touch once they have received these from the developer.

**11.2** MVAS locations,

Awaiting feedback on stress testing for lampposts. LCC have suggested that it’s usually better to have separate posts for MVAS as the lamp posts.

 **11.3** Burton Road, Oakthorpe, flooding

Contact the LCC Officer -aware of any worsening of the situation and if not ask if someone can take a look.

**11.4 -** Moira Road

MOP2 – Evidence bank sliding & trees leaning has gotten worse due to rain.

Chris Conway check safety in 2021

One dead tree covered in ivy. Lorries swinging out to

Cllr Ashman to follow up.

**11.5** MOP – access to housing gas pipe

**11.6**

Mercia Gas line through Donisthorpe

LRALC & LCC Louise Bennet from Highways aware of pipe issue – on going.

**11.7 HWF projects**

Awaiting meeting to discuss HWF projects.

**12 PROPOSAL TO MOVE INTO CONFIDENTIAL**

**13 CONFIDENTIAL EXCLUSION OF PUBLIC AND PRESS**

Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.

**13.1 LC**

**14. Date of next meeting:-** New Term Full Council Wednesday 17th May 7pm

**15. Meeting Closed** .