[clerk@odapc.com](mailto:clerk@odapc.com)

*Kelly Grove Sent Thursday 4th November 2021* <http://www.odapc.co.uk>

To the Chairman and members of the Parish Council

Dear councillor, I hereby summon you to attend a meeting of council, to be held on Wednesday 10th November 2021 @ 7.30pm Oakthorpe Community Leisure Centre to transact the following business.

**AGENDA**

**National Forest Company - Heart of the Forest Visioning work**

**1. TO RECEIVE APOLOGIES FOR ABSENCE.**

**2. In accordance with Section 31 of the Localism Act 2011, to enable members to declare the existence and nature of any Disclosable Pecuniary Interests they have in subsequent agenda items, in accordance with the Council’s Code of Conduct. Interests that become apparent at a later stage in the proceedings may be declared at that time.**

**3. PUBLIC QUESTION SESSION**

Members of the public should note that it is not possible to debate matters raised under this item. Questions must be addressed to the Chair of the meeting.

**4. POLICE MATTERS**

To consider any matters which may be raised by members for the Police.

**5. MINUTES**

To approve as a correct record the minutes of the meeting held online: -

Wednesday 10th October 2021.

**6. GROUNDS AND RECREATION AREAS**

To receive reports from OCLC and councillors

**6.1** OCLC caretakers report

**6.12** Christmas closure

**6.2** To receive reports from councillors.

**6.3** The clerk to report on any items raised by the ground’s contractor.

**6.4** To consider any other matters in relation to grounds and recreation facilities.

**6.41**- Parish review update

**6.42** Grounds contracts – Reviewing contract (circulated in paperwork)

**6.43-** Oakthorpe play area – Inspection cost -Correspondence

**-** Cllr M Warren completed basic training.

**6.44-** Green shoots grant -Bulbs

**6.45** Trees Survey (circulated in email)

- Lime tree

- Oak Tree

**6.46** Church Street gas pipe update – Cllr Keeley

**7. Projects Update**

**7.1** War Memorial **–** Cllr McKendrick (circulated in paperwork)

**7.2** IM memorial benches Cllr Antill-Holmes

**7.3** Hedging Scheme **-** Cllr McKendrick

**7.4** Notice board update - Cllr McKendrick

**8. Leisure Centre Committee**

**8.1** Update – Cllr N Antill Holmes

**8.2** Ref room / clerk’s office

**8.3** OCLC field gate – alternative access

**9. CLERK’S REPORT**

To receive the Clerk’s report advising members on the position of various matters.

**9.1** Council requests update – sent by email.

**9.2** IT provision –options (circulated in paperwork)

**9.**3 3VNs report – November – Cllr D Warren

**9.4** Weebly update

**10. CORRESPONDENCE**

**10.1** Copies sent via email

**10.2** Citizens Advice Bureau request for donation

**10.3** Letter from CISWO

**10.4** The Clerk to report on any items of correspondence received and not dealt with elsewhere on the agenda.

**11 FINANCE**

Bank charges – Options (circulated in paperwork)

**11.2** To approve the Finance Report

**11.3** To approve the Bank Reconciliation for Nov

**11.4** To receive Nov payments as set out in the attached list.

Any additional payments received since the agenda went to print will be reported at the meeting.

**12. PLANNING**

**12.1 CONSULTATIONS**

**APPLICATION REFERENCE 21/00438/OUT**

Proposal: Demolition of existing buildings and erection of up to three dwellings (Outline - details of access and layout for approval)

Location: 49 Chapel Street Oakthorpe Swadlincote Derby

**APPLICATION REFERENCE 21/01918/FUL**

Proposal: Two storey side and rear extension and single storey rear extensions

Location: 59 Ashby Road Donisthorpe Swadlincote Derby

**APPLICATION REFERENCE 21/02015/CL**

Proposal: Erection of an outbuilding to create a garden room and store

Location: 49 Buttercup Avenue Donisthorpe Swadlincote Derby

**12.3 Permissions / Decision notices**

**Approved**

Application reference 20/02031/FUL

Erection of single storey side and rear extensions and boundary treatment at 50 Church

Street Donisthorpe Swadlincote Derby

Application reference 21/01744/TPO

Works to 3no. Lime trees (Protected by Tree Preservation Order) at 4 Stanleigh Gardens

Donisthorpe Swadlincote Derby

**13. DISTRICT & COUNTY COUNCIL**

**To consider any matters to be put before the District & County Council.**

**14. OUTSIDE BODY REPRESENTATIVE**

**To receive reports from any members who have attended meetings of outside.**

**bodies since the last meeting of the Parish Council.**

**15 PROPOSAL TO MOVE INTO CONFIDENTIAL**

**16. CONFIDENTIAL EXCLUSION OF PUBLIC AND PRESS**

**Under the Public Bodies (Admission to Meetings) Act 1960, members of the press and public will be excluded from the meeting for discussion of the following items as publicity would prejudice the public interest by reason of the confidential nature of the business to be transacted.**

**16.1** Clerks salary review (circulated in paperwork)

**16.2** Clerks hours review (circulated in paperwork)

**16.3** Working from home allowance

**17. Date of next meeting –** **Finance Meeting Wednesday 24th November 7.30pm.**

**Next Full Council Wednesday 8th December 7.30pm**

**18. Meeting Closed**

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