[clerk@odapc.com](mailto:clerk@odapc.com)

*Kelly Grove Sent Wednesday 1st September 2021* <http://www.odapc.co.uk>

To the Chairman and members of the Parish Council

Dear councillor, I hereby summon you to attend a meeting of council, to be held on Wednesday 8th September 2021 @ 7.00pm Oakthorpe Community Leisure Centre to transact the following business.

**AGENDA**

**1. TO RECEIVE APOLOGIES FOR ABSENCE.**

**2. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.**

**3. PUBLIC QUESTION SESSION**

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chairman of the meeting.

**4. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

**5. MINUTES**

To approve as a correct record the minutes of the meetings held: -

Full Council Meeting Wednesday 14th July 2021.& Extraordinary Council Meeting Wednesday 25th August

**6. GROUNDS AND RECREATION AREAS**

To receive reports from OCLC and councillors

**6.1** OCLC caretakers report

**Holiday cover**

**6.2** To receive reports from councillors.

**6.3** The clerk to report on any items raised by the ground’s contractor.

**6.4** To consider any other matters in relation to grounds and recreation facilities.

**6.41**-Grounds contracts –

Present contractors 1yr extension to present contract

Update to amended grounds contract

**6.42-** Oakthorpe play area – Check by council

**6.43-** Parish Tree Survey

**6.44-** Oakthorpe Allotment update

**6.45-** Memorial Grounds wall **-** Proposed structural survey

**6.46**- Parish Handy Person

**7. Leisure Centre review**

**7.1** ME Sports – LC usage request

**7.2** OCLC car park markings re-painted

**7.3** Working Group & solicitor action

**8. CLERK’S REPORT**

To receive the Clerk’s report advising members on the position of various matters.

**8.1** Council requests update – sent by email.

**8.2** Weebly issues

**8.3** IT provision update – Cllr Antill-Holmes

**8.4** Acresford MVAS post LCC permission forms

8.4i- Memorandum of understanding

8.4ii- Application of structure

**8.5** Wish list

**8.6** Retention & Disposal Policy

**8.7** 3VNs report – **Mick - Sept**

**8.8** Green shoot grants applied for

**8.9** GDPR

1. Email contact privacy notice
2. Councillor resignation checklist
3. Security compliance checklist – needs signing
4. Consent form
5. Protection awareness check list for councillors – needs signing
6. New councillor privacy notice
7. Assessment of personal data held by PC -consent needed

**8.10** Removal of 1x picnic bench (OCLC) from asset register due to damage beyond repair.

**8.11** Albert Village Ramscliffe licence signed & paid.

**8.12** Delegated powers ended 8th September

**8.13** Committee Membership

**9. CORRESPONDENCE**

**9.1** Copies sent via email

**9.2** MOP contact

**9.2i** Request for a ‘chat bench’

**9.2ii** Request PC to write to LCC about **c**losing off Measham Road in Acresford

**9.2iii** Install Flower boxes at sides of busy roads to make look narrower to slow down traffic

**9.2iv** Make entrances to villages attractive, clear & tidy.

**9.3** Permission request for tempory heritage board – approved under delegated powers

**9.4** The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**10 FINANCE**

**10.1** RFO to report on the Council’s current financial position.

PK Little John requested further information .

Caretaker wages rise in line with Derbyshire scales

PAYE 1st quarter £51.44 paid + £24.22 = £75.66

HSBC – charging for charities

**10.2** Accounts were open to be viewed Mon 14th June- Fri 23rd July.- no request made.

**10.3** To approve the Finance Report

**10.4** To approve the Bank Reconciliation for July & August

**10.5** To receive July & August payments as set out in payments list.

Any additional payments received since the agenda went to print will be reported at the meeting.

**11. PLANNING**

**11.1 CONSULTATIONS**

**APPLICATION REFERENCE 21/01574/REM**

Proposal: Demolition of existing cottages and erection of up to three dwellings and one

bungalow with associated garaging (reserved matters of access, appearance,

landscaping, layout and scale to outline application 20/01344/OUT)

Location: 19 School Street Oakthorpe Swadlincote Derby

**APPLICATION REFERENCE 21/01585/FUL**

Erection of a first-floor extension to the front elevation

Location: 22 Main Street Oakthorpe Swadlincote Derby

**APPLICATION REFERENCE 21/01379/OUTM**

Proposal: Demolition of existing public house and erection of up to 11 dwellings (outline

application - means of access and layout for approval)

Location: Masons Arms 1 Church Street Donisthorpe Swadlincote

**11.2 Planning during delegation**.

For record -Separate list of Application numbers & comments sent in paperwork.

**11.3 Permissions / Decision notices**

**Application reference 19/00226/FUL**

PLANNING PERMISSION Town and Country Planning Act 1990 Demolition of existing dwelling and erection of four detached dwellings at Hollycroft Main Street Oakthorpe Swadlincote

**Application reference 21/01183/FUL**

PLANNING PERMISSION Town and Country Planning Act 1990

Erection of a single-storey rear extension at 61 Measham Road Oakthorpe Swadlincote

Leicestershire

**12. DISTRICT COUNCIL**

**To consider any matters to be put before the District Council.**

**13. COUNTY COUNCIL**

**To consider any matters to be put before the County Council.**

**14. OUTSIDE BODY REPRESENTATIVE**

**To receive reports from any members who have attended meetings of outside.**

**bodies since the last meeting of the Parish Council.**

**15. Date of next meeting –**

* **Finance Committee Thursday 30th September 7pm – 1st budget meeting**
* **Full Council Wednesday 13th October 7pm**

**16. Meeting Closed**